

Millwood Board of Fire Commissioners  
Meeting Minutes November 25<sup>th</sup>, 2024

On November 25<sup>th</sup>, 2024, the Millwood Board of Fire Commissioners held their regular monthly meeting at 7:30 PM in Millwood Station 1. Attending were Commissioners: Alan Schapiro, Anthony Olenik, Dan Puszka and Jordan Schiffman; Treasurer Vicki Gillespie; Secretary Joseph P. McConnell; Chief Jorge Rodrigues, Assistant Chiefs Greg Santone, Lieutenant Tom Harris.

Chairperson Schapiro called the meeting to order.

**Public Comment** - None

**Chief's Report** (attached)

**Treasurer's Report** (attached)

**Work Session**

A motion made by Commissioner Olenik, seconded by Commissioner Puszka to approve the October 28<sup>th</sup>, 2024, Regular Meeting Minutes. All in favor.

A motion made by Commissioner Olenik, seconded by Commissioner Schiffman to approve a 2024 budget line adjustment to move \$8,500.00 from A407.6 Maintenance (Grounds & Buildings) to A34.480 Consultants \$8,000.00 and A410.3 Computer Hardware \$500.00. All in favor.

A motion made by Commissioner Schapiro, seconded by Commissioner Olenik, to appoint Sue Rich as an election official for the 2024 Millwood Fire District election. All in favor.

Commissioner Olenik reviewed the list of Station 2 repairs. Assistant Chief Santone will provide an estimate for repairing the Station 2 front door and entrance.

A motion made by Commissioner Olenik, seconded by Commissioner Puszka to approve the Open Systems Metro proposal for updating the Station 2 fire alarm system at a cost not to exceed \$30,000.00. All in favor.

Note: the second Station 2 bidder "Scarsdale Security Systems took exception to the bid specifications for new equipment and plans to bring it up to current code along with new wiring, so their bid was rejected.

A motion made by Commissioner Olenik, seconded by Commissioner Puszka to purchase new bunker pants for Assistant Chief McCarthy at a cost of \$1,952.36. PO #388

A motion made by Commissioner Puszka, seconded by Commissioner Olenik to purchase six Streamlight Survivor flashlights and two chargers from AAA Emergency at a cost not to exceed \$750.00. All in favor. PO #391

A motion was made by Commissioner Schiffman, seconded by Commissioner Schapiro to enter executive session to discuss personnel matters at 7:59 PM. All in favor.

A motion was made by Commissioner Schapiro, seconded by Commissioner Puszka to exit executive session at 8:19 PM. All in favor.

A motion made by Commissioner Olenik, seconded by Commissioner Schiffman to adjourn at 8:21 P.M. All in favor.

Respectively submitted,

Millwood Board of Fire Commissioners  
Meeting Minutes November 25<sup>th</sup>, 2024

Joseph P. McConnell  
Fire District Secretary

# MILLWOOD FIRE DISTRICT

## Balance Sheet

As of October 31, 2024

	<u>Total</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Bank Accounts</b>	
A200 Cash - Budget Operating Fund	0.00
A200.1 BOF Checking 4111028710	1,392,655.39
<b>Total A200 Cash - Budget Operating Fund</b>	<b>\$ 1,392,655.39</b>
A230 Cash - Cap RF	
A230.1 CRF Checking 816868657	509,001.79
<b>Total A230 Cash - Cap RF</b>	<b>\$ 509,001.79</b>
A231 Cash - ERF	
A231.2 ERF Checking 937110245	1,651,470.71
<b>Total A231 Cash - ERF</b>	<b>\$ 1,651,470.71</b>
<b>Total Bank Accounts</b>	<b>\$ 3,553,127.89</b>
<b>Other Current Assets</b>	
A200.4 Petty Cash	158.57
<b>Total Other Current Assets</b>	<b>\$ 158.57</b>
<b>Total Current Assets</b>	<b>\$ 3,553,286.46</b>
<b>Fixed Assets</b>	
K101 Land	45,000.00
K101.1 Land-New Fire House	2,317,440.59
K102 Buildings & improvements	
K102.1 New Fire House	14,009,516.17
K102.2 Station 2	801,469.00
<b>Total K102 Buildings &amp; improvements</b>	<b>\$ 14,810,985.17</b>
K104 Furnishings & Equipment	
K104.1 New Fire House	289,309.50
K104.2 Station 2	66,734.00
<b>Total K104 Furnishings &amp; Equipment</b>	<b>\$ 356,043.50</b>
K106 Other fixed assets	0.00
K106.1 Vehicles	3,229,814.24
K106.2 Equipment	455,666.00
<b>Total K106 Other fixed assets</b>	<b>\$ 3,685,480.24</b>
<b>Total Fixed Assets</b>	<b>\$ 21,214,949.50</b>
<b>Other Assets</b>	
A461 Service Award Program Assets	
A461.2 American Equity Annuity	43,880.22
A461.8 Glens Falls National Bank	1,879,817.10
<b>Total A461 Service Award Program Assets</b>	<b>\$ 1,923,697.32</b>
<b>Total Other Assets</b>	<b>\$ 1,923,697.32</b>
<b>TOTAL ASSETS</b>	<b>\$ 26,691,933.28</b>
<b>LIABILITIES AND EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	

Other Current Liabilities	
24000 Payroll Liabilities	0.00
Federal Taxes (941/943/944)	942.06
NYS Income Tax	156.37
<b>Total 24000 Payroll Liabilities</b>	<b>\$ 1,098.43</b>
A600.1 Accounts payable	-22,293.89
<b>Total Other Current Liabilities</b>	<b>-\$ 21,195.46</b>
<b>Total Current Liabilities</b>	<b>-\$ 21,195.46</b>
<b>Long-Term Liabilities</b>	
W628 Bonds Payable	5,790,000.00
<b>Total Long-Term Liabilities</b>	<b>\$ 5,790,000.00</b>
<b>Total Liabilities</b>	<b>\$ 5,768,804.54</b>
<b>Equity</b>	
32000 Retained Earnings	1,075,887.06
A878.8 Gen Retained Earnings	230,063.00
A878.9 Fund balance - BOF	259,648.22
A878.RA Fund balance - Cap RF	711,556.55
A878.RB Fund balance - ERF	1,427,533.32
A895 Restricted for LOSAP Program	1,923,697.42
A914 Assigned Fund Balance	55,344.00
A917 Unassigned Fund Balance--LOSAP	-746,801.82
K878.9 Fund balance - Prop & Equip	21,214,950.14
W125 Amt needed for bond refunds	-5,790,000.00
Net Income	561,250.85
<b>Total Equity</b>	<b>\$ 20,923,128.74</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$ 26,691,933.28</b>

Thursday, Nov 07, 2024 02:03:24 PM GMT-8 - Accrual Basis

**MILLWOOD FIRE DISTRICT**  
**Expenses by Vendor Summary**  
**November 2024**

	<u>Total</u>
AAA Emergency Supply Co., Inc.	1,537.00
Advance Auto Parts	87.45
AKRF Inc-1	9,385.00
Allclean Building Maintenance	1,935.00
Canon Solutions America	34.32
Chase Card Services	476.61
Electrohidraulic Auto and Truck Repair	5,210.80
Farrell Fritz, P.C.	806.00
Gannett Media Corp	122.90
Gear Wash	478.05
Interstate Fire & Safety Equipment Co, In	1,864.00
JP McHale Account	426.92
Lantegrity Consulting Group	1,281.39
Maduras, Devin	100.00
McCarthy, Diane	100.00
McConnell, Joseph P	25.00
Mead, Kathi	100.00
Metrocom Wireless	488.30
MetTel Acct 0100413954	116.95
Michael Wolfensohn	619.14
Municipal Emergency Services (M.E.S.)	1,952.36
New York Power Authority Acct 2363579	2,578.03
Optimum	745.60
Ossining Lawn Mower Service Inc	468.00
Paraco Gas Corporation	215.59
Pinsky Law Group, PLLC	440.00
Regina Landscaping Corp.	2,355.00
Reliant Fire Hose Testing Inc.	6,234.05
Rich, Sue	100.00

Robyn Lavender		850.00
Santone, Greg		184.24
Seal Pro		800.00
Suburban Carting Co.		176.00
T-Mobile		345.94
Technical Fire Services		1,950.00
The Bank of Greene County		36,187.50
Verizon		558.10
WEX Bank		2,203.29
<b>Subtotal</b>	<b>\$</b>	<b>83,538.53</b>

**Payroll**

Joseph P. McConnell		1,481.19
Vicki M Gillespie		2,378.99
Greg Santone		498.69
IRS November Payroll		833.42

<b>Total Claims for Approval November 25, 2024</b>	<b>\$</b>	<b>88,730.82</b>
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Monday, Nov 25, 2024 12:47:18 PM GMT-8 - Accrual Basis

**MILLWOOD FIRE DISTRICT BoFC MEETING Chiefs Report November 25th, 2024**

We would like to order six Streamlight Survivor flashlights and two chargers from AAA at a cost not to exceed \$750.00 PO # \_\_\_\_\_

Last month the Board approved the purchase of new Bunker Pants for Chief McCarthy at a cost not to exceed \$1600.00. PO # 388 was assigned. Unfortunately, two numbers were inadvertently transposed and so the actual cost was \$1952.36, not 1592.36. Would the Board please approve the corrected amount.

The annual Department Physicals and Fit Tests are scheduled for tomorrow night and the annual OSHA training is scheduled for the first two Tuesdays in December.

The annual pump testing took place on Saturday and there were no major issues noted.

For Chief Jorge Rodrigues & Staff

*Greg Santone*

Assistant Chief