

Millwood Board of Fire Commissioners Meeting Minutes May 23rd, 2022

On May 23, 2022 the Millwood Board of Fire Commissioners held their regular monthly meeting at 7:30 PM in Millwood Station 1. Attending were Commissioners: Alan Schapiro, Anthony Olenik, Dan Puszka, Michael Wolfensohn, Jordan Schiffman; Secretary Joseph McConnell, Treasurer Rose Cohen; Chiefs Chris Raguso, Jorge Rodrigues and Robert McCarthy, Ex Chief Schwark, Captain Greg Santone.

Chairman Schapiro called the meeting to order.

Public Comment

No public comment.

Chief's Report (attached)

Treasurer's Report (attached)

The Treasurer reported receiving \$1,869,490.39 in tax revenue from the New Castle Tax Assessor's Office.

Work Session

A motion was made by Commissioner Olenik to accept the April 24th, 2022 Regular Meeting Minutes, seconded by Commissioner Schiffman. Commissioners Schapiro, Olenik, Puszka and Schiffman in favor. Commissioner Wolfensohn abstained.

The Board agreed with the Tanker Search Committee to disregard the initial manufacturer bids and to seek new bids based on revised vehicle specifications. The Board requested the Committee to contact the District Vehicle Consultant to provide an estimate for modifying the tanker specifications and analyzing new manufacturer bids.

Commissioner Wolfensohn updated the Board on the highlights of the Association of Fire Districts of the State of New York Conference which he attended on May 4th.

The Board approved the use of Station 2 for the August 23, 2022 Primary Election.

The Board reviewed the Hubbinette-Cowell Associates Inc. quote for additional cyber liability coverage and determined the current cyber liability coverage to be adequate.

The Board decided not to change the gym COVID guidelines based on the rising cases in the community.

Commissioner Schiffman advised the Board he spoke with the Fire District's Attorney for personnel matters regarding the recent Robert Correrera subpoena and the attorney will be filing a response with the court Friday May 27th.

Captain Santone reported that VFIS would be conducting a risk assessment audit on Friday May 27th. Additionally, an ISO audit will be scheduled.

Commissioner Puszka advised the Board the Station 2 generator testing will be conducted within the coming weeks.

A motion was made by Commissioner Puszka, seconded by Commissioner Wolfensohn to purchase six Scott 30-minute 4500 PSI SCBA bottles from AAA Emergency under NYS contract pricing at a total cost of \$6,828.00. All in favor. PO# 334

Millwood Board of Fire Commissioners
Meeting Minutes May 23rd, 2022

A motion was made by Commissioner Puszka, seconded by Commissioner Schiffman to purchase two NYC Steel Roof Hooks from AAA Emergency under NYS contract pricing at a total cost of \$247.00. All in favor. PO# 335

A motion was made by Commissioner Puszka, seconded by Commissioner Wolfensohn to approve Alexander Brandoff and Michael Lavender applications for junior members, All in favor.

Commissioner Schapiro made a motion to adjourn, seconded by Commissioner Olenik. All in favor. The time 8:44 PM.

Respectively submitted,

Joseph P. McConnell
District Secretary

MILLWOOD FIRE DISTRICT BoFC MEETING Chiefs Report May 23rd, 2022

The Chiefs would like the BoFC to approve Junior Members Alexander Brandoff and Michael Lavender for active membership.

The Chiefs need to purchase six Scott, 30 Minute, 4500 PSI SCBA bottles from AAA at NYS Contract pricing of \$1,138.00 each = \$6828.00 PO # _____

The Chiefs need to purchase two 6' NYC Steel Roof Hooks from AAA at NYS Contract pricing of \$123.50 each = \$247.00 PO # _____

The Chiefs would like to purchase five 5" hose pulling tools from AAA at \$89.99 each = \$449.95 PO # _____

The Chiefs would like to begin the process of replacing the oldest Chiefs vehicle which is a 2016 and is currently being used by Assistant Chief McCarthy. The NYS contract price for a 2022 Chevy Tahoe SSV is \$45,575.00 from DeNooyer Chevrolet, the participating dealership in Albany NY.

For Chief Chris Raguso,

Greg Santone
Captain / CA

MILLWOOD FIRE DISTRICT

Balance Sheet

As of April 30, 2022

Apr 30, 22

ASSETS

Current Assets

Checking/Savings

A200 · Cash - Budget Operating Fund

A200.1 · BOF Checking 4111028710

349,898.81

349,898.81

Total A200 · Cash - Budget Operating Fund

A230 · Cash - Cap RF

A230.1 · CRF Checking 8168868657

659,617.62

659,617.62

Total A230 · Cash - Cap RF

A231 · Cash - ERF

A231.2 · ERF Checking 937110245

960,437.34

960,437.34

Total A231 · Cash - ERF

Total Checking/Savings

1,969,953.77

Other Current Assets

A200.4 · Petty Cash

145.09

145.09

Total Other Current Assets

Total Current Assets

1,970,098.86

Fixed Assets

K101 · Land

45,000.00

K101.1 · Land-New Fire House

2,317,440.59

K102 · Buildings & Improvements

K102.1 · New Fire House

14,009,516.17

K102.2 · Station 2

790,969.00

14,800,485.17

Total K102 · Buildings & Improvements

K104 · Furnishings & Equipment

K104.1 · New Fire House

289,309.50

K104.2 · Station 2

66,734.00

356,043.50

Total K104 · Furnishings & Equipment

K106 · Other fixed assets

K106.1 · Vehicles

3,116,787.86

K106.2 · Equipment

488,910.00

3,605,697.86

Total K106 · Other fixed assets

Total Fixed Assets

21,124,667.12

Other Assets

A461 · Service Award Program Assets

A461.2 · American Equity Annuity

41,367.90

A461.8 · Glens Falls National Bank

1,939,853.06

1,981,220.96

Total A461 · Service Award Program Assets

Total Other Assets

1,981,220.96

TOTAL ASSETS

25,075,986.94

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

24000 · Payroll Liabilities

80.20

Balance Sheet

As of April 30, 2022

Apr 30, 22

Total Other Current Liabilities	80.20
Total Current Liabilities	80.20
Long Term Liabilities	
W628 · Bonds Payable	7,230,000.00
Total Long Term Liabilities	7,230,000.00
Total Liabilities	7,230,080.20
Equity	
32000 · Retained Earnings	821,956.18
A878.9 · Fund balance - BOF	259,648.22
A878.RA · Fund balance - Cap RF	559,059.55
A878.RB · Fund balance - ERF	901,537.32
A895 · Restricted for LOSAP Program	1,981,220.06
A917 · Unassigned Fund Balance--LOSAP	-359,621.46
K878.9 · Fund balance - Prop & Equip	21,124,668.76
W125 · Amt needed for bond refunds	-7,230,000.00
Net Income	-212,561.89
Total Equity	17,845,906.74
TOTAL LIABILITIES & EQUITY	25,075,986.94

MILLWOOD FIRE DISTRICT
Expenses by Vendor Detail

May 1 through June 1, 2022

Type	Date	Account	Amount	Balance
AAA Emergency Supply Co., Inc.				
Bill	05/13/2022	A408.42 · Gas detectors	360.00	360.00
Bill	05/13/2022	A408.4 · Equipment	23.00	383.00
Total AAA Emergency Supply Co., Inc.			383.00	383.00
Allclean Building Maintenance				
Bill	05/06/2022	A34.456 · Custodial Svc New Fire House	860.00	860.00
Bill	05/06/2022	A34.442 · Custodial Svc Sta 2	194.00	1,054.00
Total Allclean Building Maintenance			1,054.00	1,054.00
Bank of Greene County				
Bill	06/01/2022	A97.000 · Long Term Bond Interest	45,187.50	45,187.50
Bill	06/01/2022	A97.100 · Long Term Bond Principal	475,000.00	520,187.50
Total Bank of Greene County			520,187.50	520,187.50
Chase Card Services				
Bill	05/05/2022	A34.427 · Inspections	119.98	119.98
Bill	05/05/2022	A34.471 · Office supplies & sundry	58.00	177.98
Bill	05/05/2022	A19.412 · Miscellaneous	40.45	218.43
Total Chase Card Services			218.43	218.43
Crown Trophy				
Bill	05/10/2022	A34.427 · Inspections	174.70	174.70
Bill	05/20/2022	A34.427 · Inspections	11.95	186.65
Total Crown Trophy			186.65	186.65
Eagle Diesel				
Bill	05/10/2022	A408.50 · L52	25.00	25.00
Total Eagle Diesel			25.00	25.00
Emergency Vehicle Response				
Bill	05/20/2022	A34.480 · Consultants	8,500.00	8,500.00
Total Emergency Vehicle Response			8,500.00	8,500.00
Hartford Steam Boiler				
Bill	05/10/2022	A34.419 · Inside Maintenance Sta 2	105.00	105.00
Total Hartford Steam Boiler			105.00	105.00
Hopewell Fire Apparatus Service Co.				
Bill	05/17/2022	A408.15 · T15	1,984.80	1,984.80
Bill	05/17/2022	A408.50 · L52	3,520.45	5,505.25

MILLWOOD FIRE DISTRICT
Expenses by Vendor Detail
 May 1 through June 1, 2022

Type	Date	Account	Amount	Balance
Bill	05/17/2022	A408.36 · R36	1,692.00	7,197.25
Bill	05/17/2022	A408.48 · E248	2,343.23	9,540.48
Total Hopewell Fire Apparatus Service Co. Kornfeld, Rew, Newman & Simeone			<u>9,540.48</u>	<u>9,540.48</u>
Bill	05/20/2022	A34.483 · Legal, District Matters	742.50	742.50
Total Kornfeld, Rew, Newman & Simeone Lantegrity Consulting Group			<u>742.50</u>	<u>742.50</u>
Bill	05/13/2022	A34.480 · Consultants	633.85	633.85
Total Lantegrity Consulting Group Malito's Pizza			<u>633.85</u>	<u>633.85</u>
Bill	05/13/2022	A19.412 · Miscellaneous	1,752.01	1,752.01
Total Malito's Pizza Matt Fleming			<u>1,752.01</u>	<u>1,752.01</u>
Bill	05/06/2022	A34.427 · Inspections	75.00	75.00
Total Matt Fleming MetTel Acct 0100413954			<u>75.00</u>	<u>75.00</u>
Bill	05/05/2022	A34.439 · Phone Service	97.88	97.88
Total MetTel Acct 0100413954 Michael Wolfensohn			<u>97.88</u>	<u>97.88</u>
Check	05/17/2022	A19.412 · Miscellaneous	699.92	699.92
Total Michael Wolfensohn Millwood Hardware			<u>699.92</u>	<u>699.92</u>
Bill	05/10/2022	A408.54 · Trailer	30.97	30.97
Bill	05/10/2022	A407.80 · Inside Maint. New Fire House	184.30	215.27
Total Millwood Hardware Minerva Cleaners			<u>215.27</u>	<u>215.27</u>
Bill	05/20/2022	A408.4 · Equipment	2,199.00	2,199.00
Total Minerva Cleaners Motorola			<u>2,199.00</u>	<u>2,199.00</u>
Bill	05/13/2022	A3410 · Equipment purchases	5,250.75	5,250.75
Bill	05/20/2022	A3410 · Equipment purchases	87.75	5,338.50
Total Motorola New York Power Authority Acct 2363579			<u>5,338.50</u>	<u>5,338.50</u>

MILLWOOD FIRE DISTRICT Expenses by Vendor Detail

May 1 through June 1, 2022

Type	Date	Account	Amount	Balance
Bill	05/10/2022	A34.450 · Electricity New Fire House	1,874.35	1,874.35
Bill	05/10/2022	A34.449 · Electricity Station 2	920.70	2,795.05
Total New York Power Authority Acct 2363579			2,795.05	2,795.05
Nicks Electric Service of NY, LLC.				
Bill	05/20/2022	A407.80 · Inside Maint. New Fire House	1,734.00	1,734.00
Bill	05/20/2022	A407.83 · Outside Maint. New Fire House	739.50	2,473.50
Total Nicks Electric Service of NY, LLC.			2,473.50	2,473.50
O.S.P. Fire Protection				
Bill	05/13/2022	A408.4 · Equipment	1,141.00	1,141.00
Total O.S.P. Fire Protection			1,141.00	1,141.00
Optimum				
Bill	05/05/2022	A34.437 · Cable On-Line Services	223.88	223.88
Bill	05/05/2022	A407.54 · Cable TV	216.94	440.82
Bill	05/05/2022	A34.439 · Phone Service	208.44	649.26
Bill	05/05/2022	A34.437 · Cable On-Line Services	105.72	754.98
Total Optimum			754.98	754.98
Partners In Safety, Inc.				
Bill	05/17/2022	A34.428 · Physicals	315.00	315.00
Total Partners In Safety, Inc.			315.00	315.00
Rescuestuff Inc				
Bill	05/20/2022	A34.429 · Dress Uniforms	69.99	69.99
Total Rescuestuff Inc			69.99	69.99
Rich and Beth Waterbury				
Bill	05/10/2022	A34.427 · Inspections	752.50	752.50
Total Rich and Beth Waterbury			752.50	752.50
Sprint				
Bill	05/05/2022	A34.438 · Cellular Service	444.49	444.49
Total Sprint			444.49	444.49
Suburban Carting Co.				
Bill	05/06/2022	A407.82 · Sanitation Svc New Fire House	133.97	133.97
Bill	05/06/2022	A34.417 · Sanitation Svc Sta 2	32.86	166.83
Total Suburban Carting Co.			166.83	166.83
The Regulators Fife & Drum Corps USA				

MILLWOOD FIRE DISTRICT Expenses by Vendor Detail

May 1 through June 1, 2022

	<u>Type</u>	<u>Date</u>	<u>Account</u>	<u>Amount</u>	<u>Balance</u>
	Bill	05/20/2022	A19.412 · Miscellaneous	1,000.00	1,000.00
Total The Regulators Fife & Drum Corps USA				<u>1,000.00</u>	<u>1,000.00</u>
Verizon					
	Bill	05/05/2022	A34.439 · Phone Service	72.24	72.24
Total Verizon				<u>72.24</u>	<u>72.24</u>
WEX Bank					
	Bill	05/05/2022	A408.11 · diesel	1,137.22	1,137.22
	Bill	05/05/2022	A408.22 · gasoline	999.18	2,136.40
Total WEX Bank				<u>2,136.40</u>	<u>2,136.40</u>
Young Colonials Fife & Drum Corps					
	Bill	05/20/2022	A19.412 · Miscellaneous	1,000.00	1,000.00
Total Young Colonials Fife & Drum Corps				<u>1,000.00</u>	<u>1,000.00</u>
SUBTOTAL				<u>565,075.97</u>	<u>565,075.97</u>
Rose A Cohen			Payroll	1,197.57	1,197.57
Joseph P. McConnell			Payroll	1,081.73	1,081.73
Greg Santone			Payroll	480.22	480.22
EFTPS			Payroll	508.88	508.88
TOTAL				<u>568,344.37</u>	<u>568,344.37</u>
Receipts					
Town of New Castle					
	Deposit	05/13/2022	A1001 · Property taxes	1,869,490.39	1,869,490.39
Total Town of New Castle				<u>1,869,490.39</u>	<u>1,869,490.39</u>