

Millwood Board of Fire Commissioners
Meeting Minutes October 22, 2018

On October 22, 2018 the Millwood Board of Fire Commissioners held their regular monthly meeting at 7:30 pm at Station 1 located at 100 Millwood Road in the Town of New Castle. Present at the meeting were Chairman Alan Schapiro, Commissioners: Anthony Olenik, Dan Puszka, Jason Lichtenthal and Michael Wolfensohn; Secretary Joseph McConnell, Treasurer Rose Cohen; Chief Jorge Rodrigues, 1st Assistant Chief Jan Schwark 2nd Assistant Chief Frank Nastro, Captain Chris Raguso and Chief's Aid Greg Santone.

Chairman Schapiro called the meeting to order.

Public Comment

No public comment.

Chief's Report (Chief Jorge Rodrigues, attached)

Treasurer's Report (Treasurer Rose Cohen, attached)

Work Session

A motion was made by Commissioner Wolfensohn to enter into executive session to discuss personnel matters, seconded by Commissioner Puszka. Time 7:40 PM.

The Board exited executive session at 8:10 PM.

Commissioner Olenik made a motion to accept the September 24th, 2018 Regular Meeting minutes, seconded by Commissioner Lichtenthal. All in favor.

WHEREAS, the Board of Fire Commissioners of the Millwood Fire District must adopt a proposed budget for 2019 and estimate of fund balances in preparation for annual fire district budget hearing and did so in preparation for the budget hearing, and

WHEREAS, the Board of Fire Commissioners of the Millwood Fire District held the annual fire district budget hearing on notice to the public on October 16, 2018, and

WHEREAS, the Board has considered the proposed budget and comments received on the proposal budget on October 16, 2018 at said budget hearing, and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Fire Commissioners hereby approves the Final Budget for the Millwood Fire District for 2019 attached hereto and made a part hereof in the amount of \$ 1,732,151.00.

Chairman Alan Schapiro - Aye
Commissioner Anthony Olenik - Aye
Commissioner Dan Puszka - Aye
Commissioner Jason Lichtenthal - Aye
Commissioner Michael Wolfensohn - Aye

The resolution was thereupon duly declared to have been adopted.

Dated: October 22, 2018, Millwood, New York

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 October 22, 2018

Commissioner Wolfensohn made a motion to accept the Treasurer's revision to the District's "Asset Capitalization" policy (see attached). The motion was seconded by Commissioner Lichtenthal. All in favor.

Commissioner Lichtenthal made a motion to accept the agreement between The New Castle-Standard Water District and The Millwood Fire District. The motion was seconded by Commissioner Wolfensohn. All in favor.

Commissioner Olenik made a motion to accept the Vista Landscaping bid for the 2018/2019 snow removal at Station 1 and 2. The motion was seconded by Commissioner Lichtenthal. All in favor.

2018/2019 Bid	Vista Landscape	C and P Green Yards
Station 1	10/22/2018	10/22/2018
Every 3" Push/Plow/Salt	\$330.00	\$0.00
End Event Clear/Shovel/Salt	\$220.00	\$0.00
Icy/Freezing Rain Event	\$220.00	\$0.00
Station 2		
Every 3" Push/Plow/Salt	\$95.00	\$120.00
End Event Clear/Shovel/Salt	\$100.00	\$100.00
Icy/Freezing Rain Event	\$100.00	\$65.00

Commissioners Olenik made a motion to allocate up to \$7,600.00 from the Station 1 Firehouse project fund for the repair of the Station 1 roof and flashing. The motion was seconded by Commissioner Wolfensohn. All in favor.

Commissioner Olenik made a motion to purchase a twelve (12) unit wall hanging gear rack for Station 2 at a cost of \$2,2649.79 from MES. The motion was seconded by Commissioner Wolfensohn. All in favor. PO # 234.

Commissioner Puszka made a motion to accept Marc Rapuano application for membership as a firefighter. The motion was seconded by Commissioners Olenik. All in favor.

The Board instructed the Treasurer to spend up to \$50.00 for a get-well gift for Ex-Chief Michael Horan.

A motion was made by Commissioner Wolfensohn to enter into executive session to discuss personnel matters, seconded by Commissioner Puszka. Time 8:35 PM.

The Board exited executive session at 8:50 PM.

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Motion made by Commissioner Schapiro. seconded by Commissioner Lichtenthal and passed unanimously on October 22, 2018.

WHEREAS, Section 175-a of the Town Law provides for a system of registration for Fire District elections; and

WHEREAS, a register of eligible Fire District voters must be prepared prior to the Fire District election; and

WHEREAS, such register shall be prepared from names of persons who have registered with the Westchester County Board of Elections;

NOW, THEREFORE, BE IT RESOLVED that the following resident electors of the Millwood Fire District are hereby appointed to constitute the Millwood Fire District Board of Elections for the 2018 annual Fire District election:

<u>Sue Rich</u>	Chairman Election
<u>Devin Madums</u>	Inspector
<u>Brenda Lattari</u>	Ballot Clerks
<u>Jean Sarles</u>	

and, be it further

RESOLVED that the Chairman, Election Inspector(s) and Ballot Clerk(s) be compensated in the amount of \$100.00 for their services in preparing the registration records and the same sum for their service and attendance at the annual election; and be it further

RESOLVED that in case any of the members appointed herein are unable or refuse to assume or perform the duties required of them, the Board of Fire Commissioners or the Secretary of the Fire District may appoint alternates who are resident electors; and be it further

RESOLVED that, if clerical help is deemed necessary, the Board of Fire Commissioners delegates to the Chairman of the Board of Fire Commissioners the power to appoint such clerical help at a reasonable rate.

Correspondence:

Florence Canero Family Thank You Note

VFIS – NY Volunteer FF Enhanced Cancer Disability Benefit Quote

Commissioner Puszka made a motion to adjourn. Seconded by Commissioner Lichtenthal. All in favor. The time 9:05 PM.

Joseph P. McConnell
District Secretary

MILLWOOD FIRE DISTRICT
Balance Sheet
 As of September 30, 2018

	Sep 30, 18
ASSETS	
Current Assets	
Checking/Savings	
A200 · Cash - Budget Operating Fund	
A200.1 · BOF Checking 4111028710	982,009.93
Total A200 · Cash - Budget Operating Fund	982,009.93
A230 · Cash - Cap RF	
A230.1 · CRF Checking 816868657	510,036.65
Total A230 · Cash - Cap RF	510,036.65
A231 · Cash - ERF	
A231.2 · ERF Checking 937110245	541,787.97
Total A231 · Cash - ERF	541,787.97
H200 · Cash - Fire House Project Fund	
H200.1 · FHP Checking Acct 455267851	87,504.70
Total H200 · Cash - Fire House Project Fund	87,504.70
Total Checking/Savings	2,121,339.25
Total Current Assets	2,121,339.25
Fixed Assets	
K101 · Land	45,000.00
K101.1 · Land-New Fire House	2,310,915.59
K102 · Buildings & improvements	
K102.2 · Station 2	780,613.00
Total K102 · Buildings & improvements	780,613.00
K104 · Furnishings & Equipment	
K104.1 · New Fire House	275,094.00
K104.2 · Station 2	59,496.00
Total K104 · Furnishings & Equipment	334,590.00
K105 · Construction in Progress	
K105.1 · Site Work Contr. (Montesano)	3,536,679.97
K105.10 · General Contractor (Caladri)	4,333,805.36
K105.11 · Electrical Contract (Atlantic)	1,207,481.71
K105.12 · Plumbing Contractor (S&L)	571,966.81
K105.13 · Fire Suppression (S&S)	119,440.75
K105.14 · HVAC Contractor (J&M)	858,902.67
K105.15 · Telecom (Annese)	40,114.20
K105.16 · Telecom Consultant (IBS)	10,100.00
K105.17 · Security (IDESCO) Cabling in EC	36,365.85
K105.2 · Cap exp Calgi	1,145,072.75
K105.21 · Accounting Finance (JDA)	36,800.75
K105.3 · Cap exp legal	30,131.95
K105.32 · Covenant	220,000.00
K105.4 · Cap exp Melick-Tully	37,779.68
K105.5 · Cap exp Misc	17,302.83
K105.51 · Cap Proj - Utilities	27,508.56
K105.52 · Con Edison Easement	50,000.00
K105.53 · DOT Easement	3,152.19
K105.54 · Town Fee	70,038.28
K105.55 · Town - Trees	10,000.00
K105.56 · Town - Wetlands	5,000.00
K105.57 · Testing & Inspections (STL,ATC)	53,279.82
K105.6 · Architect (ODA)	845,668.04
K105.7 · Cap exp Property acquisition	30,546.18
K105.8 · Cap exp Survey fees	45,090.50

MILLWOOD FIRE DISTRICT
Balance Sheet
 As of September 30, 2018

	Sep 30, 18
K105.9 · Engineer - AKRF	469,445.81
K105.92 · SWPPP Inspections (AKRF)	42,069.00
K105.94 · Traffic signal (JMC)	20,495.49
Total K105 · Construction in Progress	13,874,239.15
K106 · Other fixed assets	
K106.1 · Vehicles	2,673,608.36
K106.2 · Equipment	409,941.00
Total K106 · Other fixed assets	3,083,549.36
K108 · Const. in Progress - Extras	
K108.1 · Cortez Property Work	32,779.48
K108.2 · Member Room Floor	30,000.00
Total K108 · Const. in Progress - Extras	62,779.48
Total Fixed Assets	20,491,686.58
Other Assets	
TA · LOSAP	
TA461.2 · American Equity Annuity	36,754.83
TA461.8 · Glens Falls NB Cash	139,663.15
TA461.9 · Glens Falls NB Invest. at MV	1,230,906.93
Total TA · LOSAP	1,407,324.91
Total Other Assets	1,407,324.91
TOTAL ASSETS	24,020,350.74
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
24000 · Payroll Liabilities	146.00
Total Other Current Liabilities	146.00
Total Current Liabilities	146.00
Long Term Liabilities	
W628 · Bonds Payable	8,260,000.00
Total Long Term Liabilities	8,260,000.00
Total Liabilities	8,260,146.00
Equity	
32000 · Retained Earnings	-530,523.49
A878.9 · Fund balance - BOF	534,522.22
A878.RA · Fund balance - Cap RF	209,272.55
A878.RB · Fund balance - ERF	932,332.81
H909 · Fund Balance - Cap Bldg. Fund	187,076.67
K878.9 · Fund balance - Prop & Equip	20,491,688.22
TA881.5 · Fund Balance Pension Trust Fund	1,407,324.70
W125 · Amt needed for bond refunds	-8,260,000.00
Net Income	788,511.06
Total Equity	15,760,204.74
TOTAL LIABILITIES & EQUITY	24,020,350.74

MILLWOOD FIRE DISTRICT Expenses by Vendor Detail

	October 1 - 22, 2018				
	Type	Date	Account	Amount	Balance
AAA Emergency Supply Co., Inc.					
	Bill	10/10/2018	A408.45 · SCBA	440.43	440.43
	Bill	10/20/2018	A3410 · Equipment purchases	4,100.00	4,540.43
Total AAA Emergency Supply Co., Inc.				<u>4,540.43</u>	<u>4,540.43</u>
Allclean Building Maintenance					
	Bill	10/08/2018	A34.456 · Custodial Svc New Fire House	758.00	758.00
	Bill	10/08/2018	A34.442 · Custodial Svc Sta 2	173.00	931.00
Total Allclean Building Maintenance				<u>931.00</u>	<u>931.00</u>
American Recycling Technologies, Inc					
	Deposit	10/16/2018	A2410 · Rentals	-200.00	-200.00
Total American Recycling Technologies, Inc				<u>-200.00</u>	<u>-200.00</u>
Arcuri Alarm Systems, Inc.					
	Bill	10/10/2018	A34.455 · Security	480.00	480.00
Total Arcuri Alarm Systems, Inc.				<u>480.00</u>	<u>480.00</u>
Arroway Ford					
	Bill	10/10/2018	A408.10 · MA10	822.27	822.27
Total Arroway Ford				<u>822.27</u>	<u>822.27</u>
Chase Card Services					
	Bill	10/05/2018	A406.6 · Open House	645.43	645.43
	Bill	10/05/2018	A19.412 · Miscellaneous	22.93	668.36
	Bill	10/05/2018	A407.83 · Outside Maint. New Fire House	975.65	1,644.01
	Bill	10/05/2018	A410.4 · Computer Software	4.00	1,648.01
	Bill	10/05/2018	A34.471 · Office supplies & sundry	50.00	1,698.01
Total Chase Card Services				<u>1,698.01</u>	<u>1,698.01</u>
Cristina Plank					
	Bill	10/15/2018	A406.6 · Open House	300.00	300.00
Total Cristina Plank				<u>300.00</u>	<u>300.00</u>
D.P. Wolff Inc.					
	Bill	10/10/2018	A34.419 · Inside Maintenance Sta 2	862.40	862.40
	Bill	10/10/2018	A407.80 · Inside Maint. New Fire House	2,733.75	3,596.15
Total D.P. Wolff Inc.				<u>3,596.15</u>	<u>3,596.15</u>
Dell Marketing L.P.					
	Bill	10/10/2018	A410.3 · Computer Hardware	7,953.32	7,953.32

MILLWOOD FIRE DISTRICT Expenses by Vendor Detail

	October 1 - 22, 2018				
Type	Date	Account	Amount	Balance	
Total Dell Marketing L.P.			7,953.32	7,953.32	
Emergency Services Marketing Corp., Inc.					
Bill	10/08/2018	A410.4 · Computer Software	650.00	650.00	
Total Emergency Services Marketing Corp., Inc.			650.00	650.00	
Farrell Fritz, P.C.					
Bill	10/08/2018	A34.486 · Legal, New Fire House Project	520.38	520.38	
Total Farrell Fritz, P.C.			520.38	520.38	
Fred's Auto Repair of Briarcliff					
Bill	10/08/2018	A408.44 · U44	126.93	126.93	
Bill	10/08/2018	A408.52 · Chief 2252	157.58	284.51	
Bill	10/08/2018	A408.53 · Chief 2253	189.00	473.51	
Bill	10/15/2018	A408.53 · Chief 2253	162.32	635.83	
Total Fred's Auto Repair of Briarcliff			635.83	635.83	
Fred A Cook, Jr. Inc					
Bill	10/10/2018	A407.83 · Outside Maint. New Fire House	349.00	349.00	
Total Fred A Cook, Jr. Inc			349.00	349.00	
Hudson Valley Door & Hardware					
Bill	10/20/2018	A34.419 · Inside Maintenance Sta 2	34.25	34.25	
Total Hudson Valley Door & Hardware			34.25	34.25	
Journal News					
Bill	10/10/2018	A406 · Legal Notices	214.00	214.00	
Total Journal News			214.00	214.00	
JP McHale Account					
Bill	10/08/2018	A34.419 · Inside Maintenance Sta 2	58.00	58.00	
Bill	10/08/2018	A407.80 · Inside Maint. New Fire House	65.00	123.00	
Total JP McHale Account			123.00	123.00	
Lantegrity Consulting Group					
Bill	10/10/2018	A34.480 · Consultants	375.00	375.00	
Total Lantegrity Consulting Group			375.00	375.00	
Maldonado Irrigation Services					
Bill	10/20/2018	A407.83 · Outside Maint. New Fire House	250.00	250.00	
Total Maldonado Irrigation Services			250.00	250.00	
MetTel Acct 0100413954					

MILLWOOD FIRE DISTRICT Expenses by Vendor Detail

October 1 - 22, 2018

Type	Date	Account	Amount	Balance
Bill	10/05/2018	A34.439 · Phone Service	58.96	58.96
Total MetTel Acct 0100413954			58.96	58.96
Millwood Hardware				
Bill	10/08/2018	A34.471 · Office supplies & sundry	26.98	26.98
Bill	10/08/2018	A34.419 · Inside Maintenance Sta 2	16.99	43.97
Bill	10/08/2018	A407.80 · Inside Maint. New Fire House	7.11	51.08
Total Millwood Hardware			51.08	51.08
Minerva Cleaners				
Bill	10/20/2018	A408.4 · Equipment	1,865.30	1,865.30
Total Minerva Cleaners			1,865.30	1,865.30
Montrose Beer & Soda				
Bill	10/08/2018	A19.412 · Miscellaneous	67.20	67.20
Total Montrose Beer & Soda			67.20	67.20
Moore Medical LLC				
Bill	10/15/2018	A3410 · Equipment purchases	72.38	72.38
Total Moore Medical LLC			72.38	72.38
Mt. Kisco Truck & Auto Parts Acct 40902				
Bill	10/20/2018	A408.50 · L52	16.80	16.80
Total Mt. Kisco Truck & Auto Parts Acct 40902			16.80	16.80
New Castle-Stanwood Water District				
Bill	10/08/2018	A34.453 · Water usage Sta 2	52.00	52.00
Bill	10/10/2018	A34.454 · Water Usage New House	31.20	83.20
Bill	10/10/2018	A34.454 · Water Usage New House	202.80	286.00
Total New Castle-Stanwood Water District			286.00	286.00
New York Power Authority Acct 2363579				
Bill	10/10/2018	A34.450 · Electricity New Fire House	2,011.79	2,011.79
Bill	10/10/2018	A34.449 · Electricity Station 2	432.91	2,444.70
Total New York Power Authority Acct 2363579			2,444.70	2,444.70
NYS Dep. of Environmental Cons.				
Bill	10/20/2018	A19.412 · Miscellaneous	110.00	110.00
Total NYS Dep. of Environmental Cons.			110.00	110.00
Optimum				
Bill	10/05/2018	A34.437 · Cable On-Line Services	221.36	221.36

MILLWOOD FIRE DISTRICT
Expenses by Vendor Detail

		October 1 - 22, 2018			
Type	Date	Account	Amount	Balance	
Bill	10/05/2018	A407.54 · Cable TV	179.25	400.61	
Bill	10/05/2018	A34.439 · Phone Service	237.72	638.33	
Bill	10/05/2018	A34.437 · Cable On-Line Services	105.63	743.96	
Total Optimum			743.96	743.96	
Otis Elevator Company					
Bill	10/20/2018	A407.80 · Inside Maint. New Fire House	1,394.28	1,394.28	
Total Otis Elevator Company			1,394.28	1,394.28	
Ruscon Truck Service					
Bill	10/10/2018	A408.15 · T15	3,224.36	3,224.36	
Bill	10/10/2018	A408.47 · E247	465.62	3,689.98	
Total Ruscon Truck Service			3,689.98	3,689.98	
Santone, Greg					
Check	10/10/2018	A406.6 · Open House	225.00	225.00	
Check	10/10/2018	A407.83 · Outside Maint. New Fire House	83.65	308.65	
Total Santone, Greg			308.65	308.65	
Sprint					
Bill	10/05/2018	A34.438 · Cellular Service	341.88	341.88	
Total Sprint			341.88	341.88	
Suburban Carting Co.					
Bill	10/10/2018	A407.82 · Sanitation Svc New Fire House	128.21	128.21	
Bill	10/10/2018	A34.417 · Sanitation Svc Sta 2	183.18	311.39	
Total Suburban Carting Co.			311.39	311.39	
Verizon					
Bill	10/08/2018	A34.439 · Phone Service	166.54	166.54	
Total Verizon			166.54	166.54	
Vista Construction & Landscape					
Bill	10/20/2018	A34.415 · Outside Maintenance Sta 2	525.00	525.00	
Bill	10/20/2018	A407.83 · Outside Maint. New Fire House	0.00	525.00	
Bill	10/20/2018	A34.415 · Outside Maintenance Sta 2	0.00	525.00	
Bill	10/20/2018	A407.83 · Outside Maint. New Fire House	1,155.00	1,680.00	
Total Vista Construction & Landscape			1,680.00	1,680.00	
WEX Bank					
Bill	10/05/2018	A408.11 · diesel	436.10	436.10	

MILLWOOD FIRE DISTRICT Expenses by Vendor Detail

October 1 - 22, 2018			Amount	Balance
Type	Date	Account		
Bill	10/05/2018	A408.22 · gasoline	763.62	1,199.72
Total WEX Bank			1,199.72	1,199.72
SUBTOTAL			38,081.46	38,081.46
Rose A. Cohen		Payroll	1,327.51	1,327.51
Joseph P. McConnell		Payroll	930.50	930.50
Greg Santone		Payroll	392.49	392.49
EFTPS		Payroll	509.40	509.40
TOTAL			41,241.36	41,241.36

MILLWOOD FIRE DISTRICT MEETING OCTOBER 22nd, 2018

The Annual Open House took place on Sunday October 14th 1-4PM. The event was well attended with much positive feedback from all who attended. The cost of the refreshments was covered almost entirely by donations collected that day.

An Explorer/ Membership recruitment event has been scheduled for Sunday October 28th at Station 1 from 10AM to 1PM. Chappaqua and Millwood FD's will work together on this. The cost of refreshments is being covered by the Millwood Fire Explorer Post.

Hoffman floors should start the bay flooring project at Station 1 no later than the second week in November.

The emergency generators at both Stations have been serviced.

The legal notice for the new Engine was published on October 4th for a return date of November 5th. Several manufacturers have requested the Specs. This will give our consultant Tom Shand 10+ days to review the specs before the November 19th BoFC meeting at which point the Committee will ask the Commissioners to choose a manufacturer based on the consultant's and committee's recommendations.

The Chiefs Staff has worked quickly to formulate a submission for the 2018 FEMA AFG funding with Vickers consulting. The focus was on communication equipment IE: pagers and portables as per the consultant's recommendation.

The Chiefs would like to purchase a 12-unit wall hung gear rack for Station 2 at a cost of \$2649.76 from MES. Additional quotes provided. The older racks currently at Station 2 will be used to securely store spare turn out gear at Station 1. PO# 234

The Chiefs would like the BoFC to approve Marc Rapuano for active membership. He passed his entrance physical and was voted in by the Fire Company on 10/16.

For Chief Jorge Rodrigues

Greg Santone - Chiefs' Aid

MILLWOOD FIRE DISTRICT

SUMMARY OF 2019 BUDGET

Appropriations		\$	1,732,151
less:			
estimated revenues		\$	-
estimated unexpended balance	\$ -	\$	-
Total		\$	-
To be raised by property tax:		\$	1,732,151

ESTIMATED REVENUES

	Actual 2017	Anticipated 2018	Budget amt 2019
State Aid	\$0	\$0	\$0
Federal aid	\$0	\$0	\$0
Insurance Recovery	\$29,116	\$37,173	\$0
Interest on Deposits	\$1,629	\$1,800	\$0
Rentals	\$2,300	\$2,000	\$0
Refunds	\$360	\$455	\$0
Sale of Assets	\$17,000	\$0	\$0
Misc	\$585	\$0	\$0
Transfer from Unappropriated Funds	\$16,855	\$0	\$0
	<u> </u>	<u> </u>	<u> </u>
totals	<u> \$67,845</u>	<u> \$41,428</u>	<u> \$0</u>

Millwood Fire District 2019 budget: Appropriations

2015 Actual 2016 Actual 2017 Actual 2018 Budget 2018 Proj YE 2019 Budget

Payroll	57,253	51,915	50,910	56,075	56,075	56,075
Firematic Equipment purchases	35,755	28,012	63,561	90,375	90,375	100,000
Firematic Purchased w/Insurance		47,618	7,464	-	-	-
Firematic Other Expenses	475,830	520,538	404,114	436,834	414,934	442,249
Hydrant Tax	64,387	64,387	64,387	67,000	67,000	67,000
Tax and Expense: 108 Millwood Rd	19,050	-	-	-	-	-
Judgements/Claims/Tax Certioraries	-	-	-	15,000	15,000	15,000
Service Award Program	103,634	106,229	106,388	121,400	121,400	134,823
Workers Comp Insurance	44,325	47,980	43,490	50,400	50,400	50,400
Soc Sec/Medicare/MTA taxes(payroll)	4,380	3,971	3,895	4,000	4,000	4,000
Physicals	16,130	16,330	24,090	19,000	19,000	25,000
Accident & Health Insurance	8,552	8,551	-	8,700	8,552	8,980
Volunteer Presumptive Cancer Insurance						12,000
Short term interest payable	6,927	-	-	-	-	-
Fire House Project Bond Service	597,813	589,313	577,413	573,000	573,000	569,313
TOTAL OPERATING EXPENSE	1,434,036	1,484,844	1,345,712	1,441,784	1,419,736	1,484,840
Transfer to Reserves*	211,286	235,092	247,311	247,311	247,311	247,311
GRAND TOTAL	1,645,322	1,719,936	1,593,023	1,689,095	1,667,047	1,732,151

*Note: Reserves will be allocated \$50,000 to Capital Reserve, \$197,311 to Equipment Reserve.

2019 PROPOSED BUDGET APPROPRIATIONS: FIREMATIC EXPENSES

	2015	2016	2017	2018	2018	2019
	Actual	Actual	Actual	Budget	Proj YE	Budget
Office supplies	2,882	2,752	3,962	4,500	3,000	3,000
Training	3,935	3,737	4,904	7,000	7,000	12,000
Association Dues	1,270	1,155	1,655	1,200	1,200	1,200
Dress Uniforms	1,135	830	4,238	6,000	6,000	6,000
Inspections	-	11,573	9,675	14,000	13,300	15,000
Public Information (legal notices, etc.)	1,638	3,929	3,777	4,500	4,500	4,500
Electric	37,607	18,548	22,670	22,000	22,000	24,000
Heating	26,262	19,670	19,516	27,000	27,000	27,000
Maintenance Supplies	847	1,391	2,326	1,300	1,300	1,300
Phone/Cable/cell	11,586	14,583	14,776	15,000	15,000	15,000
Bldg & Grnd Maintenance & Water Usage	54,923	64,603	95,238	109,884	109,884	126,999
New Fire House Purchases	117,835	10,088	-	-	-	-
Security	883	1,010	2,610	3,000	3,000	3,000
Firematic Equip maintenance	71,086	104,232	77,755	85,000	85,000	85,000
Diesel, Gasoline & Oil	14,451	9,813	15,421	15,000	16,000	17,000
Computer Hardware	4,634	1,747	1,365	3,500	3,500	5,000
Computer Software	3,640	5,384	4,602	4,500	4,500	5,500
Consultants	9,375	1,913	12,354	7,000	7,000	7,000
Siren Maintenance	2,000	-	-	1,000	-	1,000
Radio Maintenance	1,896	65	260	1,250	1,250	2,000
Officer's Bond	910	910	-	-	910	1,000
Insurance: Commercial	39,082	38,112	30,742	41,000	40,090	42,050
Legal and Audit	43,743	186,600	63,194	44,700	25,000	19,200
Admin Misc	24,210	17,893	13,074	18,500	18,500	18,500
GRAND TOTAL	475,830	520,538	404,114	436,834	414,934	442,249

Millwood Fire District

Worksheet

Computation of statutory spending limitation for 2019

Assessed Valuations (AV)	Equalization rates (ER)	Full Valuations (AV/ER)
315,767,169	19.05%	1,657,570,441
	Total Full Valuations	1,657,570,441
	less first million of FV	(1,000,000)
	Excess over first million of full valuation	1,656,570,441
	multiply excess by .001	0.001
	Expenditures permitted on full valuation above \$1,000,000	\$ 1,656,570
	add expenditures permitted on full valuation below first \$1,000,000	\$ 2,000
	Statutory spending limitation for 2019	\$ 1,658,570
	Add exclusions from Statutory Spending Limitation:	
	Hydrant tax	\$ 67,000
	Interest & principle payable	\$ 569,313
	Payroll	\$ 56,075
	Social Security	\$ 4,000
	Worker's Comp Ins. VFBL	\$ 50,400
	LOSAP	\$ 134,823
	Insurance: accident & health	\$ 8,980
	Compromised claims/judgments	\$ 15,000
	Insurance: commercial/marine	\$ 43,050
	Fuel	\$ 17,000
	Annual audit	\$ 9,200
	Reserve funds	\$ 247,311
	Total exclusions from Spending Limitation	\$ 1,222,152
	Add spending authorized by voters in excess of statutory spending limitation	\$ -
	Sum of Statutory Spending Limitation, Exclusions and Excess Spending authorized by voters	\$ 2,880,722
	less budget appropriations	\$ 1,732,151
	Statutory Spending Limitation Margin	<u>\$ 1,148,571</u>

Estimated Fund Balance
As of August 29,2018

ASSETS

Current Assets

Total Checking/Savings	2,162,777.08
Reserves+Project Fund	<u>1,139,044.42</u>
General Fund	1,023,732.66
2018 Unspent Appropriations	<u>562,313.18</u>
Unappropriated Unreserved Fund Balance*	<u><u>461,419.48</u></u>

*Includes \$150,000 needed for cash flow requirements in 2019

**AGREEMENT BETWEEN
THE NEW CASTLE-STANWOOD CONSOLIDATED WATER DISTRICT
AND THE MILLWOOD FIRE DISTRICT**

AGREEMENT made this 22 day of ~~September~~ ^{October} 2018, between the New Castle- Stanwood Consolidated Water District, with its principle office at 200 South Greeley Chappaqua, County of Westchester, State of New York, hereinafter designated as the "Water District," and the Millwood Fire District, a political subdivision of the State of New York having its principle office at 100 Millwood Rd., Millwood, County of Westchester, State of New York hereinafter designated as the "Fire District."

WHEREAS, the Water District is the owner of the fire hydrants located upon the various highways of the Town of New Castle, within the corporate limits of the Town of New Castle; and

WHEREAS, the Fire District was created under the provisions of the Town Law to supply fire protection in the district and use, as a result thereof, the fire hydrants owned by the Water District; and

WHEREAS, Section 198 of the Town Law of the State of New York, provides that permission for the use of hydrants by the Fire District may be given by a contract for the rental of such hydrants.

NOW THEREFORE, in consideration of these promises and of the mutual covenants herein set forth, the parties agree as follows:

1. The Water District shall maintain its lines and hydrants and keep them in repair. The Water District will maintain its hydrants in accordance with Chapter 5, Section 507, *Fire Service Features, Governing Fire Protection Water Supplies*, of the 2015 International Fire Code as adopted by New York State, and attached hereto. The Fire Code Official, as designated by the Town of New Castle, shall be charged with the administration and enforcement of the International Fire Code. Maintenance of the fire hydrant systems shall, at a minimum, include the following:

- i. Keep all hydrants visible and accessible from the roadway, free of brush and ornamental plantings pursuant to the Town of New Castle Town Code Section 131-51.
- ii. Paint all hydrants at a minimum once every 10 years, or sooner as needed, based on their rated capacity according to NFPA 291.
- iii. All hydrants to be numbered by December 31, 2018.
- iv. Flush all hydrants annually; which will be performed at low flow velocities in order to clear the barrels and avoid damage to private properties as part of the annual inspection process.
- v. Lubricate all threads on hubs annually, or sooner, as needed. Lubricate stems, as needed. Replace all worn gaskets, as needed.
- vi. Flow test the hydrants every 7 years according to NFPA 291, unless ISO provides written notice to the Water District and Fire District that it will accept the Water District's proposed hydraulic model and representative sampling. The Water District's hydraulic model shall include protocol for subsequent verification and calibration, as needed, including in the event there are changes to the distribution system. The hydraulic model shall be submitted to the ISO for approval in 2019 upon completion of all studies, tests and modeling.

- vii. Maintain the year-round flags at each hydrant and replace as needed, except for all hydrants in the Millwood and Chappaqua Hamlets and in Chappaqua Crossing.
- viii. Winterize all hydrants annually prior to December 31st.
- ix. Remove snow from all hydrants within 7 days after each snow, with the exception of multiple snows within the same time period. The Water District shall not be liable for any damage or injury sustained by reason of its failure to remove snow from said hydrants, or for any cause, except for its gross negligence.
- x. The Fire District shall report any problems, issues, concerns, etc. it has with respect to the hydrants or water supply to the Water District on the attached form (Exhibit "A"), no less than within 24 hours for matters of immediate concern and within seven (7) days for routine maintenance issues. The hydrant or water supply issue shall be investigated and repaired or replaced, as necessary, within thirty (30) days of receipt of the work requests form.

2. Payments

a. For the basic services rendered pursuant to this Agreement, the Fire District shall pay a rate per hydrant as follows:

January 1, 2018 to December 31, 2018	\$151.50 per hydrant
January 1, 2019 to December 31, 2019	\$153.02 per hydrant
January 1, 2020 to December 31, 2020	\$154.55 per hydrant
January 1, 2021 to December 31, 2021	\$156.10 per hydrant
January 1, 2022 to December 31, 2022	\$157.66 per hydrant

b. The Water District will provide a bill by June 1 of each year. Payment shall be made by the Fire District by September 1 of each year.

3. That in consideration of the foregoing, the Water District does hereby agree, insofar as it is able and insofar as it is practical given public water demand and the capacity of the public water supply system it maintains, to supply sufficient water to provide for the fire protection in the District (where Water District hydrants are located) and to permit the Fire District to draw water from the Water District's hydrants for purposes of fire training and fire protection to premises included within the area of the Fire District in which the hydrants are installed.

4. In the event of an emergency shut-down or repair the Water District shall provide written and verbal notice of same to the Fire District Chief at (914) 941-2222. Additional written notice must be provided by email to the Millwood Fire Commissioners at BOFC@millwoodfire.org and to the Secretary of the Millwood Board of Fire Commissioners at secretary@millwoodfire.org.

5. The Water District shall twice-yearly (contract year), at approximate six month intervals, provide the Fire District with worksheets reflecting work performed in the prior quarter concerning the maintenance and condition of fire hydrants maintained and repaired during the previous quarter, in accordance with the International Fire Code as adopted by New York State. A representative from the Water District and from the Fire District shall meet when requested by either party to discuss work performed concerning the maintenance and condition of the fire hydrants.

6. The Fire District shall provide monthly written reports to the Water District of any and all fire hydrant usage (drills, working fires, etc) within their jurisdiction on the form attached hereto as Exhibit "B". Reporting shall include, but not be limited to: date, location of event, time of day, duration of water usage, number of hydrants used, approximate flow volumes in gpm. This written report shall include any immediate concerns found in the field and based upon importance the Fire District shall notify the Water District within 24 hours of the event that causes their concerns. The Fire District Chief and the Water District shall coordinate appropriate reporting procedures for the hydrants located behind Station House 1 and Station House 2.

7. During freezing weather, the Fire District agrees to immediately notify the Town of New Castle of hydrant usage.

8. This Agreement shall be valid for five (5) years, to commence on January 1, 2018 and terminate December 31, 2022.

9. This Agreement is binding upon the parties hereto and their successors and assigns.

10. This Agreement shall be construed in accordance with the laws of the State of New York, and constitutes the complete understanding and agreement of the parties. No modification or amendment of any of the provisions hereof shall be valid unless in writing and signed by all parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused these presents to be signed by their duly authorized officers and their corporate seals to be affixed, the day and year first above written.

TOWN OF NEW CASTLE

By _____

Seal

MILLWOOD FIRE DISTRICT

By _____

Seal