

January 12, 2009

On January 12th, 2009, the Board of Fire Commissioners of the Millwood Fire District held a Special Meeting with regard to additional programs for the DEIS for Station 1, at 7:30pm at Fire Station No. 2, located at 366 Croton Dam Road in the Town of New Castle. Present were: Chairman Hala Makowska, Commissioners: Angelo Indusi, Anthony Olenik, Fred Scheier, Alan Schapiro, Secretary Paul Michael Marinello, Chief Jan Schwark, Assistant Chief Joe Rod, 2nd Assistant Chief Greg Santone, FACT Committee member and FF Mike Horan, Scott Baird of RBA Management, Nanette Bourne from AKRF, other members of the Millwood Fire Company and various New Castle Taxpayers.

Assignment of one Commissioner to open Meeting: Chairman Makowska made a motion to open the meeting, Seconded by Commissioner Scheier, All in Favor.

Chairman Makowska made mention of (3) documents: CP Flow document, Agenda, spreadsheet with square footage (the spreadsheet has Chairman Makowska's suggested space allocation vs. the JLN assessment vs. the original plan), all attached.

Chairman Makowska made mention to the initial plan for Fire Station 1 at 19,800 square feet, the JLN proposed firehouse based on their recommendation and the Wendt plan. She also asked for further discussion with regard to either the drive through or a backing bay set up for the fire apparatus.

Chairman Makowska introduced Scott Baird from RBA Management who is responsible for the cost analysis component, Nannette Bourne from AKRF (Environmental Consulting Company), Mike Horan from the FACT Committee.

Chairman Makowska asked if the Board wanted to have program standards for the new firehouse. The current design for the new firehouse was done in October 2007. A needs assessment consultant was contracted in 2008. There have been no changes to the original design since October 2007. Chairman Makowska discussed the size of the rooms and whether the Board wanted to change the minimum size of the rooms and discuss with the public.

Commissioner Scheier discussed deliberating what space were required and optional components of the program and what the minimum/maximum size of each component. An open discussion took place with regard to: (total updated square footage in parenthesis)

Apparatus Floor: JLN's assessment is to have 8 bays: 4 drive through and 2 back to back with the possibility of eliminating 889 square feet. (5225 sq ft)

Equipment Area: JLN's assessment is to have an extra 209 square feet designated for equipment storage. (760 sq ft)

Cascade/Vendor Area: 50 square feet were eliminated from this space. (200 sq ft)

First Floor Storage: 10 square were added to JLN's assessment; 32 square feet were eliminated from original plan. (250 sq ft)

Tool Workroom: 100 square feet were added to JLN's assessment; 12 square feet were eliminated floor the original plan. (200 sq ft)

Chairman Makowska made mention of the Hazardous Materials storage room which was collapsed within the report. JLN's suggested space is 200 square feet which might be downsized to 100 square feet. Chairman Makowska will update the spreadsheet and redistribute.

Radio Room: Over 150 square feet were added to the original plan. After further discussion it was decided to lessen this space. (200 sq ft)

Ready Room: This optional space was added at 400 square feet. (400 sq ft)

Chairman Makowska asked that JLN look at the space and make recommendations for the future; Commissioner Scheier added as the Fire District potentially evolves to a non voluntary/paid positions.

Firematic Locker Room: Both Men's and Women's locker rooms, including shower stalls, 32 square feet larger than original plan. (609 sq ft)

Janitorial Closet: (200 sq ft)

Chief's Office: Work stations, counter space, filing cabinets, radios; 157 square feet added to this space (not to exceed 350 sq ft)

Fire Officer's Office: For Captains and Lieutenants, Work stations, counter space, filing cabinets; 287 square feet added to this space (not to exceed 418 sq ft)

Fire Company Office: For two Treasurers', Secretary, and President (not to exceed 420 sq ft)

Commissioner Scheier mentioned that the above three spaces could be smaller to save money, but the Board would need to see how the space is set up by the architect.

Exercise Room: All agree that an exercise room would be beneficial space for the new firehouse to retain membership. The district would no longer pay for gym memberships. The district would look into any insurance issues concerning equipment use in the gym.

Membership Room: A space for the firefighters; 300 square feet were eliminated from the JLN assessment. (1200 sq ft)

Meeting Room: Challenges in size of the room are the septic system and how many people the building is designed to hold. The current plan will seat 100 people in this room. Movable walls were also discussed. 521 square feet were eliminated from this space. (1500 sq ft)

Cot/Coat/Table Storage: 325 square feet was designated, Commissioner Scheier asked Mike Horan to come up with an applicable number based on what materials what stored there.

Public Toilets: (300 sq ft)

Kitchens: (Could be one big or two smaller kitchen spaces) One kitchen at (300-350 sq ft)

Conference Room: (350 sq ft)

Approximate total: 16,500 sq ft.

Firemen Mike Horan, Joe Rod and Greg Santone spoke about solidifying space for The Ladies Auxiliary at (300 sq ft)

Commissioner Olenik stated he'd like to have space at the new station within Station #1 as a Fire District Space for Commissioner's and give the firematic officers the Commissioner's Room at Station #2. Greg Santore spoke to having both the Fire Company and Fire District under the same roof. Commissioner Indusi suggested keeping a room unfinished at the new firehouse for future use as a Commissioner's office. Commissioner Scheier stated the district office has been co-existing OK while at Station 2 and the costs of building the extra space will be too high.

Commissioner Olenik commented on the Ladies Auxiliary and how they are part of the family. Making sure they have adequate space should be a priority.

Commissioner Scheier suggested asking the Ladies Auxiliary what type of space they need for administrative and storage space.

Commissioner Indusi spoke about how much it will cost the district to incorporate the changes into the current plan as a 2 story building.

Kurt Klienmann spoke about savings associated with building the new firehouse parallel to Allen Avenue. He also spoke about potential lawsuits from Vesche as well as community members.

Henry Place residents Mark Yun and Frank Nueberger spoke about the impact of building the firehouse in the suggested property, as well the driveway. Mr. Nueberger stated the noise from the new firehouse will impact his sleep. He stated that most firehouses are built in places where people can see them, and suggested that the district should purchase his property.

Chairman Makowska discussed getting quotes to build back up bays rather than drive through bays. After a conversation, it was noted that the numbers should be looked at.

Commissioner Makowska spoke about the Town's request to offer a non wetland alternative (No disturbance or minimal disturbance to the wetlands). Commissioner Scheier stated that Commissioner's need to understand how to incorporate this into the plan. Nanette Bourne spoke about taking the footprint and potentially finding another space on the site.

Chairman Makowska stated that the Board has the original 19,800 square feet, the new plan which was discussed a double stacked firehouse (approximately 17,000 sq feet with or without drive through bays).

Chairman Makowska made a motion to close the meeting, Seconded by Commissioner Scheier, All in Favor.

Meeting concluded at 10pm.

Paul Michael Marinello
Secretary