

On September 27, 2021 the Millwood Board of Fire Commissioners held their regular monthly meeting at 7:30 PM in Millwood Station 1. Attending were Commissioners: Alan Schapiro, Anthony Olenik, Dan Puszka, Michael Wolfensohn and Jordan Schiffman; Treasurer Rose Cohen, Secretary Joseph McConnell; Chiefs Raguso, Rodrigues, McCarthy and Captain Greg Santone.

Chairman Schapiro called the meeting to order.

Public Comment

No public comments

Chief's Report (attached)

Treasurer's Report (attached)

Work Session

A motion was made by Commissioner Olenik to accept the August 23, 2021 Regular Meeting Minutes, seconded by Commissioner Schapiro. All in favor.

A motion was made by Commissioner Olenik to accept the September 20, 2021 Special Meeting Minutes, seconded by Commissioner Schiffman. All in favor.

A motion was made by Commissioner Wolfensohn to approved the proposed 2022 budget to be filed with the New Castle Town Clerk, seconded by Commissioner Schiffman. All in favor.

The Board decided to delay approval of the funding of reserves until the December meeting.

A motion was made by Commissioner Wolfensohn, seconded by Commissioner Olenik to purchase under NYS contract from MES five fire nozzles at a total cost of \$4,303.45. All in favor. PO# 324

A motion was made by Commissioner Wolfensohn to repurpose one retired Dell computer for the Company membership use, seconded by Commissioner Schiffman. All in favor.

A motion was made by Commissioner Wolfensohn to purchase two new desktop computer and monitor from Manny Colmenares up to \$4,000.00, seconded by Commissioner Schiffman. All in favor. PO # 325

A motion was made by Commissioner Wolfensohn to accept Suburban Carting Company's 2021/2022 waste removal proposal for Station 1 \$128.21 and Station 2 \$31.21 per month, seconded by Commissioner Schapiro. All in favor.

A motion was made by Commissioner Olenik to accept Peak Power Systems 2021/2022 generator maintenance proposal for Station 1 \$1,171.25 and Station 2 \$762.00 annually, seconded by Commissioner Wolfensohn. All in favor.

Millwood Board of Fire Commissioners
Meeting Minutes September 27th, 2021

A motion was made by Commissioner Schapiro to accept Almeida Oil Company's 2021/2022 heating oil bid for a fix price of \$2.57 per gallon, seconded by Commissioner Wolfensohn. All in favor.

A motion was made by Commissioner Puszka, seconded by Commissioner Wolfensohn to accept Alexander Brandoff application for Junior firefighter membership. All in favor.

The Board denied the "Heart of Hero's" request to use Station 1 for a filming as it was determined to be disruptive to the department's operation.

The Board advised the Chiefs that a Company member cannot directly schedule a physical without written approval from the Chief of the Department.

A motion was made by Commissioner Wolfensohn, seconded by Commissioner Schiffman to enter into executive session to discuss personnel matters at 8:23 PM. All in favor.

A motion was made by Commissioner Schapiro, seconded by Commissioner Olenik to exit executive session to at 8:41 PM. All in favor.

Commissioner Olenik made a motion to adjourn, seconded by Commissioner Schiffman All in favor. The time 8:43 PM.

Respectively submitted,

Joseph P. McConnell
District Secretary

Correspondence: Frank Streany requesting District Social Media Policy

MILLWOOD FIRE DISTRICT BoFC MEETING Chiefs Report September 27th 2021

I would like to hold a one-day Rope Rescue class in early November. The cost would be \$2400.00. I realize that there is little left on this line in the budget but was hoping we could re-allocate some funds to make this last class of the year possible.

The Chiefs need to replace the nozzles on our five pre-connected 2.5" handlines that are more than thirty years old at a cost of \$860.69 each for a total cost of \$4303.45 from MES. PO # ____

As discussed at the September 20th Budget meeting, our IT consultant Manny Colmenares has submitted a quote to replace the two computers in the Captains Office which are still running on Windows 7. Rather than discard the older computers, Commissioner Puszka has requested making the older computers available for training purposes only – one at each Station. The total cost including Dell PC's, monitors, cabling, installation and programming would be \$4757.80 PO # _____

Would the BoFC please approve Alexander Brandoff for Junior membership. He was voted in by the Fire Company on 9/21.

For Chief Chris Raguso,

Greg Santone
Captain / CA

MILLWOOD FIRE DISTRICT
Expenses by Vendor Detail

September 2021

AAA Emergency Supply Co., Inc.

Type	Date	Account	Amount	Balance
Bill	09/10/2021	A3410 · Equipment purchases	1,815.99	1,815.99
Bill	09/10/2021	A408.45 · SCBA	437.75	2,253.74
Bill	09/10/2021	A408.42 · Gas detectors	330.00	2,583.74
			<u>2,583.74</u>	<u>2,583.74</u>

Total AAA Emergency Supply Co., Inc.

Allclean Building Maintenance

Bill	09/01/2021	A34.456 · Custodial Svc New Fire House	860.00	860.00
Bill	09/01/2021	A34.442 · Custodial Svc Sta 2	194.00	1,054.00
			<u>1,054.00</u>	<u>1,054.00</u>

Total Allclean Building Maintenance

Chase Card Services

Bill	09/03/2021	A19.412 · Miscellaneous	65.95	65.95
Bill	09/03/2021	A410.4 · Computer Software	4.00	69.95
			<u>69.95</u>	<u>69.95</u>

Total Chase Card Services

Corsi tire

Bill	09/10/2021	A408.53 · Chief 2253	905.95	905.95
			<u>905.95</u>	<u>905.95</u>

Total Corsi tire

D.P. Wolff Inc.

Bill	09/24/2021	A407.80 · Inside Maint. New Fire House	291.00	291.00
Bill	09/24/2021	A34.419 · Inside Maintenance Sta 2	0.00	291.00
			<u>291.00</u>	<u>291.00</u>

Total D.P. Wolff Inc.

Gowans Knight Co., Inc.

Bill	09/20/2021	A408.02 · Apparatus Repairs paid by ins	8,842.50	8,842.50
			<u>8,842.50</u>	<u>8,842.50</u>

Total Gowans Knight Co., Inc.

Hopewell Fire Apparatus Service Co.

Bill	09/03/2021	A408.36 · R36	507.48	507.48
Bill	09/03/2021	A408.44 · U44	238.15	745.63
Bill	09/03/2021	A408.50 · L52	1,536.95	2,282.58
Bill	09/03/2021	A408.15 · T15	96.00	2,378.58
			<u>2,378.58</u>	<u>2,378.58</u>

Total Hopewell Fire Apparatus Service Co.

Howard, Joshua

Check	09/03/2021	A402.2 · Training	177.00	177.00
			<u>177.00</u>	<u>177.00</u>

Total Howard, Joshua

Hubbinette-Cowell Associates Inc.

MILLWOOD FIRE DISTRICT
Expenses by Vendor Detail

September 2021

Type	Date	Account	Amount	Balance
Bill	09/03/2021	A34.466 · General Liability	13,182.00	13,182.00
JP McHale Account				
Total Hubbinette-Cowell Associates Inc.				
Bill	09/10/2021	A34.419 · Inside Maintenance Sta 2	59.74	59.74
Bill	09/10/2021	A407.80 · Inside Maint. New Fire House	68.25	127.99
Total JP McHale Account				
Lantegrity Consulting Group				
Bill	09/24/2021	A34.480 · Consultants	187.50	187.50
Total Lantegrity Consulting Group				
Louis Rinaldi Inc.				
Bill	09/10/2021	A407.83 · Outside Maint. New Fire House	6,700.00	6,700.00
Bill	09/10/2021	A34.415 · Outside Maintenance Sta 2	1,500.00	8,200.00
Total Louis Rinaldi Inc.				
Matra Motors Inc				
Bill	09/10/2021	A408.51 · Chief 2251	988.16	988.16
Bill	09/24/2021	A408.53 · Chief 2253	815.00	1,803.16
Total Matra Motors Inc				
McCarthy, Robert C.				
Check	09/10/2021	A408.50 · L52	33.87	33.87
Total McCarthy, Robert C.				
McConnell, Joseph P				
Check	09/20/2021	A34.471 · Office supplies & sundry	58.00	58.00
Total McConnell, Joseph P				
MetTel Acct 0100413954				
Bill	09/01/2021	A34.439 · Phone Service	85.73	85.73
Total MetTel Acct 0100413954				
Municipal Emergency Services (M.E.S.)				
Bill	09/10/2021	A3410 · Equipment purchases	81.99	81.99
Bill	09/21/2021	A408.43 · Hurst Tool et al	2,739.50	2,821.49
Total Municipal Emergency Services (M.E.S.)				
New England Sportswear				
Bill	09/03/2021	A34.429 · Dress Uniforms	295.00	295.00
Total New England Sportswear				

MILLWOOD FIRE DISTRICT Expenses by Vendor Detail

September 2021

New York Power Authority Acct 2363579

Type	Date	Account	Amount	Balance
Bill	09/10/2021	A34.450 · Electricity New Fire House	1,776.78	1,776.78
Bill	09/10/2021	A34.449 · Electricity Station 2	666.99	2,443.77
			<u>2,443.77</u>	<u>2,443.77</u>

Total New York Power Authority Acct 2363579
Nicks Electric Service of NY, LLC.

Bill	09/24/2021	A34.419 · Inside Maintenance Sta 2	708.60	708.60
			<u>708.60</u>	<u>708.60</u>

Total Nicks Electric Service of NY, LLC.
Open Systems Metro

Bill	09/24/2021	A407.80 · Inside Maint. New Fire House	432.00	432.00
			<u>432.00</u>	<u>432.00</u>

Total Open Systems Metro
Optimum

Bill	09/01/2021	A407.54 · Cable TV	194.40	194.40
Bill	09/01/2021	A34.437 · Cable On-Line Services	223.88	418.28
Bill	09/01/2021	A34.439 · Phone Service	234.18	652.46
Bill	09/01/2021	A34.437 · Cable On-Line Services	105.72	758.18
			<u>758.18</u>	<u>758.18</u>

Total Optimum
Paraco Gas Corporation

Bill	09/01/2021	A407.23 · Propane	76.54	76.54
			<u>76.54</u>	<u>76.54</u>

Total Paraco Gas Corporation
Partners In Safety, Inc.

Bill	09/10/2021	A34.428 · Physicals	235.00	235.00
Bill	09/24/2021	A34.428 · Physicals	313.00	548.00
			<u>548.00</u>	<u>548.00</u>

Total Partners In Safety, Inc.
Sprint

Bill	09/01/2021	A34.438 · Cellular Service	411.18	411.18
			<u>411.18</u>	<u>411.18</u>

Total Sprint
Staples Credit Plan

Bill	09/20/2021	A34.471 · Office supplies & sundry	276.05	276.05
			<u>276.05</u>	<u>276.05</u>

Total Staples Credit Plan
Suburban Carting Co.

Bill	09/10/2021	A407.82 · Sanitation Svc New Fire House	128.21	128.21
Bill	09/10/2021	A34.417 · Sanitation Svc Sta 2	0.00	128.21
			<u>128.21</u>	<u>128.21</u>

Total Suburban Carting Co.

MILLWOOD FIRE DISTRICT Expenses by Vendor Detail

September 2021

Type	Date	Account	Amount	Balance
Verizon				
Bill	09/03/2021	A34.439 · Phone Service	75.56	75.56
			75.56	75.56
Total Verizon				
Vista Construction & Landscape				
Bill	09/10/2021	A407.83 · Outside Maint. New Fire House	1,848.00	1,848.00
Bill	09/10/2021	A34.415 · Outside Maintenance Sta 2	880.00	2,728.00
			2,728.00	2,728.00
Total Vista Construction & Landscape				
WEX Bank				
Bill	09/03/2021	A408.11 · diesel	382.08	382.08
Bill	09/03/2021	A408.22 · gasoline	891.59	1,273.67
			1,273.67	1,273.67
			52,957.22	52,957.22
		Payroll	1,431.14	1,431.14
		Payroll	1,163.92	1,163.92
		Payroll	461.75	461.75
		Payroll	618.06	618.06
			56,632.09	56,632.09
Total WEX Bank				
SUBTOTAL				
		Rose A Cohen		
		Joseph P. McConnell		
		Greg Santone		
		EFTPS		
TOTAL				
Westchester County Board of Elections				
Deposit	09/03/2021	A2410 · Rentals	-500.00	-500.00
		Deposit	-500.00	-500.00
Total Westchester County Board of Elections				

MILLWOOD FIRE DISTRICT
Balance Sheet
As of August 31, 2021
Aug 31, 21

ASSETS

Current Assets

Checking/Savings

A200 · Cash - Budget Operating Fund

A200.1 · BOF Checking 4111028710

1,320,093.20

Total A200 · Cash - Budget Operating Fund

1,320,093.20

A230 · Cash - Cap RF

A230.1 · CRF Checking 816868657

609,491.34

Total A230 · Cash - Cap RF

609,491.34

A231 · Cash - ERF

A231.2 · ERF Checking 937110245

560,283.52

Total A231 · Cash - ERF

560,283.52

Total Checking/Savings

2,489,868.06

Other Current Assets

A200.4 · Petty Cash

250.00

Total Other Current Assets

250.00

Total Current Assets

2,490,118.06

Fixed Assets

K101 · Land

45,000.00

K101.1 · Land-New Fire House

2,317,440.59

K102 · Buildings & improvements

K102.1 · New Fire House

14,009,516.17

K102.2 · Station 2

780,613.00

Total K102 · Buildings & improvements

14,790,129.17

K104 · Furnishings & Equipment

K104.1 · New Fire House

289,309.50

K104.2 · Station 2

59,496.00

Total K104 · Furnishings & Equipment

348,805.50

K106 · Other fixed assets

K106.1 · Vehicles

3,116,787.86

K106.2 · Equipment

448,828.00

Total K106 · Other fixed assets

3,565,615.86

Total Fixed Assets

21,066,991.12

Other Assets

A461 · Service Award Program Assets

A461.2 · American Equity Annuity

40,163.01

A461.8 · Glens Falls National Bank

1,789,590.48

Total A461 · Service Award Program Assets

1,829,753.49

Total Other Assets

1,829,753.49

TOTAL ASSETS

25,386,862.67

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

24000 · Payroll Liabilities

114.64

MILLWOOD FIRE DISTRICT
Balance Sheet

As of August 31, 2021

Aug 31, 21

600 · LOSAP Accounts Payable	8,500.00
Total Other Current Liabilities	8,614.64
Total Current Liabilities	8,614.64
Long Term Liabilities	
W628 · Bonds Payable	7,230,000.00
Total Long Term Liabilities	7,230,000.00
Total Liabilities	7,238,614.64
Equity	
32000 · Retained Earnings	232,591.02
A878.9 · Fund balance - BOF	259,648.22
A878.RA · Fund balance - Cap RF	559,059.55
A878.RB · Fund balance - ERF	901,537.32
A895 · Restricted for LOSAP Program	1,821,252.63
A917 · Unassigned Fund Balance--LOSAP	-199,654.03
K878.9 · Fund balance - Prop & Equip	21,066,992.76
W125 · Amt needed for bond refunds	-7,230,000.00
Net Income	736,820.56
Total Equity	18,148,248.03
TOTAL LIABILITIES & EQUITY	25,386,862.67