

Millwood Board of Fire Commissioners  
Meeting Minutes November 27, 2023

On November 27, 2023 the Millwood Board of Fire Commissioners held their regular monthly meeting at 7:30 PM in Millwood Station 1. Attending were Commissioners: Alan Schapiro, Anthony Olenik, Dan Puszka, Michael Wolfensohn and Jordan Schiffman; Treasurer Rose Cohen; Chief Rodrigues, Assistant Chiefs Robert McCarthy and Greg Santone.

Chairman Schapiro called the meeting to order.

**Public Comment** - None

**Chief's Report** (attached)

**Treasurer's Report** (attached)

**Work Session**

A motion was made by Commissioner Olenik, seconded by Commissioner Wolfensohn to accept the October 23, 2023 Regular Meeting Minutes. Commissioner Schiffman abstained, the remaining Commissioners in favor.

A motion was made by Commissioner Wolfensohn, seconded by Commissioner Schiffman to move \$50,000.00 from 2023 budget line A9901RA Transfers to Capital Reserve Funds to A23410 Equipment Purchases. All in favor.

A motion was made by Commissioner Wolfensohn, seconded by Commissioner Schiffman to move \$2,000.00 from A407.6 Maintenance (Grounds & Buildings) to A34.466 General Liability Insurance. All in favor.

A motion was made by Commissioner Wolfensohn, seconded by Commissioner Olenik to paint the Station 1 main staircase at a cost not to exceed \$800.00. All in favor.

A motion was made by Commissioner Schapiro, seconded by Commissioner Wolfensohn to engage AKRF, Inc to develop a Station 1 driveway paving proposal at a cost not to exceed \$7,000.00. All in favor.

A motion was made by Commissioner Puszka, seconded by Commissioner Wolfensohn to purchase one Flir K-55 Thermal Imaging Camera under NYS contract pricing of \$5,045.00 from AAA. All in favor. P.O. 369

A motion was made by Commissioner Wolfensohn, seconded by Commissioner Puszka to purchase one Dell Laptop Computer at a cost of \$849.00. All in favor. P.O. 370

A motion was made by Commissioner Schiffman, seconded by Commissioner Schapiro to issue a purchase order for a Polaris ATV at a cost of \$49,999.99 with a DASNY/CREST grant reimbursement once Millwood Fire District takes title to the vehicle. All in favor. P.O. 371

A motion was made by Commissioner Puszka, seconded by Commissioner Wolfensohn to approve the membership applications for Ariel Frank as Firefighter; Benjamin Brandoff and Alex Weinstein as Junior Fire Fighters. All in favor.

Commissioner Puszka advised the Board to add a second-floor dorm measuring 30'X70' onto Station 2 would cost between \$500,00 to \$1,200,000.

A motion was made by Commissioner Wolfensohn, seconded by Commissioner Schapiro to authorize the use of the Millwood Fire District's apparatus in the Town of New Castle's annual fire truck parade on December 16, 2023. All in favor.

Millwood Board of Fire Commissioners  
Meeting Minutes November 27, 2023

A motion was made by Commissioner Wolfensohn, seconded by Commissioner Olenik to enter into executive session at 8:01 PM to discuss personnel matters. All in favor.

A motion was made by Commissioner Wolfensohn, seconded by Commissioner Schapiro to exit executive session at 8:10 PM. All in favor.

Commissioner Wolfensohn made a motion to adjourn, seconded by Commissioner Olenik. All in favor. The time 8:12 PM.

Respectively submitted,

Joseph P. McConnell  
Fire District Secretary

MILLWOOD FIRE DISTRICT BoFC MEETING Chiefs Report November 27<sup>th</sup>, 2023

The Chiefs would like to purchase one Flir-K-55 Thermal imaging Camera to replace one of our failing twenty-five-year-old Bullard units at NYS Contract pricing of \$5,045.00 from AAA.

PO # \_\_\_\_\_

The Chiefs would like to purchase one Dell Laptop Computer for the Chiefs Staff to use for Training, incident response, pre-incident planning, etc. at special pricing of \$849.00.

PO# \_\_\_\_\_

All applications and submittals have been successfully forwarded to and acknowledged by DASNY. At this time, Polaris is requiring a purchase order to lock in the price quoted and initiate the manufacturing of the ATV as specified. The DASNY / CREST grant reimbursement will be made after the Millwood Fire District takes title to the vehicle. \$49,999.99

PO # \_\_\_\_\_

The Chiefs would like the Board to approve the following new members:

Ariel Frank – Active

Benjamin Brandoff – Junior

Alex Weinstein - Junior

For Chief Jorge Rodrigues and the Chiefs' Staff

*Greg Santone*  
Assistant Chief

# MILLWOOD FIRE DISTRICT

## Balance Sheet

As of October 31, 2023

Oct 31, 23

### ASSETS

#### Current Assets

##### Checking/Savings

A200 · Cash - Budget Operating Fund	
A200.1 · BOF Checking 4111028710	1,049,061.84
Total A200 · Cash - Budget Operating Fund	1,049,061.84
A230 · Cash - Cap RF	
A230.1 · CRF Checking 816868657	718,553.60
Total A230 · Cash - Cap RF	718,553.60
A231 · Cash - ERF	
A231.2 · ERF Checking 937110245	1,455,060.76
Total A231 · Cash - ERF	1,455,060.76
Total Checking/Savings	3,222,676.20

##### Other Current Assets

A200.4 · Petty Cash	175.34
Total Other Current Assets	175.34
Total Current Assets	3,222,851.54

#### Fixed Assets

K101 · Land	45,000.00
K101.1 · Land-New Fire House	2,317,440.59
K102 · Buildings & improvements	
K102.1 · New Fire House	14,009,516.17
K102.2 · Station 2	790,969.00
Total K102 · Buildings & improvements	14,800,485.17
K104 · Furnishings & Equipment	
K104.1 · New Fire House	289,309.50
K104.2 · Station 2	66,734.00
Total K104 · Furnishings & Equipment	356,043.50
K106 · Other fixed assets	
K106.1 · Vehicles	3,168,763.36
K106.2 · Equipment	483,310.00
Total K106 · Other fixed assets	3,652,073.36
Total Fixed Assets	21,171,042.62

#### Other Assets

A461 · Service Award Program Assets	
A461.2 · American Equity Annuity	42,608.95
A461.8 · Glens Falls National Bank	1,661,567.81
Total A461 · Service Award Program Assets	1,704,176.76
Total Other Assets	1,704,176.76

### TOTAL ASSETS

26,098,070.92

### LIABILITIES & EQUITY

#### Liabilities

##### Current Liabilities

##### Other Current Liabilities

24000 · Payroll Liabilities	72.97
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# MILLWOOD FIRE DISTRICT

## Balance Sheet

As of October 31, 2023

	Oct 31, 23
Total Other Current Liabilities	72.97
Total Current Liabilities	72.97
Long Term Liabilities	
W628 · Bonds Payable	6,275,000.00
Total Long Term Liabilities	6,275,000.00
Total Liabilities	6,275,072.97
Equity	
32000 · Retained Earnings	963,774.56
A878.8 · Gen Retained Earnings	259,655.00
A878.9 · Fund balance - BOF	259,648.22
A878.RA · Fund balance - Cap RF	659,552.55
A878.RB · Fund balance - ERF	960,343.32
A895 · Restricted for LOSAP Program	1,704,175.86
A914 · Assigned Fund Balance	25,752.00
A917 · Unassigned Fund Balance--LOSAP	-527,280.26
K878.9 · Fund balance - Prop & Equip	21,171,043.26
W125 · Amt needed for bond refunds	-6,275,000.00
Net Income	621,333.44
Total Equity	19,822,997.95
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>26,098,070.92</b>

**MILLWOOD FIRE DISTRICT**  
**Expenses by Vendor Detail**  
 November 1 through December 1, 2023

Type	Date	Account	Amount	Balance
<b>AAA Emergency Supply Co., Inc.</b>				
Bill	11/02/2023	A408.42 · Gas detectors	356.00	356.00
Bill	11/02/2023	A408.45 · SCBA	70.00	426.00
Bill	11/02/2023	A408.4 · Equipment	85.00	511.00
Bill	11/20/2023	A3410 · Equipment purchases	7,128.00	7,639.00
Bill	11/27/2023	A408.45 · SCBA	1,275.00	8,914.00
			8,914.00	8,914.00
<b>Allclean Building Maintenance</b>				
Bill	11/01/2023	A34.456 · Custodial Svc New Fire House	1,280.00	1,280.00
Bill	11/01/2023	A34.442 · Custodial Svc Sta 2	280.00	1,560.00
			1,560.00	1,560.00
<b>Almeida Oil Co.</b>				
Bill	11/17/2023	A34.451 · Heating Oil New Fire House	3,445.47	3,445.47
			3,445.47	3,445.47
<b>Armstrong Plumbing &amp; Heating</b>				
Bill	11/13/2023	A407.80 · Inside Maint. New Fire House	513.00	513.00
			513.00	513.00
<b>Total Armstrong Plumbing &amp; Heating</b>				
<b>Chase Card Services</b>				
Bill	11/01/2023	A34.471 · Office supplies & sundry	109.29	109.29
Bill	11/01/2023	A410.4 · Computer Software	10.00	119.29
Bill	11/01/2023	A19.412 · Miscellaneous	73.94	193.23
			193.23	193.23
<b>Total Chase Card Services</b>				
<b>CK Plumbing and Heating, Ltd.</b>				
Bill	11/17/2023	A34.415 · Outside Maintenance Sta 2	10,500.00	10,500.00
			10,500.00	10,500.00
<b>Total CK Plumbing and Heating, Ltd.</b>				
<b>Clarity Testing Services, Inc.</b>				
Bill	11/02/2023	A34.428 · Physicals	453.00	453.00
			453.00	453.00
<b>Total Clarity Testing Services, Inc.</b>				
<b>Corisi tire</b>				
Bill	11/13/2023	A408.51 · Chief 2251	39.95	39.95
			39.95	39.95
<b>Total Corisi tire</b>				
<b>D.P. Wolff Inc.</b>				
Bill	11/24/2023	A407.80 · Inside Maint. New Fire House	0.00	0.00

**MILLWOOD FIRE DISTRICT**  
**Expenses by Vendor Detail**  
 November 1 through December 1, 2023

	Type	Date	Account	Amount	Balance
Total D.P. Wolff Inc.					
Debbie Lokken FBO Goodland Town	Deposit	11/02/2023	A2665 · Sales of Fixed Assets	-33,000.00	-33,000.00
Total Debbie Lokken FBO Goodland Town				-33,000.00	-33,000.00
Elizabeth Sanger	Bill	11/24/2023	A34.419 · Inside Maintenance Sta 2	31.37	31.37
Total Elizabeth Sanger				31.37	31.37
Independent Fire Company	Check	11/02/2023	A19.412 · Miscellaneous	480.00	480.00
Total Independent Fire Company				480.00	480.00
Inter-State Diagnostic, Inc.	Bill	11/24/2023	A34.428 · Physicals	18,490.00	18,490.00
Total Inter-State Diagnostic, Inc.				18,490.00	18,490.00
John P. Brown Ladder Company	Bill	11/27/2023	A408.50 · L52	1,802.00	1,802.00
Total John P. Brown Ladder Company				1,802.00	1,802.00
JP McHale Account	Bill	11/13/2023	A34.419 · Inside Maintenance Sta 2	101.65	101.65
	Bill	11/13/2023	A407.80 · Inside Maint. New Fire House	101.65	203.30
Total JP McHale Account				203.30	203.30
Lantegrity Consulting Group	Bill	11/27/2023	A410.3 · Computer Hardware	348.99	348.99
	Bill	11/27/2023	A34.480 · Consultants	2,156.25	2,505.24
Total Lantegrity Consulting Group				2,505.24	2,505.24
McCarthy, Robert C.	Check	11/17/2023	A408.52 · Chief 2252	78.14	78.14
Total McCarthy, Robert C.				78.14	78.14
Metrocom Wireless	Bill	11/17/2023	A408.53 · Chief 2253	902.75	902.75
	Bill	11/17/2023	A408.3 · Radio Maintenance	257.94	1,160.69
	Bill	11/20/2023	A408.53 · Chief 2253	620.00	1,780.69
Total Metrocom Wireless				1,780.69	1,780.69

**MILLWOOD FIRE DISTRICT**  
**Expenses by Vendor Detail**  
November 1 through December 1, 2023

	Type	Date	Account	Amount	Balance
<b>MetTel Acct 0100413954</b>					
Bill		11/01/2023	A34.439 · Phone Service	116.57	116.57
Total MetTel Acct 0100413954				116.57	116.57
<b>Motorola</b>					
Total Motorola					
<b>Municipal Emergency Services (M.E.S.)</b>					
Total Municipal Emergency Services (M.E.S.)					
<b>New York Power Authority Acct 2363579</b>					
Total New York Power Authority Acct 2363579					
<b>New York State Assoc of Fire Chiefs</b>					
Total New York State Assoc of Fire Chiefs					
<b>O.S.P. Fire Protection</b>					
Total O.S.P. Fire Protection					
<b>Optimum</b>					
Bill		11/01/2023	A34.437 · Cable On-Line Services	229.90	229.90
Bill		11/01/2023	A407.54 · Cable TV	217.94	447.84
Bill		11/01/2023	A34.439 · Phone Service	192.75	640.59
Bill		11/01/2023	A34.437 · Cable On-Line Services	105.20	745.79
Total Optimum				745.79	745.79
<b>Otis Elevator Company</b>					
Total Otis Elevator Company					
<b>Paraco Gas Corporation</b>					
Bill		11/01/2023	A407.23 · Propane	230.58	230.58



**MILLWOOD FIRE DISTRICT**  
**Expenses by Vendor Detail**  
November 1 through December 1, 2023

Type	Date	Account	Amount	Balance
Total Paraco Gas Corporation				
Peak Power Systems	11/02/2023	A407.79 · house generators	230.58	230.58
Total Peak Power Systems				
Regina Landscaping Corp.				
Bill	11/02/2023	A407.79 · house generators	5,306.53	5,306.53
Total Regina Landscaping Corp.				
Reliant Fire Hose Testing Inc.				
Bill	11/02/2023	A408.40 · testing	6,588.60	6,588.60
Total Reliant Fire Hose Testing Inc.				
Rocky's Millwood Deli				
Bill	11/24/2023	A19.412 · Miscellaneous	1,124.43	1,124.43
Total Rocky's Millwood Deli				
Scarsdale Security Systems, Inc.				
Bill	11/24/2023	A34.419 · Inside Maintenance Sta 2	187.50	187.50
Total Scarsdale Security Systems, Inc.				
Sprint				
Bill	11/01/2023	A34.438 · Cellular Service	396.11	396.11
Total Sprint				
Sterling Sanitary Supply Corp.				
Bill	11/27/2023	A407.80 · Inside Maint. New Fire House	123.15	123.15
Total Sterling Sanitary Supply Corp.				
Suburban Carting Co.				
Bill	11/13/2023	A407.82 · Sanitation Svc New Fire House	133.97	133.97
Bill	11/13/2023	A34.417 · Sanitation Svc Sta 2	0.00	133.97
Total Suburban Carting Co.				
Technical Fire Services				
Bill	11/20/2023	A408.40 · testing	1,620.00	1,620.00
Total Technical Fire Services				
The Bank of Greene County				
Bill	12/01/2023	A97.100 · Long Term Bond Principal	0.00	0.00
Bill	12/01/2023	A97.000 · Long Term Bond Interest	39,218.75	39,218.75

12:32 PM  
 11/27/23  
 Accrual Basis

**MILLWOOD FIRE DISTRICT**  
**Expenses by Vendor Detail**  
 November 1 through December 1, 2023

	Type	Date	Account	Amount	Balance
Total The Bank of Greene County				39,218.75	39,218.75
Town of New Castle					
	Bill	11/13/2023	A408.22 - gasoline	75.64	75.64
Total Town of New Castle				75.64	75.64
Verizon					
	Bill	11/01/2023	A34.439 - Phone Service	84.66	84.66
Total Verizon				84.66	84.66
WEX Bank					
	Bill	11/01/2023	A408.11 - diesel	986.91	986.91
	Bill	11/01/2023	A408.22 - gasoline	1,142.55	2,129.46
Total WEX Bank				2,129.46	2,129.46
<b>SUBTOTAL</b>				<b>122,333.31</b>	<b>122,333.31</b>
Rose A Cohen			Payroll	1,967.64	1,967.64
Joseph P. McConnell			Payroll	1,368.25	1,368.25
Greg Santone			Payroll	498.69	498.69
EFTPS			Payroll	844.32	844.32
<b>TOTAL</b>				<b>127,012.21</b>	<b>127,012.21</b>