

Millwood Board of Fire Commissioners
Meeting Minutes September 18, 2023

On September 18, 2023 the Millwood Board of Fire Commissioners held their regular monthly meeting at 7:30 PM in Millwood Station 1. Attending were Commissioners: Alan Schapiro, Anthony Olenik, Dan Puszka and Michael Wolfensohn; Treasurer Rose Cohen; Assistant Chiefs McCarthy and Santone.

Chairman Schapiro called the meeting to order.

Public Comment - None

Chief's Report (attached)

Treasurer's Report (attached)

Work Session

A motion was made by Commissioner Schapiro, seconded by Commissioner Wolfensohn to accept the August 21st, 2023 Regular Meeting Minutes. All in favor.

A motion was made by Commissioner Olenik, seconded by Commissioner Wolfensohn to accept the September 12th, 2023 Special Meeting Minutes. All in favor.

A motion was made by Commissioner Wolfensohn, seconded by Commissioner Schapiro to adopt the proposed 2024 Fire District Budget of \$ 1,961,161. All in favor.

A motion was made by Commissioner Wolfensohn, seconded by Commissioner Olenik to transfer \$700.00 to A34.460 Hydrant Fee from A407.6 Maintenance – Grounds & Buildings. All in favor.

A motion was made by Commissioner Wolfensohn, seconded by Commissioner Schapiro to accept AKRF Consultants proposal for civil engineering services and related expenses for the Station 1 porous concrete driveway replacement at a cost of \$20,000. All in favor.

A motion was made by Commissioner Wolfensohn, seconded by Commissioner Schapiro to accept RFC Lighting proposal under NYS contract for outfitting the new Utility 44 at a cost not to exceeded \$27,500. All in favor.
PO#366

Assistant Chief Santone informed the Board that the Station 2 sanitary pump requires a new float switch and the Station 1 cascade system is out of service awaiting a new part.

A motion was made by Commissioner Schapiro, seconded by Commissioner Wolfensohn to enter executive session to discuss personnel matters at 8:09 PM. All in favor.

A motion was made by Commissioner Wolfensohn, seconded by Commissioner Olenik to exit executive session at 8:11 PM. All in favor.

Commissioner Wolfensohn made a motion to adjourn, seconded by Commissioner Olenik. All in favor. The time 8:12 PM.

Respectively submitted,

Joseph P. McConnell
Fire District Secretary

MILLWOOD FIRE DISTRICT

Balance Sheet

As of August 31, 2023

Aug 31, 23

ASSETS

Current Assets

Checking/Savings

A200 · Cash - Budget Operating Fund	
A200.1 · BOF Checking 4111028710	1,199,012.80
Total A200 · Cash - Budget Operating Fund	<u>1,199,012.80</u>
A230 · Cash - Cap RF	
A230.1 · CRF Checking 816868657	716,995.29
Total A230 · Cash - Cap RF	<u>716,995.29</u>
A231 · Cash - ERF	
A231.2 · ERF Checking 937110245	1,538,974.43
Total A231 · Cash - ERF	<u>1,538,974.43</u>
Total Checking/Savings	<u>3,454,982.52</u>

Other Current Assets

A200.4 · Petty Cash	175.34
Total Other Current Assets	<u>175.34</u>

Total Current Assets 3,455,157.86

Fixed Assets

K101 · Land	45,000.00
K101.1 · Land-New Fire House	2,317,440.59
K102 · Buildings & improvements	
K102.1 · New Fire House	14,009,516.17
K102.2 · Station 2	790,969.00
Total K102 · Buildings & improvements	<u>14,800,485.17</u>
K104 · Furnishings & Equipment	
K104.1 · New Fire House	289,309.50
K104.2 · Station 2	66,734.00
Total K104 · Furnishings & Equipment	<u>356,043.50</u>
K106 · Other fixed assets	
K106.1 · Vehicles	3,168,763.36
K106.2 · Equipment	483,310.00
Total K106 · Other fixed assets	<u>3,652,073.36</u>

Total Fixed Assets 21,171,042.62

Other Assets

A461 · Service Award Program Assets	
A461.2 · American Equity Annuity	42,608.95
A461.8 · Glens Falls National Bank	1,661,567.81
Total A461 · Service Award Program Assets	<u>1,704,176.76</u>
Total Other Assets	<u>1,704,176.76</u>

TOTAL ASSETS 26,330,377.24

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities	
24000 · Payroll Liabilities	96.46
A600.1 · Accounts payable	-21,914.00

MILLWOOD FIRE DISTRICT

Balance Sheet

As of August 31, 2023

Aug 31, 23

Total Other Current Liabilities	<u>-21,817.54</u>
Total Current Liabilities	-21,817.54
Long Term Liabilities	
W628 · Bonds Payable	<u>6,275,000.00</u>
Total Long Term Liabilities	<u>6,275,000.00</u>
Total Liabilities	6,253,182.46
Equity	
32000 · Retained Earnings	963,774.56
A878.8 · Gen Retained Earnings	259,655.00
A878.9 · Fund balance - BOF	259,648.22
A878.RA · Fund balance - Cap RF	659,552.55
A878.RB · Fund balance - ERF	960,343.32
A895 · Restricted for LOSAP Program	1,704,175.86
A914 · Assigned Fund Balance	25,752.00
A917 · Unassigned Fund Balance--LOSAP	-527,280.26
K878.9 · Fund balance - Prop & Equip	21,171,043.26
W125 · Amt needed for bond refunds	-6,275,000.00
Net Income	<u>875,530.27</u>
Total Equity	<u>20,077,194.78</u>
TOTAL LIABILITIES & EQUITY	<u><u>26,330,377.24</u></u>

MILLWOOD FIRE DISTRICT
Expenses by Vendor Detail
July 28 through August 31, 2023

Type	Date	Account	Amount	Balance
AAA Emergency Supply Co., Inc.				
Bill	08/18/2023	A408.4 · Equipment	52.00	52.00
Bill	08/18/2023	A3410 · Equipment purchases	2,360.18	2,412.18
Bill	08/18/2023	A3410.1 · Turnout gear	162.00	2,574.18
Bill	08/18/2023	A408.42 · Gas detectors	25.00	2,599.18
			<u>2,599.18</u>	<u>2,599.18</u>
Total AAA Emergency Supply Co., Inc.				
Advance Auto Parts				
Bill	08/14/2023	A34.443 · Maintenance Supplies	227.77	227.77
			<u>227.77</u>	<u>227.77</u>
Total Advance Auto Parts				
Allclean Building Maintenance				
Bill	07/28/2023	A34.456 · Custodial Svc New Fire House	1,030.00	1,030.00
Bill	07/28/2023	A34.442 · Custodial Svc Sta 2	230.00	1,260.00
			<u>1,260.00</u>	<u>1,260.00</u>
Total Allclean Building Maintenance				
Armstrong Plumbing & Heating				
Bill	07/28/2023	A407.80 · Inside Maint. New Fire House	383.00	383.00
			<u>383.00</u>	<u>383.00</u>
Total Armstrong Plumbing & Heating				
Capital Markets Advisors, LLC				
Bill	07/28/2023	A406 · Legal Notices	750.00	750.00
			<u>750.00</u>	<u>750.00</u>
Total Capital Markets Advisors, LLC				
Chase Card Services				
Bill	08/01/2023	A410.4 · Computer Software	10.00	10.00
Bill	08/01/2023	A19.412 · Miscellaneous	72.95	82.95
Bill	08/01/2023	A3410 · Equipment purchases	229.00	311.95
			<u>311.95</u>	<u>311.95</u>
Total Chase Card Services				
Corsi tire				
Bill	08/08/2023	A408.10 · MA10	210.00	210.00
			<u>210.00</u>	<u>210.00</u>
Total Corsi tire				
Grainger				
Bill	08/14/2023	A3410 · Equipment purchases	126.12	126.12
			<u>126.12</u>	<u>126.12</u>
Total Grainger				
JP McHale Account				
Bill	08/08/2023	A34.419 · Inside Maintenance Sta 2	101.65	101.65
Bill	08/08/2023	A407.80 · Inside Maint. New Fire House	101.65	203.30
			<u>101.65</u>	<u>203.30</u>

MILLWOOD FIRE DISTRICT
Expenses by Vendor Detail
July 28 through August 31, 2023

	Type	Date	Account	Amount	Balance
Total JP MeHale Account				203.30	203.30
McConnell, Joseph P					
Total McConnell, Joseph P	Check	08/21/2023	A34.471 · Office supplies & sundry	66.00	66.00
Metrocom Wireless				66.00	66.00
Total Metrocom Wireless	Bill	08/03/2023	A408.3 · Radio Maintenance	268.58	268.58
MetTel Acct 0100413954	Bill	08/18/2023	A408.48 · E248	407.50	676.08
Total MetTel Acct 0100413954				676.08	676.08
Montrose Beer & Soda	Bill	08/01/2023	A34.439 · Phone Service	115.05	115.05
Total Montrose Beer & Soda	Bill	08/01/2023	A19.412 · Miscellaneous	135.00	135.00
Municipal Emergency Services (M.E.S.)				135.00	135.00
Total Municipal Emergency Services (M.E.S.)	Bill	08/14/2023	A408.41 · Air Compressors	2,661.33	2,661.33
New York Power Authority Acct 2363579	Bill	08/14/2023	A3410 · Equipment purchases	67.13	2,728.46
Total New York Power Authority Acct 2363579				2,728.46	2,728.46
NFPA	Bill	08/14/2023	A34.450 · Electricity New Fire House	1,824.33	1,824.33
Total NFPA	Bill	08/14/2023	A34.449 · Electricity Station 2	497.36	2,321.69
Nicks Electric Service of NY, LLC.				2,321.69	2,321.69
Total Nicks Electric Service of NY, LLC.	Bill	07/28/2023	A34.477 · Association Dues	175.00	175.00
Optimum	Bill	08/08/2023	A34.419 · Inside Maintenance Sta 2	650.00	650.00
Total Optimum				650.00	650.00
Optimum	Bill	08/01/2023	A34.437 · Cable On-Line Services	229.90	229.90
Total Optimum	Bill	08/01/2023	A407.54 · Cable TV	217.94	447.84
	Bill	08/01/2023	A34.439 · Phone Service	201.24	649.08
	Bill	08/01/2023	A34.437 · Cable On-Line Services	108.99	758.07

MILLWOOD FIRE DISTRICT
Expenses by Vendor Detail
July 28 through August 31, 2023

	Type	Date	Account	Amount	Balance
Total Optimum				758.07	758.07
Ossining Lawn Mower Service Inc					
	Bill	08/14/2023	A408.4 · Equipment	120.00	120.00
Total Ossining Lawn Mower Service Inc				120.00	120.00
Paraco Gas Corporation					
	Bill	08/21/2023	A407.23 · Propane	326.95	326.95
Total Paraco Gas Corporation				326.95	326.95
Peak Power Systems					
	Bill	08/08/2023	A407.79 · house generators	924.41	924.41
Total Peak Power Systems				924.41	924.41
Quality Elevator inspection					
	Bill	08/21/2023	A407.80 · Inside Maint. New Fire House	400.00	400.00
Total Quality Elevator Inspection				400.00	400.00
Regina Landscaping Corp.					
	Bill	08/08/2023	A407.83 · Outside Maint. New Fire House	1,772.00	1,772.00
	Bill	08/08/2023	A34.415 · Outside Maintenance Sta 2	230.00	2,002.00
Total Regina Landscaping Corp.				2,002.00	2,002.00
Rescuestuff Inc					
	Bill	08/03/2023	A34.429 · Dress Uniforms	384.23	384.23
Total Rescuestuff Inc				384.23	384.23
Scarsdale Security Systems, Inc.					
	Bill	08/03/2023	A34.455 · Security	264.00	264.00
Total Scarsdale Security Systems, Inc.				264.00	264.00
Sprint					
	Bill	08/01/2023	A34.438 · Cellular Service	530.70	530.70
Total Sprint				530.70	530.70
Suburban Carting Co.					
	Bill	08/08/2023	A407.82 · Sanitation Svc New Fire House	133.97	133.97
	Bill	08/08/2023	A34.417 · Sanitation Svc Sta 2	0.00	133.97
Total Suburban Carting Co.				133.97	133.97
Town of New Castle					
	Bill	08/01/2023	A408.22 · gasoline	30.70	30.70
	Bill	08/01/2023	A408.11 · diesel	108.37	139.07
Total Town of New Castle				139.07	139.07

MILLWOOD FIRE DISTRICT
Expenses by Vendor Detail
July 28 through August 31, 2023

Type	Date	Account	Amount	Balance
Total Town of New Castle				
Verizon				
Bill	08/03/2023	A34.439 · Phone Service	139.07	139.07
Total Verizon				
WEX Bank				
Bill	08/01/2023	A408.11 · diesel	541.87	541.87
Bill	08/01/2023	A408.22 · gasoline	1,114.10	1,655.97
Total WEX Bank			1,655.97	1,655.97
SUBTOTAL			20,653.25	20,653.25
Rose A Cohen				
		Payroll	1,433.69	1,433.69
Joseph P. McConnell				
		Payroll	1,322.85	1,322.85
Greg Santone				
		Payroll	498.69	498.69
EFTPS				
		Payroll	847.48	847.48
TOTAL			24,555.96	24,555.96

MILLWOOD FIRE DISTRICT BoFC MEETING Chiefs Report September 18, 2023

The new Utility was delivered today by DeNooyer Chevrolet. We will need a purchase order number to proceed with the outfitting by RFC Emergency Lighting at a NYS Contract price not to exceed \$27,500.00 PO # _____

Redline completed the onsite cleaning of all turnout gear on September 8th and 9th. We will be setting up a date with **FireFighterEquipNY** for the onsite repair of same.

The installation of the Fire Company awning at Station 1 will begin tomorrow morning.

The annual Open House has been scheduled for Sunday October 8th, from 1 – 4PM.

For Chief Jorge Rodrigues and the Chiefs' Staff

Greg Santone
Assistant Chief