

Millwood Board of Fire Commissioners
Meeting Minutes November 21st, 2022

On November 21, 2022 the Millwood Board of Fire Commissioners held their regular monthly meeting at 7:30 PM in Millwood Station 1. Attending were Commissioners: Alan Schapiro, Anthony Olenik, Dan Puszka, Michael Wolfensohn and Jordan Schiffman; Treasurer Rose Cohen, Secretary Joseph McConnell; Chiefs Raguso, Rodrigues, McCarthy and Captain Greg Santone.

Chairman Schapiro called the meeting to order.

Public Comment

No public comments

Chief's Report (attached)

Treasurer's Report (attached)

Work Session

A motion was made by Commissioner Olenik to accept the October 24th Regular Meeting Minutes, seconded by Commissioner Wolfensohn. All in favor.

A motion was made by Commissioner Wolfensohn, seconded by Commissioner Schiffman to make a budget transfer of \$3,000.00 from A19.400 Judgements and Claims to A341 Legal. All in favor.

The Board reviewed the district financial auditing proposals from RBT CPAs \$11,000.00 annually fixed for four years and PKF O'Connor Davis \$13,000.00 for year one both with an annual renewal clause for up to four years.

A motion was made by Commissioner Wolfensohn, seconded by Commissioner Shapiro to select RBT CPAs as the District's auditor at a rate of \$11,000.00 annually. All in favor.

A motion was made by Commissioner Shapiro, seconded by Commissioner Olenik to sign the New Castle-Stanwood Consolidated Water District hydrant contract for a term of 5 years, to commence on January 1, 2023 and terminate on December 31, 2027. All in favor

The Millwood Fire District Group Policy #00 439298 0002 has been amended to defined an active member eligibility to one year of service and the completion of NYS Firefighter 1 Training.

The Board requested the Secretary to contact the Fire District legal attorney for a recommendation on a firehouse fire arms policy.

Commissioner Puszka agreed to investigate the cost and logistics for refueling the Fire Districts equipment at the Town of New Castle Highway yard.

Commissioner Wolfensohn recommended a promotion of MYLS be included in the Fire Company's December mail solicitation.

Captain Santone presented options for repairing the Station 1 driveway ranging in cost from \$108.0K to \$204.0K. The Board agreed to investigate the matter further.

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Commissioner Puszka reported the Station 2 generator passed its load testing.

A motion was made by Commissioner Schapiro, seconded by Commissioner Schiffman to engage **HGACBuy – Cooperative Purchasing Program** for the purchase of a new apparatus to replace the current Tanker 15. All in favor.

A motion was made by Commissioner Olenik, seconded by Commissioner Wolfensohn to adjust PO#337 for the 2022 Chevrolet Tahoe from DeNooyer Chevrolet to \$46,325.50 in order to reflect the delivery charges. All in favor.

A motion was made by Commissioner Puszka, seconded by Commissioner Olenik to purchase a six portable radios with drop in vehicle charges, installed under NYS contract #PT68733 from Motorola/Metro-Com for \$14,410.92. All in favor. PO #344

A motion was made by Commissioner Puszka, seconded by Commissioner Wolfensohn to purchase a five sets of turnout gear on NYS contract from MES at a total cost of \$22,523.90. All in favor. PO #345

A motion was made by Commissioner Puszka, seconded by Commissioner Wolfensohn to purchase six Motorola Minitor high band pagers under NYS contract from Metro-Com at a total cost of \$2700.00. All in favor. PO #346

Commissioner Schapiro made a motion to adjourn, seconded by Commissioner Wolfensohn. All in favor. The time 8:35 PM. All in favor.

Respectively submitted,

Joseph P. McConnell
District Secretary

MILLWOOD FIRE DISTRICT BoFC MEETING Chiefs Report November 21st, 2022

We would like to purchase six new portable radios for Tanker 15. Our intent was to wait until the Tanker was replaced but with the extended delay, it is has become a safety issue to wait any longer. Six portables with drop in vehicle chargers, installed. NYS Contract #PT68722. From Motorola / Metro Com \$14,410.92 PO # _____

We would like to purchase five more complete sets of turnout gear on NYS contract pricing for \$22,523.90 from MES PO # _____

We would like to purchase six more Motorola Minitor 6 High band pagers on Contract pricing for \$2700.00 from Metro-Com PO # _____

For Chief Chris Raguso,

Greg Santone
Captain / CA

MILLWOOD FIRE DISTRICT
Balance Sheet
As of November 30, 2022
Nov 30, 22

ASSETS

Current Assets

Checking/Savings

A200 · Cash - Budget Operating Fund	
A200.1 · BOF Checking 4111028710	1,015,414.71
Total A200 · Cash - Budget Operating Fund	<u>1,015,414.71</u>
A230 · Cash - Cap RF	
A230.1 · CRF Checking 816868657	661,067.05
Total A230 · Cash - Cap RF	<u>661,067.05</u>
A231 · Cash - ERF	
A231.2 · ERF Checking 937110245	1,116,648.13
Total A231 · Cash - ERF	<u>1,116,648.13</u>
Total Checking/Savings	<u>2,793,129.89</u>

Other Current Assets

A200.4 · Petty Cash	266.74
Total Other Current Assets	<u>266.74</u>

Total Current Assets 2,793,396.63

Fixed Assets

K101 · Land	45,000.00
K101.1 · Land-New Fire House	2,317,440.59
K102 · Buildings & Improvements	
K102.1 · New Fire House	14,009,516.17
K102.2 · Station 2	790,969.00
Total K102 · Buildings & improvements	<u>14,800,485.17</u>
K104 · Furnishings & Equipment	
K104.1 · New Fire House	289,309.50
K104.2 · Station 2	66,734.00
Total K104 · Furnishings & Equipment	<u>356,043.50</u>
K106 · Other fixed assets	
K106.1 · Vehicles	3,122,437.86
K106.2 · Equipment	488,910.00
Total K106 · Other fixed assets	<u>3,611,347.86</u>

Total Fixed Assets 21,130,317.12

Other Assets

A461 · Service Award Program Assets	
A461.2 · American Equity Annuity	41,367.90
A461.8 · Glens Falls National Bank	1,993,693.04
Total A461 · Service Award Program Assets	<u>2,035,060.94</u>

Total Other Assets 2,035,060.94

TOTAL ASSETS 25,958,774.69

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities	
24000 · Payroll Liabilities	103.51

MILLWOOD FIRE DISTRICT

Balance Sheet

As of November 30, 2022

Nov 30, 22

Total Other Current Liabilities	<u>103.51</u>
Total Current Liabilities	103.51
Long Term Liabilities	
W628 · Bonds Payable	<u>6,755,000.00</u>
Total Long Term Liabilities	<u>6,755,000.00</u>
Total Liabilities	6,755,103.51
Equity	
32000 · Retained Earnings	875,794.16
A878.8 · Gen Retained Earnings	285,407.00
A878.9 · Fund balance - BOF	259,648.22
A878.RA · Fund balance - Cap RF	609,369.55
A878.RB · Fund balance - ERF	565,822.32
A895 · Restricted for LOSAP Program	2,035,060.04
A917 · Unassigned Fund Balance--LOSAP	-413,461.44
K878.9 · Fund balance - Prop & Equip	21,130,318.76
W125 · Amt needed for bond refunds	-6,755,000.00
Net Income	<u>610,712.57</u>
Total Equity	<u>19,203,671.18</u>
TOTAL LIABILITIES & EQUITY	<u><u>25,958,774.69</u></u>

MILLWOOD FIRE DISTRICT
Expenses by Vendor Detail
 November 1 through December 1, 2022

	Type	Date	Account	Amount	Balance
AAA Emergency Supply Co., Inc.					
AAA Emergency Supply Co., Inc.	Bill	11/16/2022	A3410 - Equipment purchases	2,070.00	2,070.00
Advance Auto Parts	Bill	11/16/2022	A408.45 - SCBA	4,158.89	6,228.89
Total AAA Emergency Supply Co., Inc.				6,228.89	6,228.89
Total Advance Auto Parts					
Advance Auto Parts	Bill	11/18/2022	A408.52 - Chief 2252	381.69	381.69
Total Advance Auto Parts				381.69	381.69
Allclean Building Maintenance					
Allclean Building Maintenance	Bill	11/04/2022	A34.456 - Custodial Svc New Fire House	860.00	860.00
	Bill	11/04/2022	A34.442 - Custodial Svc Sta 2	237.50	1,097.50
Total Allclean Building Maintenance				1,097.50	1,097.50
Almeida Oil Co.					
Almeida Oil Co.	Bill	11/21/2022	A34.447 - Heating oil Station 2	1,301.42	1,301.42
Total Almeida Oil Co.				1,301.42	1,301.42
Bank of Greene County					
Bank of Greene County	Bill	12/01/2022	A97.000 - Long Term Bond Interest	42,218.75	42,218.75
Total Bank of Greene County				42,218.75	42,218.75
Chase Card Services					
Chase Card Services	Bill	11/01/2022	A19.412 - Miscellaneous	116.41	116.41
	Bill	11/01/2022	A34.471 - Office supplies & sundry	123.74	240.15
	Bill	11/01/2022	A3410 - Equipment purchases	130.72	370.87
	Bill	11/01/2022	A34.443 - Maintenance Supplies	105.97	476.84
	Bill	11/01/2022	A410.4 - Computer Software	4.00	480.84
Total Chase Card Services				480.84	480.84
D.P. Wolff Inc.					
D.P. Wolff Inc.	Bill	11/16/2022	A407.80 - Inside Maint. New Fire House	0.00	0.00
	Bill	11/16/2022	A34.419 - Inside Maintenance Sta 2	742.00	742.00
Total D.P. Wolff Inc.				742.00	742.00
DeNooyer Chevrolet					
DeNooyer Chevrolet	Bill	11/16/2022	A3420 - Fire Equip Purchased From ERF	46,325.50	46,325.50
Total DeNooyer Chevrolet				46,325.50	46,325.50
Hopewell Fire Apparatus Service Co.					
Hopewell Fire Apparatus Service Co.	Bill	11/14/2022	A408.50 - L52	336.98	336.98

MILLWOOD FIRE DISTRICT
Expenses by Vendor Detail
 November 1 through December 1, 2022

	Type	Date	Account	Amount	Balance
Total Hopewell Fire Apparatus Service Co.				336.98	336.98
JP McHale Account					
	Bill	11/04/2022	A34.419 - Inside Maintenance Sta 2	95.00	95.00
	Bill	11/04/2022	A407.80 - Inside Maint. New Fire House	95.00	190.00
Total JP McHale Account				190.00	190.00
Kornfeld, Rew, Newman & Simeone					
	Bill	11/04/2022	A34.483 - Legal District Matters	1,984.50	1,984.50
Total Kornfeld, Rew, Newman & Simeone				1,984.50	1,984.50
Matra Motors Inc					
	Bill	11/14/2022	A408.51 - Chief 2251	992.46	992.46
Total Matra Motors Inc				992.46	992.46
Metrocom Wireless					
	Bill	11/16/2022	A408.3 - Radio Maintenance	340.00	340.00
Total Metrocom Wireless				340.00	340.00
MetTel Acct 0100413954					
	Bill	11/01/2022	A34.439 - Phone Service	105.82	105.82
Total MetTel Acct 0100413954				105.82	105.82
Millwood Hardware					
	Bill	11/04/2022	A406.6 - Open House	29.97	29.97
Total Millwood Hardware				29.97	29.97
New York Power Authority Acct 2363579					
	Bill	11/14/2022	A34.450 - Electricity New Fire House	2,922.33	2,922.33
	Bill	11/14/2022	A34.449 - Electricity Station 2	671.63	3,593.96
Total New York Power Authority Acct 2363579				3,593.96	3,593.96
New York State Assoc of Fire Chiefs					
	Bill	11/04/2022	A34.477 - Association Dues	200.00	200.00
	Bill	11/14/2022	A34.477 - Association Dues	45.00	245.00
Total New York State Assoc of Fire Chiefs				245.00	245.00
Nicks Electric Service of NY, LLC.					
	Bill	11/14/2022	A34.419 - Inside Maintenance Sta 2	569.60	569.60
Total Nicks Electric Service of NY, LLC.				569.60	569.60
NorthEast Squad Concepts LLC					
	Bill	11/16/2022	A402.2 - Training	2,700.00	2,700.00

MILLWOOD FIRE DISTRICT
Expenses by Vendor Detail
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	Type	Date	Account	Amount	Balance
Total NorthEast Squad Concepts LLC				2,700.00	2,700.00
Optimum					
	Bill	11/01/2022	A34.437 - Cable On-Line Services	106.72	106.72
	Bill	11/01/2022	A34.437 - Cable On-Line Services	223.88	329.60
	Bill	11/01/2022	A407.54 - Cable TV	202.04	531.64
	Bill	11/01/2022	A34.439 - Phone Service	209.37	741.01
Total Optimum				741.01	741.01
Partners In Safety, Inc.					
	Bill	11/18/2022	A34.428 - Physicals	610.00	610.00
Total Partners In Safety, Inc.				610.00	610.00
Regina Landscaping Corp.					
	Bill	11/14/2022	A407.83 - Outside Maint. New Fire House	944.00	944.00
	Bill	11/14/2022	A34.415 - Outside Maintenance Sta 2	460.00	1,404.00
Total Regina Landscaping Corp.				1,404.00	1,404.00
Sprint					
	Bill	11/01/2022	A34.438 - Cellular Service	360.23	360.23
Total Sprint				360.23	360.23
Suburban Carting Co.					
	Bill	11/14/2022	A407.82 - Sanitation Svc New Fire House	133.97	133.97
	Bill	11/14/2022	A34.417 - Sanitation Svc Sta 2	32.86	166.83
Total Suburban Carting Co.				166.83	166.83
Verizon					
	Bill	11/04/2022	A34.439 - Phone Service	72.12	72.12
Total Verizon				72.12	72.12
WEX Bank					
	Bill	11/01/2022	A408.11 - diesel	882.80	882.80
	Bill	11/01/2022	A408.22 - gasoline	1,068.41	1,951.21
Total WEX Bank				1,951.21	1,951.21
SUBTOTAL				115,170.28	115,170.28
Rose A Cohen				1,499.92	1,499.92
Joseph P. McConnell				994.67	994.67
Greg Santone				480.22	480.22
EFTPS				579.18	579.18

12:50 PM
11/21/22
Accrual Basis

TOTAL

MILLWOOD FIRE DISTRICT
Expenses by Vendor Detail
November 1 through December 1, 2022

Type	Date	Account	Amount	Balance
			<u>118,724.27</u>	<u>118,724.27</u>