

Millwood Board of Fire Commissioners
Meeting Minutes October 25th, 2021

On October 25, 2021 the Millwood Board of Fire Commissioners held their regular monthly meeting at 7:30 PM in Millwood Station 1. Attending were Commissioners: Alan Schapiro, Anthony Olenik, Dan Puszka, Michael Wolfensohn and Jordan Schiffman; Treasurer Rose Cohen, Secretary Joseph McConnell; Chiefs Raguso, Rodrigues, McCarthy and Captain Greg Santone.

Chairman Schapiro called the meeting to order.

Public Comment

No public comments

Chief's Report (attached)

Treasurer's Report (attached)

Work Session

A motion was made by Commissioner Olenik to accept the September 27th, 2021 Regular Meeting Minutes, seconded by Commissioner Schiffman. All in favor.

A motion was made by Commissioner Wolfensohn, seconded by Commissioner Schapiro not to raise the 2022 District Budget above the NYS Cap of 1.023978 %.

WHEREAS, the Board of Fire Commissioners of the Millwood Fire District must adopt a proposed budget for 2022 and estimate of fund balances in preparation for annual fire district budget hearing and did so in preparation for the budget hearing, and

WHEREAS, the Board of Fire Commissioners of the Millwood Fire District held the annual fire district budget hearing on notice to the public on October 19, 2021 and

WHEREAS, the Board has considered the proposed budget and comments received on the proposal budget on October 19, 2021 at said budget hearing, and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Fire Commissioners hereby approves the Final Budget for the Millwood Fire District for 2022 attached hereto and made a part hereof in the amount of \$1,869,490.

Chairman Alan Schapiro -	Yea
Commissioner Anthony Olenik -	Yea
Commissioner Dan Puszka -	Yea
Commissioner Michael Wolfensohn -	Yea
Commissioner Jordan Schiffman -	Yea

The resolution was thereupon duly declared to have been adopted.

Dated: October 25, 2021 Millwood, New York

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WHEREAS, Section 175-a of the Town Law provides for a system of registration for Fire District elections; and

WHEREAS, a register of eligible Fire District voters must be prepared prior to the Fire District election; and

WHEREAS, such register shall be prepared from names of persons who have registered with the Westchester County Board of Elections;

NOW, THEREFORE, BE IT RESOLVED that the following resident electors of the Millwood Fire District are hereby appointed to constitute the Millwood Fire District Board of Elections for the 2021 annual Fire District election:

<u>Sue Rich</u>	Chairman Election
<u>Kathi Ann Mead</u>	Inspector
<u>Diane Nestro</u>	Ballot Clerk
<u>Diane McCarthy</u>	Ballot Clerk

and, be it further

RESOLVED that the Chairman, Election Inspector(s) and Ballot Clerk(s) be compensated in the amount of \$100.00 for their services in preparing the registration records and the same sum for their service and attendance at the annual election; and be it further

RESOLVED that in case any of the members appointed herein are unable or refuse to assume or perform the duties required of them, the Board of Fire Commissioners or the Secretary of the Fire District may appoint alternates who are resident electors; and be it further

RESOLVED that, if clerical help is deemed necessary, the Board of Fire Commissioners delegates to the Chairman of the Board of Fire Commissioners the power to appoint such clerical help at a reasonable rate.

A motion was made by Commissioner Wolfensohn, seconded by Commissioner Schapiro to accept the election committee list as is with the open ballot clerk position to be filled prior to November 2nd. Passed unanimously on October 25, 2021.

A motion was made by Commissioner Puszka, seconded by Commissioner Wolfensohn to hire Peak Power Systems to perform a load test on the Station 2 generator at a cost of \$1,000.00. Commissioners Schapiro, Puszka, Wolfensohn and Schiffman In Favor; Commissioner Olenik Opposed.

A motion was made by Commissioner Puszka, seconded by Commissioner Olenik to purchase under NYS contract from AAA Emergency five SCBA bottles at a total cost of \$5,075.10. All in favor. PO# 326

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Commissioner Wolfensohn made a motion to accept the Regina Landscaping bid for the 2021/2022 snow removal at Station 1 and 2. The motion was seconded by Commissioner Puszka. All in favor.

2021/2022 Bid	Vista Landscape 2019/2020	Regina Landscaping 2021/2022
Station 1		
Every 3" Push/Plow/Salt	\$330.00	\$380.00
End Event Clear/Shovel/Salt	\$220.00	\$250.00
Icy/Freezing Rain Event	\$220.00	\$250.00
Station 2		
Every 3" Push/Plow/Salt	\$95.00	\$120.00
End Event Clear/Shovel/Salt	\$100.00	\$120.00
Icy/Freezing Rain Event	\$100.00	\$120.00

A motion was made by Commissioner Schiffman, seconded by Commissioner Wolfensohn to enter into executive session to discuss personnel matters at 8:10 PM. All in favor.

A motion was made by Commissioner Wolfensohn, seconded by Commissioner Olenik to exit executive session to at 8:28 PM. All in favor.

Commissioner Wolfensohn made a motion to adjourn, seconded by Commissioner Olenik. All in favor. The time 8:30 PM.

Respectively submitted,

Joseph P. McConnell
District Secretary

MILLWOOD FIRE DISTRICT BoFC MEETING Chiefs Report October 25th, 2021

We need to replace 9 SCBA bottles that have reached their 15 year "end-of-life"
at a NYS contract cost of \$1015.02 each = \$9,135.18 from MES PO # _____

For Chief Chris Raguso,

Greg Santone
Captain / CA

MILLWOOD FIRE DISTRICT
Expenses by Vendor Detail

October 2021

Type	Date	Account	Amount	Balance
AAA Emergency Supply Co., Inc.				
Bill	10/15/2021	A408.42 · Gas detectors	1,118.00	1,118.00
Bill	10/15/2021	A408.45 · SCBA	6,535.87	7,653.87
			<u>7,653.87</u>	<u>7,653.87</u>
Total AAA Emergency Supply Co., Inc.				
Allclean Building Maintenance				
Bill	10/07/2021	A34.456 · Custodial Svc New Fire House	860.00	860.00
Bill	10/07/2021	A34.442 · Custodial Svc Sta 2	237.50	1,097.50
			<u>1,097.50</u>	<u>1,097.50</u>
Total Allclean Building Maintenance				
Chase Card Services				
Bill	10/06/2021	A410.4 · Computer Software	502.00	502.00
			<u>502.00</u>	<u>502.00</u>
Total Chase Card Services				
D.P. Wolff Inc.				
Bill	10/07/2021	A407.80 · Inside Maint. New Fire House	2,456.25	2,456.25
Bill	10/07/2021	A34.419 · Inside Maintenance Sta 2	885.00	3,341.25
Bill	10/12/2021	A407.80 · Inside Maint. New Fire House	1,830.00	5,171.25
Bill	10/12/2021	A34.419 · Inside Maintenance Sta 2	0.00	5,171.25
			<u>5,171.25</u>	<u>5,171.25</u>
Total D.P. Wolff Inc.				
Emergency Services Marketing Corp., Inc.				
Bill	10/07/2021	A410.4 · Computer Software	660.00	660.00
			<u>660.00</u>	<u>660.00</u>
Total Emergency Services Marketing Corp., Inc.				
Fred A Cook, Jr. Inc				
Bill	10/15/2021	A407.83 · Outside Maint. New Fire House	394.00	394.00
			<u>394.00</u>	<u>394.00</u>
Total Fred A Cook, Jr. Inc				
Gowans Knight Co., Inc.				
Bill	10/07/2021	A408.36 · R36	300.57	300.57
			<u>300.57</u>	<u>300.57</u>
Total Gowans Knight Co., Inc.				
JP McHale Account				
Bill	10/07/2021	A34.419 · Inside Maintenance Sta 2	59.74	59.74
Bill	10/07/2021	A407.80 · Inside Maint. New Fire House	68.25	127.99
			<u>127.99</u>	<u>127.99</u>
Total JP McHale Account				
Kornfeld, Rew, Newman & Simeone				
Bill	10/07/2021	A34.483 · Legal, District Matters	1,980.00	1,980.00
			<u>1,980.00</u>	<u>1,980.00</u>
Total Kornfeld, Rew, Newman & Simeone				

MILLWOOD FIRE DISTRICT
Expenses by Vendor Detail

October 2021

	Type	Date	Account	Amount	Balance
Leggio Corp					
Total Leggio Corp				45.00	45.00
MetTel Acct 0100413954				45.00	45.00
Total MetTel Acct 0100413954	Bill	10/22/2021	A408.10 · MA10	45.00	45.00
Millwood Hardware					
Total Millwood Hardware	Bill	10/06/2021	A34.439 · Phone Service	86.74	86.74
New Castle-Stanwood Water District					
Total Millwood Hardware	Bill	10/12/2021	A3410 · Equipment purchases	52.97	52.97
	Bill	10/12/2021	A407.80 · Inside Maint. New Fire House	32.48	85.45
				85.45	85.45
New Castle-Stanwood Water District					
Total New Castle-Stanwood Water District	Bill	10/07/2021	A34.454 · Water Usage New House	33.60	33.60
	Bill	10/07/2021	A34.453 · Water usage Sta 2	33.60	67.20
	Bill	10/07/2021	A34.454 · Water Usage New House	33.60	100.80
				100.80	100.80
New York Power Authority Acct 2363579					
Total New York Power Authority Acct 2363579	Bill	10/12/2021	A34.450 · Electricity New Fire House	2,061.15	2,061.15
	Bill	10/12/2021	A34.449 · Electricity Station 2	699.67	2,760.82
				2,760.82	2,760.82
Open Systems Metro					
Total Open Systems Metro	Bill	10/12/2021	A407.80 · Inside Maint. New Fire House	852.62	852.62
				852.62	852.62
Optimum					
Total Optimum	Bill	10/06/2021	A34.437 · Cable On-Line Services	105.72	105.72
	Bill	10/06/2021	A407.54 · Cable TV	194.40	300.12
	Bill	10/06/2021	A34.437 · Cable On-Line Services	223.88	524.00
	Bill	10/06/2021	A34.439 · Phone Service	234.18	758.18
				758.18	758.18
Paraco Gas Corporation					
Total Paraco Gas Corporation	Bill	10/06/2021	A407.23 · Propane	109.60	109.60
				109.60	109.60
Rescuestuff Inc					
Total Paraco Gas Corporation	Bill	10/12/2021	A34.429 · Dress Uniforms	171.98	171.98

MILLWOOD FIRE DISTRICT Expenses by Vendor Detail

October 2021

Type	Date	Account	Amount	Balance
Total Rescuestuff Inc				
Safeguard Business Systems				
Bill	10/22/2021	A34.471 · Office supplies & sundry	171.98	171.98
Total Safeguard Business Systems				
Schiffman, Jordan				
Check	10/22/2021	A19.412 · Miscellaneous	223.81	223.81
Total Schiffman, Jordan				
Sprint				
			125.00	125.00
Total Sprint				
Suburban Carting Co.				
Bill	10/06/2021	A34.438 · Cellular Service	411.18	411.18
Total Suburban Carting Co.				
Verizon				
Bill	10/12/2021	A407.82 · Sanitation Svc New Fire House	128.21	128.21
Bill	10/12/2021	A34.417 · Sanitation Svc Sta 2	0.00	128.21
Total Verizon				
WEX Bank				
Bill	10/06/2021	A34.439 · Phone Service	74.91	74.91
Total WEX Bank				
SUBTOTAL				
			489.93	489.93
			1,131.30	1,621.23
			1,621.23	1,621.23
			25,442.71	25,442.71
		Payroll	1,119.86	1,119.86
		Payroll	1,082.16	1,082.16
		Payroll	461.75	461.75
		Payroll	490.06	490.06
TOTAL				
			28,596.54	28,596.54

MILLWOOD FIRE DISTRICT

Balance Sheet

As of September 30, 2021

Sep 30, 21

ASSETS

Current Assets

Checking/Savings

A200 · Cash - Budget Operating Fund

A200.1 · BOF Checking 4111028710

1,263,994.40

Total A200 · Cash - Budget Operating Fund

1,263,994.40

A230 · Cash - Cap RF

A230.1 · CRF Checking 816868657

609,506.33

Total A230 · Cash - Cap RF

609,506.33

A231 · Cash - ERF

A231.2 · ERF Checking 937110245

560,297.30

Total A231 · Cash - ERF

560,297.30

Total Checking/Savings

2,433,798.03

Other Current Assets

A200.4 · Petty Cash

250.00

Total Other Current Assets

250.00

Total Current Assets

2,434,048.03

Fixed Assets

K101 · Land

45,000.00

K101.1 · Land-New Fire House

2,317,440.59

K102 · Buildings & improvements

K102.1 · New Fire House

14,009,516.17

K102.2 · Station 2

780,613.00

Total K102 · Buildings & improvements

14,790,129.17

K104 · Furnishings & Equipment

K104.1 · New Fire House

289,309.50

K104.2 · Station 2

59,496.00

Total K104 · Furnishings & Equipment

348,805.50

K106 · Other fixed assets

K106.1 · Vehicles

3,116,787.86

K106.2 · Equipment

448,828.00

Total K106 · Other fixed assets

3,565,615.86

Total Fixed Assets

21,066,991.12

Other Assets

A461 · Service Award Program Assets

A461.2 · American Equity Annuity

40,163.01

A461.8 · Glens Falls National Bank

1,789,590.48

Total A461 · Service Award Program Assets

1,829,753.49

Total Other Assets

1,829,753.49

TOTAL ASSETS

25,330,792.64

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

24000 · Payroll Liabilities

169.30

MILLWOOD FIRE DISTRICT
Balance Sheet

As of September 30, 2021

Sep 30, 21

600 · LOSAP Accounts Payable	8,500.00
Total Other Current Liabilities	8,669.30
Total Current Liabilities	8,669.30
Long Term Liabilities	
W628 · Bonds Payable	7,230,000.00
Total Long Term Liabilities	7,230,000.00
Total Liabilities	7,238,669.30
Equity	
32000 · Retained Earnings	232,591.02
A878.9 · Fund balance - BOF	259,648.22
A878.RA · Fund balance - Cap RF	559,059.55
A878.RB · Fund balance - ERF	901,537.32
A895 · Restricted for LOSAP Program	1,821,252.63
A917 · Unassigned Fund Balance--LOSAP	-199,654.03
K878.9 · Fund balance - Prop & Equip	21,066,992.76
W125 · Amt needed for bond refunds	-7,230,000.00
Net Income	680,695.87
Total Equity	18,092,123.34
TOTAL LIABILITIES & EQUITY	25,330,792.64