

Millwood Board of Fire Commissioners
Meeting Minutes October 24th, 2022

On October 24, 2022 the Millwood Board of Fire Commissioners held their regular monthly meeting at 7:30 PM in Millwood Station 1. Attending were Commissioners: Alan Schapiro, Anthony Olenik, Dan Puszka, Michael Wolfensohn and Jordan Schiffman; Treasurer Rose Cohen, Secretary Joseph McConnell; Chiefs Raguso, Rodrigues, McCarthy and Captain Greg Santone.

Chairman Schapiro called the meeting to order.

Public Comment

No public comments

Chief's Report (attached)

Treasurer's Report (attached)

Work Session

A motion was made by Commissioner Wolfensohn to accept the September 19th, 2022 Regular Meeting Minutes, seconded by Commissioner Olenik. All in favor.

A motion was made by Commissioner Olenik to accept the October 18th, 2022 Public Hearing Meeting Minutes for the 2023 Budget, seconded by Commissioner Schiffman. All in favor.

A motion was made by Commissioner Wolfensohn, seconded by Commissioner Schapiro not to raise the 2023 District Budget above the NYS Cap of 2.8 %. All in favor.

WHEREAS, the Board of Fire Commissioners of the Millwood Fire District must adopt a proposed budget for 2023 and estimate of fund balances in preparation for annual fire district budget hearing and did so in preparation for the budget hearing, and

WHEREAS, the Board of Fire Commissioners of the Millwood Fire District held the annual fire district budget hearing on notice to the public on October 18, 2022 and

WHEREAS, the Board has considered the proposed budget and comments received on the proposal budget on October 18, 2022 at said budget hearing, and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Fire Commissioners hereby approves the Final Budget for the Millwood Fire District for 2023 attached hereto and made a part hereof in the amount of \$1,922,707.

- Chairman Alan Schapiro - Yea
- Commissioner Anthony Olenik - Yea
- Commissioner Dan Puszka - Yea
- Commissioner Michael Wolfensohn – Yea
- Commissioner Jordan Schiffman - Yea

The resolution was thereupon duly declared to have been adopted.

Dated: October 24, 2022 Millwood, New York

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A motion was made by Commissioner Wolfensohn, seconded by Commissioner Schiffman to move \$11,000.00 from A407.6 Maintenance - Grounds & Building to A407.1 Electricity. All in favor.

A motion was made by Commissioner Wolfensohn, seconded by Commissioner Schiffman to move \$6,000.00 from A408.01 Maintenance & Repair to A408.2 Vehicle Fuel & Oil. All in favor.

Commissioner Wolfensohn made a motion to accept the Regina Landscaping bid for the 2022/2023 snow removal at Station 1 and 2. The motion was seconded by Commissioner Olenik. All in favor.

2022/2023 Bid	Regina Landscaping 2022/2023
Station 1	
Every 3" Push/Plow/Salt	\$390.00
End Event Clear/Shovel/Salt	\$280.00
Icy/Freezing Rain Event	\$280.00
Station 2	
Every 3" Push/Plow/Salt	\$140.00
End Event Clear/Shovel/Salt	\$140.00
Icy/Freezing Rain Event	\$140.00

A motion was made by Commissioner Puszka, seconded by Commissioner Wolfensohn to send up to twelve firefighters to the New Haven Fire Training School on Sunday November 20th. All in favor.

A motion was made by Commissioner Puszka, seconded by Commissioner Wolfensohn to purchase two 48" emergency sign kits from AAA for a total cost of \$827.96. All in favor. PO 342

A motion was made by Commissioner Puszka, seconded by Commissioner Olenik to purchase the lower part of the R-36 4-Gass meter under NYS contract a total cost of \$1035.00. All in favor. PO 343

WHEREAS, Section 175-a of the Town Law provides for a system of registration for Fire District elections; and

WHEREAS, a register of eligible Fire District voters must be prepared prior to the Fire District election; and

WHEREAS, such register shall be prepared from names of persons who have registered with the Westchester County Board of Elections;

NOW, THEREFORE, BE IT RESOLVED that the following resident electors of the Millwood Fire District are hereby appointed to constitute the Millwood Fire District Board of Elections for the 2022 annual Fire District election:

- Sue Rich Chairman Election
- Kathi Ann Mead Inspector
- Devin Maduras Ballot Clerk
- Diane McCarthy Ballot Clerk

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and, be it further

RESOLVED that the Chairman, Election Inspector(s) and Ballot Clerk(s) be compensated in the amount of \$100.00 for their services in preparing the registration records and the same sum for their service and attendance at the annual election; and be it further

RESOLVED that in case any of the members appointed herein are unable or refuse to assume or perform the duties required of them, the Board of Fire Commissioners or the Secretary of the Fire District may appoint alternates who are resident electors; and be it further

RESOLVED that, if clerical help is deemed necessary, the Board of Fire Commissioners delegates to the Chairman of the Board of Fire Commissioners the power to appoint such clerical help at a reasonable rate.

A motion was made by Commissioner Wolfensohn, seconded by Commissioner Schapiro to accept the election committee list. Passed unanimously on October 24, 2022.

The Board requested Secretary McConnell and Captain Santone investigate options for repairing the Station 1 driveway and provide a report at the November meeting.

Commissioner Puszka suggested the District investigate obtaining apparatus fuel through the New Castle Public Works maintenance facility.

A motion was made by Commissioner Wolfensohn, seconded by Commissioner Puszka to approve Frank Marino and Emma Jorgenson applications for active firefighters. All in favor.

Commissioner Wolfensohn made a motion to adjourn, seconded by Commissioner Puszka. All in favor. The time 8:34 PM. All in favor.

Respectively submitted,

Joseph P. McConnell
District Secretary

MILLWOOD FIRE DISTRICT BoFC MEETING Chiefs Report October 24th 2022

We would like to send up to ten members to a unique Live Fire training opportunity at the New Haven Fire Training School on Sunday November 20th. The cost is \$300.00 per member.

We would like to purchase One 48" Emergency sign kit from AAA at a cost of \$413.98.

PO # _____

We would like the BoFC to approve Frank Marino and Emma Jorgenson for active membership. They were voted in by the Fire Company on October 18th.

For Chief Chris Raguso,

Greg Santone

Captain / CA

MILLWOOD FIRE DISTRICT
Balance Sheet
As of October 31, 2022
Oct 31, 22

ASSETS

Current Assets

Checking/Savings

A200 · Cash - Budget Operating Fund	
A200.1 · BOF Checking 4111028710	1,044,954.70
Total A200 · Cash - Budget Operating Fund	1,044,954.70
A230 · Cash - Cap RF	
A230.1 · CRF Checking 816868657	660,659.95
Total A230 · Cash - Cap RF	660,659.95
A231 · Cash - ERF	
A231.2 · ERF Checking 937110245	1,162,258.52
Total A231 · Cash - ERF	1,162,258.52
Total Checking/Savings	2,867,873.17

Other Current Assets

A200.4 · Petty Cash	266.74
Total Other Current Assets	266.74

Total Current Assets 2,868,139.91

Fixed Assets

K101 · Land	45,000.00
K101.1 · Land-New Fire House	2,317,440.59
K102 · Buildings & improvements	
K102.1 · New Fire House	14,009,516.17
K102.2 · Station 2	790,969.00
Total K102 · Buildings & improvements	14,800,485.17
K104 · Furnishings & Equipment	
K104.1 · New Fire House	289,309.50
K104.2 · Station 2	66,734.00
Total K104 · Furnishings & Equipment	356,043.50
K106 · Other fixed assets	
K106.1 · Vehicles	3,122,437.86
K106.2 · Equipment	488,910.00
Total K106 · Other fixed assets	3,611,347.86
Total Fixed Assets	21,130,317.12

Other Assets

A461 · Service Award Program Assets	
A461.2 · American Equity Annuity	41,367.90
A461.8 · Glens Falls National Bank	1,993,693.04
Total A461 · Service Award Program Assets	2,035,060.94

Total Other Assets 2,035,060.94

TOTAL ASSETS 26,033,517.97

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities	
24000 · Payroll Liabilities	53.91

MILLWOOD FIRE DISTRICT

Balance Sheet

As of October 31, 2022

Oct 31, 22

Total Other Current Liabilities	<u>53.91</u>
Total Current Liabilities	53.91
Long Term Liabilities	
W628 · Bonds Payable	<u>6,755,000.00</u>
Total Long Term Liabilities	<u>6,755,000.00</u>
Total Liabilities	6,755,053.91
Equity	
32000 · Retained Earnings	875,794.16
A878.8 · Gen Retained Earnings	285,407.00
A878.9 · Fund balance - BOF	259,648.22
A878.RA · Fund balance - Cap RF	609,369.55
A878.RB · Fund balance - ERF	565,822.32
A895 · Restricted for LOSAP Program	2,035,060.04
A917 · Unassigned Fund Balance--LOSAP	-413,461.44
K878.9 · Fund balance - Prop & Equip	21,130,318.76
W125 · Amt needed for bond refunds	-6,755,000.00
Net Income	<u>685,505.45</u>
Total Equity	<u>19,278,464.06</u>
TOTAL LIABILITIES & EQUITY	<u><u>26,033,517.97</u></u>

MILLWOOD FIRE DISTRICT
Expenses by Vendor Detail

October 2022

Type	Date	Account	Amount	Balance
Advance Auto Parts				
Bill	10/14/2022	A408.44 · U44	96.49	96.49
Bill	10/14/2022	A408.47 · E247	35.45	131.94
Bill	10/14/2022	A408.36 · R36	35.45	167.39
			167.39	167.39
Total Advance Auto Parts				
Aliclean Building Maintenance				
Bill	10/06/2022	A34.456 · Custodial Svc New Fire House	860.00	860.00
Bill	10/06/2022	A34.442 · Custodial Svc Sta 2	237.50	1,097.50
			1,097.50	1,097.50
Total Aliclean Building Maintenance				
American Recycling Technologies, Inc				
Deposit	10/06/2022	A2410 · Rentals	-200.00	-200.00
			-200.00	-200.00
Total American Recycling Technologies, Inc				
Chase Card Services				
Bill	10/03/2022	A19.412 · Miscellaneous	49.41	49.41
Bill	10/03/2022	A410.4 · Computer Software	4.00	53.41
			53.41	53.41
Total Chase Card Services				
Corsi tire				
Bill	10/21/2022	A408.52 · Chief 2252	970.40	970.40
			970.40	970.40
Total Corsi tire				
D.P. Wolff Inc.				
Bill	10/06/2022	A407.80 · Inside Maint. New Fire House	2,497.25	2,497.25
Bill	10/06/2022	A34.419 · Inside Maintenance Sta 2	902.50	3,399.75
			3,399.75	3,399.75
Total D.P. Wolff Inc.				
Emergency Services Marketing Corp., Inc.				
Bill	10/11/2022	A410.4 · Computer Software	550.00	550.00
Bill	10/21/2022	A410.4 · Computer Software	660.00	1,210.00
			1,210.00	1,210.00
Total Emergency Services Marketing Corp., Inc.				
Glatfelter Claims Management, Inc.				
Deposit	10/11/2022	A2680 · Insurance recoveries	-250.00	-250.00
			-250.00	-250.00
Total Glatfelter Claims Management, Inc.				
Hopewell Fire Apparatus Service Co.				
Bill	10/14/2022	A408.15 · T15	1,349.83	1,349.83
			1,349.83	1,349.83
Total Hopewell Fire Apparatus Service Co.				

MILLWOOD FIRE DISTRICT
Expenses by Vendor Detail

October 2022

Type	Date	Account	Amount	Balance
Interstate Fire & Safety Equipment Co, In				
Bill	10/06/2022	A34.419 · Inside Maintenance Sta 2	195.00	195.00
Total Interstate Fire & Safety Equipment Co, In				
John P. Brown Ladder Company				
Bill	10/11/2022	A408.50 · L52	600.00	600.00
Total John P. Brown Ladder Company				
JP McHale Account				
Bill	10/06/2022	A34.419 · Inside Maintenance Sta 2	95.00	95.00
Bill	10/06/2022	A407.80 · Inside Maint. New Fire House	95.00	190.00
Total JP McHale Account				
Lantegrity Consulting Group				
Bill	10/24/2022	A34.480 · Consultants	750.00	750.00
Bill	10/24/2022	A410.4 · Computer Software	1,131.34	1,881.34
Total Lantegrity Consulting Group				
Metrocom Wireless				
Bill	10/14/2022	A408.51 · Chief 2251	270.00	270.00
Bill	10/14/2022	A3410 · Equipment purchases	440.00	710.00
Total Metrocom Wireless				
MetTel Acct 0100413954				
Bill	10/03/2022	A34.439 · Phone Service	101.79	101.79
Total MetTel Acct 0100413954				
Millwood Hardware				
Bill	10/06/2022	A407.80 · Inside Maint. New Fire House	9.58	9.58
Bill	10/06/2022	A408.53 · Chief 2253	3.27	12.85
Total Millwood Hardware				
Montrose Beer & Soda				
Bill	10/14/2022	A19.412 · Miscellaneous	145.00	145.00
Total Montrose Beer & Soda				
Mt. Kisco Truck & Auto Parts Acct 40902				
Bill	10/14/2022	A3410 · Equipment purchases	64.29	64.29
Total Mt. Kisco Truck & Auto Parts Acct 40902				
Municipal Emergency Services (M.E.S.)				
Bill	10/21/2022	A408.43 · Hurst Tool et al	4,303.50	4,303.50

MILLWOOD FIRE DISTRICT
Expenses by Vendor Detail

October 2022

Type	Date	Account	Amount	Balance
Bill	10/21/2022	A408.41 · Air Compressors	4,115.70	8,419.20
Bill	10/21/2022	A3410.1 · Turnout gear	17,918.75	26,337.95
			26,337.95	26,337.95
Total Municipal Emergency Services (M.E.S.)				
New Castle-Stanwood Water District				
Bill	10/06/2022	A34.454 · Water Usage New House	36.96	36.96
Bill	10/06/2022	A34.454 · Water Usage New House	36.96	73.92
Bill	10/06/2022	A34.454 · Water Usage New House	59.36	133.28
			133.28	133.28
Total New Castle-Stanwood Water District				
New York Power Authority Acct 2363579				
Bill	10/14/2022	A34.450 · Electricity New Fire House	3,282.99	3,282.99
Bill	10/14/2022	A34.449 · Electricity Station 2	581.14	3,864.13
			3,864.13	3,864.13
Total New York Power Authority Acct 2363579				
Nicks Electric Service of NY, LLC.				
Bill	10/24/2022	A407.80 · Inside Maint. New Fire House	3,168.00	3,168.00
			3,168.00	3,168.00
Total Nicks Electric Service of NY, LLC.				
Optimum				
Bill	10/03/2022	A34.437 · Cable On-Line Services	223.88	223.88
Bill	10/03/2022	A407.54 · Cable TV	216.94	440.82
Bill	10/03/2022	A34.439 · Phone Service	211.60	652.42
Bill	10/03/2022	A34.437 · Cable On-Line Services	105.72	758.14
			758.14	758.14
Total Optimum				
Otis Elevator Company				
Bill	10/24/2022	A407.80 · Inside Maint. New Fire House	3,051.84	3,051.84
			3,051.84	3,051.84
Total Otis Elevator Company				
Paraco Gas Corporation				
Bill	10/21/2022	A407.23 · Propane	356.42	356.42
			356.42	356.42
Total Paraco Gas Corporation				
Partners In Safety, Inc.				
Bill	10/21/2022	A34.428 · Physicals	305.00	305.00
			305.00	305.00
Total Partners In Safety, Inc.				
Regina Landscaping Corp.				
Bill	10/14/2022	A407.83 · Outside Maint. New Fire House	708.00	708.00
Bill	10/14/2022	A34.415 · Outside Maintenance Sta 2	345.00	1,053.00
			345.00	1,053.00

MILLWOOD FIRE DISTRICT
Expenses by Vendor Detail

October 2022

Type	Date	Account	Amount	Balance
		Total Regina Landscaping Corp.	1,053.00	1,053.00
		Rocky's Millwood Deli		
Bill	10/18/2022	A19.412 · Miscellaneous	1,040.45	1,040.45
		Total Rocky's Millwood Deli	1,040.45	1,040.45
		Sprint		
Bill	10/03/2022	A34.438 · Cellular Service	360.29	360.29
		Total Sprint	360.29	360.29
		Staples Credit Plan		
Bill	10/18/2022	A34.471 · Office supplies & sundry	38.28	38.28
		Total Staples Credit Plan	38.28	38.28
		Suburban Carting Co.		
Bill	10/07/2022	A407.82 · Sanitation Svc New Fire House	133.97	133.97
Bill	10/07/2022	A34.417 · Sanitation Svc Sta 2	0.00	133.97
		Total Suburban Carting Co.	133.97	133.97
		Verizon		
Bill	10/03/2022	A34.439 · Phone Service	75.56	75.56
		Total Verizon	75.56	75.56
		WEX Bank		
Bill	10/03/2022	A408.11 · diesel	824.37	824.37
Bill	10/03/2022	A408.22 · gasoline	1,000.14	1,824.51
		Total WEX Bank	1,824.51	1,824.51
		SUBTOTAL	<u>54,199.37</u>	<u>54,199.37</u>
		Rose A Cohen	1,536.78	1,536.78
		Joseph P. McConnell	1,037.70	1,037.70
		Greg Santone	480.22	480.22
		EFTPS	604.78	604.78
		TOTAL	<u>57,858.85</u>	<u>57,858.85</u>