

Millwood Board of Fire Commissioners  
Meeting Minutes May 24<sup>th</sup>, 2021

On May 24, 2021 the Millwood Board of Fire Commissioners held their regular monthly meeting at 7:30 PM in Millwood Station 1. Attending were Commissioners: Alan Schapiro, Anthony Olenik, Dan Puszka, and Jordan Schiffman; Secretary Joseph McConnell, Treasurer Rose Cohen, Chiefs Raguso, Rodrigues, McCarthy, Captain Greg Santone.

Chairman Schapiro called the meeting to order.

**Public Comment**

No public comment.

**Chief's Report** (attached)

**Treasurer's Report** (attached)

The Treasurer advised the Board that a District received \$1,825,713.19 from the Town of New Castle representing the 2021 Millwood Fire District Tax revenue.

**Work Session**

A motion was made by Commissioner Olenik to accept the April 26, 2021 Regular Meeting Minutes, seconded by Commissioner Shapiro

The Board of Fire Commissioner's instructed the Treasurer to contact Penflex LOSAP administrators for an estimate on the cost to:

1. Lower the LOSAP entitlement age to 62 from 65 years old.
2. Increasing the monthly LOSAP contribution from \$20.00 per month to increments of \$25.00; \$30.00 or \$35.00 per month.

Following CDC and NYS COVID-19 guidelines the Board advised the Chief's that fully vaccinated Firefighters will no longer be required to wear a mask. Those members who are not fully vaccinated should continue to wear a mask and social distance at all times. The Board instructed the Secretary to contact the Department Firefighters to request confirmation of COVID-19 vaccination. Any member who does not respond to the Secretary's inquiry will be considered not vaccinated and must wear a mask and social distance.

The Board of Fire Commissioners gave permission to open the Company lounge for members only following meeting nights.

The Board of Fire Commissioners granted Captain Santone's request for a June 19<sup>th</sup> children's birthday party in the apparatus bay with the doors open.

Commissioner Puszka congratulated Chief Raguso for the company officers and firefighter's response to the recent house fires and mutual aid calls.

A motion was made by Commissioner Puszka, seconded by Commissioner Olenik to purchase fifteen Metro nozzles from MES Fire NYS contract at a total cost of \$11,112.90. All in favor. PO# 320

Millwood Board of Fire Commissioners  
Meeting Minutes May 24<sup>th</sup>, 2021

A motion was made by Commissioner Puszka, seconded by Commissioner Olenik to purchase three thermal imaging cameras under NYS contract from AAA Emergency at a total cost of \$1,707.00. All in favor. PO# 321

A motion was made by Commissioner Schiffman, seconded by Commissioner Olenik to enter into executive session to discuss personnel matters at 8:38 PM. All in favor.

A motion was made by Commissioner Olenik, seconded Commissioner Schapiro to exit executive session at 8:46 PM. All in favor.

Commissioner Schiffman made a motion to adjourn, seconded by Commissioner Olenik. All in favor. The time 8:49 PM.

Respectively submitted,

Joseph P. McConnell  
District Secretary

Correspondence: Olenik Family Appreciation

**MILLWOOD FIRE DISTRICT**

**Balance Sheet**

As of April 30, 2021

Apr 30, 21

**ASSETS**

Current Assets

Checking/Savings

A200 · Cash - Budget Operating Fund	
A200.1 · BOF Checking 4111028710	341,968.28
Total A200 · Cash - Budget Operating Fund	341,968.28
A230 · Cash - Cap RF	
A230.1 · CRF Checking 816868657	609,429.88
Total A230 · Cash - Cap RF	609,429.88
A231 · Cash - ERF	
A231.2 · ERF Checking 937110245	560,227.02
Total A231 · Cash - ERF	560,227.02
Total Checking/Savings	1,511,625.18

Other Current Assets

A200.4 · Petty Cash	250.00
Total Other Current Assets	250.00

Total Current Assets 1,511,875.18

Fixed Assets

K101 · Land	45,000.00
K101.1 · Land-New Fire House	2,317,440.59
K102 · Buildings & improvements	
K102.1 · New Fire House	14,009,516.17
K102.2 · Station 2	780,613.00
Total K102 · Buildings & improvements	14,790,129.17
K104 · Furnishings & Equipment	
K104.1 · New Fire House	289,309.50
K104.2 · Station 2	59,496.00
Total K104 · Furnishings & Equipment	348,805.50
K106 · Other fixed assets	
K106.1 · Vehicles	3,138,342.86
K106.2 · Equipment	413,823.00
Total K106 · Other fixed assets	3,552,165.86

Total Fixed Assets 21,053,541.12

Other Assets

A461 · Service Award Program Assets	
A461.2 · American Equity Annuity	40,163.01
A461.8 · Glens Falls National Bank	1,789,590.48
Total A461 · Service Award Program Assets	1,829,753.49
K480 · Prepaid Insurance	8,080.00

Total Other Assets 1,837,833.49

**TOTAL ASSETS 24,403,249.79**

**LIABILITIES & EQUITY**

Liabilities

Current Liabilities

Other Current Liabilities

# MILLWOOD FIRE DISTRICT

## Balance Sheet

As of April 30, 2021

Apr 30, 21

24000 · Payroll Liabilities	91.92
600 · LOSAP Accounts Payable	2,500.65
<b>Total Other Current Liabilities</b>	<b>2,592.57</b>
<b>Total Current Liabilities</b>	<b>2,592.57</b>
<b>Long Term Liabilities</b>	
W628 · Bonds Payable	7,555,000.00
<b>Total Long Term Liabilities</b>	<b>7,555,000.00</b>
<b>Total Liabilities</b>	<b>7,557,592.57</b>
<b>Equity</b>	
32000 · Retained Earnings	634,233.70
A806 · Fund Balance-Not Spendable	8,080.00
A878.9 · Fund balance - BOF	259,648.22
A878.RA · Fund balance - Cap RF	510,228.55
A878.RB · Fund balance - ERF	533,492.32
A895 · Restricted for LOSAP Program	1,827,252.63
A917 · Unassigned Fund Balance--LOSAP	-205,654.03
H909 · Fund Balance - Cap Bldg. Fund	21,232.67
K878.9 · Fund balance - Prop & Equip	21,053,542.76
W125 · Amt needed for bond refunds	-7,555,000.00
Net Income	-241,399.60
<b>Total Equity</b>	<b>16,845,657.22</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>24,403,249.79</b>

## MILLWOOD FIRE DISTRICT Expenses by Vendor Detail

May 1 through June 1, 2021

	Type	Date	Account	Amount	Balance
<b>AAA Emergency Supply Co., Inc.</b>					
	Bill	05/21/2021	A408.42 · Gas detectors	212.00	212.00
	Bill	05/21/2021	A408.45 · SCBA	225.50	437.50
	Bill	05/21/2021	A408.4 · Equipment	172.20	609.70
Total AAA Emergency Supply Co., Inc.				609.70	609.70
<b>Advance Auto Parts</b>					
	Bill	05/18/2021	A408.52 · Chief 2252	55.11	55.11
Total Advance Auto Parts				55.11	55.11
<b>Allclean Building Maintenance</b>					
	Bill	05/03/2021	A34.456 · Custodial Svc New Fire House	860.00	860.00
	Bill	05/03/2021	A34.442 · Custodial Svc Sta 2	237.50	1,097.50
Total Allclean Building Maintenance				1,097.50	1,097.50
<b>Assoc of Fire Dist of Westchester County</b>					
	Bill	05/03/2021	A34.477 · Association Dues	400.00	400.00
Total Assoc of Fire Dist of Westchester County				400.00	400.00
<b>Chase Card Services</b>					
	Bill	05/03/2021	A19.412 · Miscellaneous	48.91	48.91
	Bill	05/03/2021	A410.4 · Computer Software	437.92	486.83
Total Chase Card Services				486.83	486.83
<b>Corsi tire</b>					
	Bill	05/18/2021	A408.15 · T15	1,548.68	1,548.68
Total Corsi tire				1,548.68	1,548.68
<b>Crown Trophy</b>					
	Bill	05/21/2021	A19.412 · Miscellaneous	60.00	60.00
Total Crown Trophy				60.00	60.00
<b>D.P. Wolff Inc.</b>					
	Bill	05/18/2021	A407.80 · Inside Maint. New Fire House	735.00	735.00
	Bill	05/18/2021	A34.419 · Inside Maintenance Sta 2	0.00	735.00
Total D.P. Wolff Inc.				735.00	735.00
<b>Hopewell Fire Apparatus Service Co.</b>					
	Bill	05/18/2021	A408.4 · Equipment	135.55	135.55
	Bill	05/18/2021	A408.48 · E248	395.33	530.88
	Bill	05/18/2021	A408.44 · U44	547.93	1,078.81

## MILLWOOD FIRE DISTRICT Expenses by Vendor Detail

May 1 through June 1, 2021

Type	Date	Account	Amount	Balance
Bill	05/18/2021	A408.47 · E247	1,646.62	2,725.43
Bill	05/18/2021	A408.50 · L52	2,259.16	4,984.59
Bill	05/18/2021	A408.55 · U145	257.12	5,241.71
Bill	05/18/2021	A408.10 · MA10	176.56	5,418.27
Bill	05/18/2021	A408.36 · R36	414.70	5,832.97
Total Hopewell Fire Apparatus Service Co.			5,832.97	5,832.97
<b>JP McHale Account</b>				
Bill	05/18/2021	A34.419 · Inside Maintenance Sta 2	59.74	59.74
Bill	05/18/2021	A407.80 · Inside Maint. New Fire House	68.25	127.99
Total JP McHale Account			127.99	127.99
<b>Lantegrity Consulting Group</b>				
Bill	05/18/2021	A34.480 · Consultants	375.00	375.00
Total Lantegrity Consulting Group			375.00	375.00
<b>McConnell, Joseph P</b>				
Check	05/03/2021	A34.471 · Office supplies & sundry	7.00	7.00
Total McConnell, Joseph P			7.00	7.00
<b>Metrocom Wireless</b>				
Bill	05/21/2021	A408.3 · Radio Maintenance	652.00	652.00
Total Metrocom Wireless			652.00	652.00
<b>MetTel Acct 0100413954</b>				
Bill	05/03/2021	A34.439 · Phone Service	77.29	77.29
Total MetTel Acct 0100413954			77.29	77.29
<b>Millwood Hardware</b>				
Bill	05/18/2021	A34.443 · Maintenance Supplies	29.98	29.98
Total Millwood Hardware			29.98	29.98
<b>Minerva Cleaners</b>				
Bill	05/18/2021	A408.4 · Equipment	658.65	658.65
Total Minerva Cleaners			658.65	658.65
<b>Montrose Beer &amp; Soda</b>				
Bill	06/01/2021	A19.412 · Miscellaneous	120.00	120.00
Total Montrose Beer & Soda			120.00	120.00
<b>Motorola</b>				
Bill	05/21/2021	A408.3 · Radio Maintenance	251.25	251.25

## MILLWOOD FIRE DISTRICT Expenses by Vendor Detail

May 1 through June 1, 2021

	<u>Type</u>	<u>Date</u>	<u>Account</u>	<u>Amount</u>	<u>Balance</u>
Total Motorola				251.25	251.25
<b>Mt. Kisco Truck &amp; Auto Parts Acct 40902</b>					
	Bill	05/18/2021	A408.1 · Apparatus	31.40	31.40
Total Mt. Kisco Truck & Auto Parts Acct 40902				31.40	31.40
<b>New York Power Authority Acct 2363579</b>					
	Bill	05/18/2021	A34.450 · Electricity New Fire House	1,675.09	1,675.09
	Bill	05/18/2021	A34.449 · Electricity Station 2	425.02	2,100.11
Total New York Power Authority Acct 2363579				2,100.11	2,100.11
<b>Nicks Electric Service of NY, LLC.</b>					
	Bill	05/21/2021	A407.83 · Outside Maint. New Fire House	895.00	895.00
Total Nicks Electric Service of NY, LLC.				895.00	895.00
<b>Optimum</b>					
	Bill	05/03/2021	A407.54 · Cable TV	194.40	194.40
	Bill	05/03/2021	A34.437 · Cable On-Line Services	223.88	418.28
	Bill	05/03/2021	A34.439 · Phone Service	234.86	653.14
	Bill	05/03/2021	A34.437 · Cable On-Line Services	105.72	758.86
Total Optimum				758.86	758.86
<b>Sprint</b>					
	Bill	05/03/2021	A34.438 · Cellular Service	411.19	411.19
Total Sprint				411.19	411.19
<b>Staples Credit Plan</b>					
	Bill	05/18/2021	A34.471 · Office supplies & sundry	111.41	111.41
Total Staples Credit Plan				111.41	111.41
<b>Suburban Carting Co.</b>					
	Bill	05/18/2021	A407.82 · Sanitation Svc New Fire House	128.21	128.21
	Bill	05/18/2021	A34.417 · Sanitation Svc Sta 2	31.45	159.66
Total Suburban Carting Co.				159.66	159.66
<b>T.C.D. Cellular Communications</b>					
	Bill	05/03/2021	A408.50 · L52	304.67	304.67
Total T.C.D. Cellular Communications				304.67	304.67
<b>The Bank of Greene County</b>					
	Bill	06/01/2021	A97.100 · Long Term Bond Principal	135,000.00	135,000.00
	Bill	06/01/2021	A97.000 · Long Term Bond Interest	17,389.58	152,389.58

## MILLWOOD FIRE DISTRICT Expenses by Vendor Detail

May 1 through June 1, 2021

	<u>Type</u>	<u>Date</u>	<u>Account</u>	<u>Amount</u>	<u>Balance</u>
Total The Bank of Greene County <b>The Depository Trust Company</b>				152,389.58	152,389.58
	Bill	06/01/2021	A97.000 · Long Term Bond Interest	3,600.00	3,600.00
	Bill	06/01/2021	A97.100 · Long Term Bond Principal	360,000.00	363,600.00
Total The Depository Trust Company <b>Verizon</b>				<u>363,600.00</u>	<u>363,600.00</u>
	Bill	05/03/2021	A34.439 · Phone Service	75.62	75.62
Total Verizon <b>WEX Bank</b>				<u>75.62</u>	<u>75.62</u>
	Bill	05/03/2021	A408.11 · diesel	351.62	351.62
	Bill	05/03/2021	A408.22 · gasoline	1,060.96	1,412.58
Total WEX Bank				<u>1,412.58</u>	<u>1,412.58</u>
<b>SUBTOTAL</b>				<u><b>535,375.03</b></u>	<u><b>535,375.03</b></u>
Rose A Cohen			Payroll	1,523.80	1,523.80
Joseph P. McConnell			Payroll	758.00	758.00
Greg Santone			Payroll	461.75	461.75
EFTPS			Payroll	545.16	545.16
<b>TOTAL</b>				<u><b>538,663.74</b></u>	<u><b>538,663.74</b></u>
<b>DEPOSITS</b>					
<b>Millwood Fire District Escrow Acct</b>					
	Deposit	5/18/2021	A2770 - Sundry Income	15,403.60	15,403.60
Total Millwood Fire District Escrow Acct <b>Town of New Castle</b>				<u>15,403.60</u>	<u>15,403.60</u>
	Deposit	05/18/2021	A1001 · Property taxes	1,825,713.19	1,825,713.19
Total Town of New Castle				<u>1,825,713.19</u>	<u>1,825,713.19</u>
<b>TOTAL</b>				<u><b>1,841,116.79</b></u>	<u><b>1,841,116.79</b></u>



**MILLWOOD FIRE DISTRICT BoFC MEETING Chiefs Report May 24<sup>th</sup> , 2021**

The Chiefs would like to purchase 3 smaller inexpensive Thermal imaging cameras, one for each Chiefs car, at a NYS Contract cost of \$569.00 each from AAA = \$1707.00 PO # 321

The Chiefs would like to purchase 15 TFT Metro 1 nozzles to replace 15 Thirty year old nozzles at a cost of \$740.86 each from MES = \$11,112.90 PO # 320

For Chief Chris Raguso,

*Greg Santone*  
Captain / CA