

Millwood Board of Fire Commissioners  
Meeting Minutes May 19, 2025

On May 19, 2025, the Millwood Board of Fire Commissioners held their regular monthly meeting at 7:30 PM at Millwood Station 1. Attending were Commissioners: Alan Schapiro, Anthony Olenik, Dan Puszka, and Jordan Schiffman; Treasurer Vicki Gillespie; Secretary Joseph P. McConnell; Assistant Chiefs Robert McCarthy and Greg Santone, Lieutenant Tom Harris; Safety Officer Scott Stein.

Chairperson Schapiro called the meeting to order.

**Public Comment** - None

**Chief's Report** (attached)

**Treasurer's Report** (attached)

- The Treasurer reported the annual audit will be completed once an outstanding vendor letter confirming fund balance.

**Work Session**

A motion made by Commissioner Olenik, seconded by Commissioner Puszka to approve April 28, 2025, Regular Meeting Minutes. All in favor

A motion was made by Commissioner Schapiro, seconded by Commissioner Olenik to close the Fire District's JPMorgan-Chase Capital Reserve Account ending in 8657 and Equipment Reserve Account ending in 0345. All in favor.

A motion was made by Commissioner Schapiro, seconded by Commissioner Schiffman to transfer \$1,900,000.00 from JPMorgan Operating Fund ending in 8710 to NYCLASS# 01-2034-0001. All in favor.

A motion was made by Commissioner Schapiro, seconded by Commissioner Puszka to approve a wire transfer of \$531,187.50 from NYCLASS Operating Fund # 01-2034-0001 to the Bank of Green County for payment on the Station 1 building bond. All in favor.

The Board approved the revised Station 1 party rental room fees to be \$300.00 for Millwood residents and \$350.00 for Non-Millwood residents. Additionally, Assistant Chief Santone was asked to explore insurance agents who can provide the party room renters with certificate of insurance.

Assistant Chief Santone reported repairs to Station 2 should be completed the week of May 26<sup>th</sup>.

Commissioner Puszka thanked the Chiefs and the eleven firefighters who responded to the recent Taconic State Parkway fatalities for professionally handling a difficult situation.

A motion made by Commissioner Olenik, seconded by Commissioner Schiffman to approve the purchase of a 4-postion Stickman Gear Dryer from MES under a SourceWell contract at a cost of \$7,800.43 (plus shipping & installation). All in favor. PO#403

A motion made by Commissioner Puszka, seconded by Commissioner Olenik to approve the replacement of the high-pressure rescue airbags from MES under the NYS contract price \$6,721.80. All in favor. PO#404

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A motion was made by Commissioner Puszka, seconded by Commissioner Schiffman to approve sending active firefighters to the New Haven Fire Training Center on Saturday June 28<sup>th</sup> at a cost of \$2,000.00. All in favor.

A motion was made by Commissioner Puszka, seconded by Commissioner Olenik permission to A/C McCarthy take his Chief's vehicle to the Hudson Valley Convention in Lake George from June 12<sup>th</sup> through June 15<sup>th</sup>. All in favor.

A motion made by Commissioner Olenik, seconded by Commissioner Schiffman Jonathan Lord and Johnathan Pierre applications for junior membership. All in favor.

A motion was made by Commissioner Schapiro, Seconded by Commissioner Puszka to enter executive session to discuss personnel matters at 8:15 PM.

A motion was made by Commissioner Schiffman, seconded by Commissioner Schapiro to exit executive session at 8:45 PM.

A motion made by Commissioner Puszka, seconded by Commissioner Olenik to adjourn at 8:50 P.M. All in favor.

Respectively submitted,

Joseph P. McConnell  
Fire District Secretary

**MILLWOOD FIRE DISTRICT BoFC MEETING Chiefs Report May 19th, 2025**

We need the BoFC to approve Junior Members: Jonathan Lord and Johnathan Pierre.

The last component of the Gear Extractor project is the 4-position Stickman Gear Dryer. From MES on Sourcewell Contract, the price is \$7,800.43 PO # \_\_\_\_\_ ( plus shipping and installation - electric )

We need to replace our high-pressure rescue airbags as they are over 15 years old. From MES on NYS Contract, the price is \$6,721.80 PO # \_\_\_\_\_

AC McCarthy would like to send eight FF's to the New Haven Fire Training Center on Saturday, June 28<sup>th</sup> at a cost of \$2,000.00.

AC McCarthy would like permission to take his Chief's vehicle to the Hudson Valley Convention in Lake George from June 12<sup>th</sup> to June 15<sup>th</sup>.

For the Chiefs Staff  
Respectfully,

*Greg Santone*  
Assistant Chief

**Balance Sheet**  
**MILLWOOD FIRE DISTRICT**  
**As of April 30, 2025**

	<b>Total</b>
<b>Assets</b>	
<b>Current Assets</b>	
<b>Bank Accounts</b>	
A200 Cash - Budget Operating Fund	0.00
A200.1 BOF Checking 4111028710	2,380,659.52
A200.2 Chase Card	
A200.5 BOF NYCLASS Acct NY-01-2034-0001	59,561.86
<b>Total for A200 Cash - Budget Operating Fund</b>	<b>\$2,440,221.38</b>
A230 Cash - Cap RF	0.00
A230.1 CRF Checking 816868657	58.65
A230.5 CRF NYCLASS Acct NY-01-2034-0002	562,975.98
CRF Operating Acct 411437395	
<b>Total for A230 Cash - Cap RF</b>	<b>\$563,034.63</b>
A231 Cash - ERF	0.00
A231.2 ERF Checking 937110245	113.73
A231.5 ERF NYCLASS Acct NY-01-2034-0003	2,010,110.77
<b>Total for A231 Cash - ERF</b>	<b>\$2,010,224.50</b>
<b>Total for Bank Accounts</b>	<b>\$5,013,480.51</b>
Accounts Receivable	
<b>Other Current Assets</b>	
A041 Equipment for Rescue Truck	
A200.4 Petty Cash	158.57
A390 Due from Equip Res to Oper	
A392 Due to Oper Fund from ER	
A480 Prepaid Expense Insurance	
Exchange	
<b>Total for Other Current Assets</b>	<b>\$158.57</b>
<b>Total for Current Assets</b>	<b>\$5,013,639.08</b>
<b>Fixed Assets</b>	
Capital Current yr expenses	0.00

**Balance Sheet**  
**MILLWOOD FIRE DISTRICT**  
**As of April 30, 2025**

	<b>Total</b>
Current yr- CRF	
<b>Total for Capital Current yr expenses</b>	<b>0.00</b>
K101.1 Land-New Fire House	2,317,440.59
K101 Land	45,000.00
K102 Buildings & improvements	0.00
K102.1 New Fire House	14,238,018.42
K102.2 Station 2	801,469.00
<b>Total for K102 Buildings &amp; improvements</b>	<b>\$15,039,487.42</b>
K104 Furnishings & Equipment	0.00
K104.1 New Fire House	289,309.50
K104.2 Station 2	66,734.00
<b>Total for K104 Furnishings &amp; Equipment</b>	<b>\$356,043.50</b>
K105 Construction in Progress	0.00
K105.3 Cap exp legal	
K105.7 Cap exp Property acquisition	
K105.8 Cap exp Survey fees	
<b>Total for K105 Construction in Progress</b>	<b>0.00</b>
K106 Other fixed assets	0.00
K106.1 Vehicles	3,257,943.49
K106.12 Deposit on Vehicle	
<b>Total for K106.1 Vehicles</b>	<b>\$3,257,943.49</b>
K106.2 Equipment	469,925.31
K2665 Gain (loss) asset disposal	
<b>Total for K106 Other fixed assets</b>	<b>\$3,727,868.80</b>
K109.1 Construction in Progress-Trucks	
<b>Total for Fixed Assets</b>	<b>\$21,485,840.31</b>
Other Assets	
A461 Service Award Program Assets	0.00
A461.2 American Equity Annuity	45,203.87
A461.8 Glens Falls National Bank	2,070,202.56

**Balance Sheet**  
**MILLWOOD FIRE DISTRICT**  
**As of April 30, 2025**

	<b>Total</b>
<b>Total for A461 Service Award Program Assets</b>	<b>\$2,115,406.43</b>
K480 Prepaid Insurance	
<b>Total for Other Assets</b>	<b>\$2,115,406.43</b>
<b>Total for Assets</b>	<b>\$28,614,885.82</b>
<b>Liabilities and Equity</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
A600 *Accounts Payable	
<b>Total for Accounts Payable</b>	<b>0.00</b>
Credit Cards	
Other Current Liabilities	
24000 Payroll Liabilities	0.00
CT Income Tax	
Federal Taxes (941/943/944)	
NYS Income Tax	130.30
<b>Total for 24000 Payroll Liabilities</b>	<b>\$130.30</b>
600 LOSAP Accounts Payable	
A101 Employee Tax Withholdings	
A600.1 Accounts payable	
A630 Due to Other Funds	
A700 Accrued Liabilities	
H630 Due to General Fund	
<b>Total for Other Current Liabilities</b>	<b>\$130.30</b>
<b>Total for Current Liabilities</b>	<b>\$130.30</b>
Long-term Liabilities	
W628 Bonds Payable	5,790,000.00
<b>Total for Long-term Liabilities</b>	<b>\$5,790,000.00</b>
<b>Total for Liabilities</b>	<b>\$5,790,130.30</b>
Equity	

**Balance Sheet**  
**MILLWOOD FIRE DISTRICT**  
**As of April 30, 2025**

	<b>Total</b>
32000 Retained Earnings	1,344,608.22
Net Income	1,661,152.66
A806 Fund Balance-Not Spendable	22,794.00
A878.8 Gen Retained Earnings	285,407.00
A878.9 Fund balance - BOF	259,648.22
A878.RA Fund balance - Cap RF	720,114.55
A878.RB Fund balance - ERF	1,658,294.32
A895 Restricted for LOSAP Program	2,115,406.53
A914 Assigned Fund Balance	
A917 Unassigned Fund Balance--LOSAP	-938,510.93
K878.9 Fund balance - Prop & Equip	21,485,840.95
W125 Amt needed for bond refunds	-5,790,000.00
<b>Total for Equity</b>	<b>\$22,824,755.52</b>
<b>Total for Liabilities and Equity</b>	<b>\$28,614,885.82</b>

Accrual Basis Monday, May 19, 2025 08:58 PM GMTZ

**MILLWOOD FIRE DISTRICT**

**Expenses By Vendor**

**May 2025**

	<b>Total</b>
AAA Emergency Supply Co., Inc.	\$ 53.00
Advance Auto Parts	\$ 43.00
Allclean Building Maintenance	\$ 1,560.00
Almeida Oil Co.	\$ 4,547.38
Arrow Bank	\$ 128,463.00
Campagna, Adam	\$ 220.78
Canon Solutions America	\$ 26.77
Chase Card Services	\$ 2,504.77
Elizabeth Sanger	\$ 1,578.00
Emergency Decon Services Corp.	\$ 1,035.67
Fred's Auto Repair of Briarcliff	\$ 37.00
Hopewell Fire Apparatus Service Co.	\$ 6,765.11
JP McHale Account	\$ 219.86
McCarthy, Robert C.	\$ 179.64
Metrocom Wireless, Inc.	\$ 2,771.50
MetTel Acct 0100413954	\$ 116.96
New York Power Authority Acct 2363579	\$ 3,593.70
Open Systems Metro	\$ 1,195.00
Optimum	\$ 670.38
Paraco Gas Corporation	\$ 192.12
Regina Landscaping Corp.	\$ 8,752.00
Safeguard Business Systems	\$ 328.84
Spartan Builders, Inc.	\$ 28,825.00
Suburban Carting Co.	\$ 279.90
Tarrytown Vets Drum and Bugle Corps	\$ 1,250.00
The Bank of Greene County	\$ 531,187.50
T-Mobile	\$ 330.58
Verizon	\$ 344.31
WEX Bank	\$ 1,220.11
<b>Subtotal A/P</b>	<b>\$ 728,291.88</b>



**Expenses By Vendor**

**May 2025**

**Payroll**

Vicki M Gillespie	\$	2,910.16
Joseph P. McConnell	\$	903.35
Greg Santone	\$	401.72
IRS May Payroll	\$	826.81

**Plus: Additional Claim Approved and Paid post 04/28/2025 District Meeting**

DeNooyer Chevrolet	\$	59,548.26
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<b>Total Claims for Approval 05/16/2025</b>	<b>\$</b>	<b>792,882.18</b>
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Accrual Basis Monday, May 19, 2025 07:46 PM GMTZ