

Millwood Board of Fire Commissioners
Meeting Minutes May 18th, 2026

On May 18, 2026, the Millwood Board of Fire Commissioners held their regular monthly meeting at 7:30 PM at Millwood Station 1. Attending were Commissioners: Alan Schapiro, Anthony Olenik, and Dan Puszka; Treasurer Vicki Gillespie; Secretary Joseph P. McConnell; Assistant Chief Greg Santone and Lt. Tom Harris.

Chairman Schapiro called the meeting to order.

Public Comment - None

Correspondence - None

Chief's Report (attached)

Treasurer's Report (attached)

Work Session

A motion made by Commissioner Olenik, seconded by Commissioner Puszka to approve April 27th, 2026, Regular Meeting Minutes. All in favor

A motion made by Commissioner Puszka, seconded by Commissioner Olenik as follows:

WHEREAS, the Board of Fire Commissioners (the "Board") of the Millwood Fire District in the Town of New Castle, New York (the "District") desires to dispose of one surplus vehicle, being a 1994 Kenworth 3D Tanker with 23,224 miles (the "Vehicle").

WHEREAS, the Board has determined that the Vehicle no longer meets the needs of the District and should be declared surplus and sold.

WHEREAS, the sale of surplus fire apparatus with a fair value of more than \$20,000 requires that the resolution be authorized in a resolution subject to permissive referendum.

WHEREAS, the Board believes it has a value of significantly less than \$100,000 but maybe more than \$20,000.

NOW, THEREFORE, THE BOARD OF FIRE COMMISSIONERS OF THE MILLWOOD FIRE DISTRICT IN THE TOWN OF NEW CASTLE, NEW YORK (THE "DISTRICT") HEREBY RESOLVES (by the favorable vote of not less than three-fifths of all its members), AS FOLLOWS:

SECTION 1. The District hereby declares surplus one vehicle, a 1994 Kenworth 3D Tanker with 23,224 miles, and authorizes the sale or trade for the amount of the best offer/value received.

SECTION 2. This resolution shall be subject to a permissive referendum.

SECTION 3. After the expiration of the time to petition, thirty (30) days after the date of this Resolution, the Chair or his designee is authorized to take such action as to dispose of the vehicle, including the execution of any documents and contracts.

SECTION 4. The Secretary is directed at placing an abstract of this resolution in the official paper of the District.

All in Favor.

Millwood Board of Fire Commissioners
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The Board agreed to table a review of the District "Social Meeting Policy" pending further discussion with the Department Chiefs.

A motion made by Commissioner Olenik, seconded by Commissioner Puszka to approve David Vazquez, Brandon Cavanagh, and Nuno Pires as Active Firefighters. All in favor.

A motion made by Commissioner Schapiro, seconded by Commissioner Puszka to approve Stephen Koutsoubis and Gauttam Kotagiri as Junior Firefighters. All in favor.

A motion made by Commissioner Schapiro, seconded by Commissioner Puszka to approve FF/EMT Alex Brandoff to serve as 3rd Lieutenant. All in favor.

The Board authorized D.P. Wolff, Inc to replace the hot water valves and actuators in the Station 2 kitchen area and camera room as they were not working at a cost of \$4,395.00.

A motion made by Commissioner Olenik, seconded by Commissioner Puszka to approve the Knox Box annual support contract at a cost of \$584.00. All in favor. PO # 421

A motion made by Commissioner Puszka, seconded by Commissioner Olenik to approve the purchase of two firefighter turnout gears under NYS contract pricing not to exceed \$12,000.00 from MES All in favor. PO# 422

A motion made by Commissioner Puszka, seconded by Commissioner Olenik to replace MA-10 's intake relief valve at a cost not to exceed \$3,750.00 from MES. All in favor. PO# 423

A motion made by Commissioner Olenik, seconded by Commissioner Puszka to adjourn at 8:18 P.M. All in favor

Respectively submitted,

Joseph P. McConnell
Fire District Secretary

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Public Comment - None

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Chief's Report (attached)

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Respectively submitted,

Joseph P. McConnell
Fire District Secretary

MILLWOOD FIRE DISTRICT BoFC MEETING Chiefs Report May 18th, 2026

We have several members to be approved:

Active: David Vazquez, Brandon Cavanagh, Nuno Pires.

Junior: Stephen Koutsoubis, Gauttam Kotagiri.

The Chiefs would like the BoFC to approve FF/EMT Alex Brandoff to serve as 3rd Lieutenant.

We need the BoFC to approve two more sets of turnout gear at contract pricing not to exceed \$6,000.00 each = \$12,000.00 from MES PO # _____

We need to replace the gated intake relief valve on MA-10 which has failed at a cost not to exceed \$3750.00 from MES PO # _____

For the Chiefs Staff
Respectfully,

Greg Santone
Assistant Chief

Balance Sheet
MILLWOOD FIRE DISTRICT
As of Apr 30, 2026

	Total	
	As of Apr 30, 2026	As of Apr 30, 2025 (PY)
Assets		
Current Assets		
Bank Accounts		
A200 Cash - Budget Operating Fund	0.00	0.00
A200.1 BOF Checking 4111028710	147,278.57	2,380,659.52
A200.2 Chase Card	0.00	0.00
A200.5 BOF NYCLASS Acct NY-01-2034-0001	300,211.83	59,561.86
Total for A200 Cash - Budget Operating Fund	\$447,490.40	\$2,440,221.38
A230 Cash - Cap RF	0.00	0.00
A230.1 CRF Checking 816868657	0.00	58.65
A230.5 CRF NYCLASS Acct NY-01-2034-0002	635,783.75	562,975.98
CRF Operating Acct 411437395	0.00	0.00
Total for A230 Cash - Cap RF	\$635,783.75	\$563,034.63
A231 Cash - ERF		
A231.2 ERF Checking 937110245	0.00	113.73
A231.5 ERF NYCLASS Acct NY-01-2034-0003	2,456,557.36	2,010,110.77
Total for A231 Cash - ERF	\$2,456,557.36	\$2,010,224.50
Total for Bank Accounts	\$3,539,831.51	\$5,013,480.51
Other Current Assets		
A041 Equipment for Rescue Truck	0.00	0.00
A200.4 Petty Cash	158.57	158.57
A390 Due from Equip Res to Oper	0.00	0.00
A392 Due to Oper Fund from ER	0.00	0.00
A480 Prepaid Expense Insurance	0.00	0.00
Exchange	0.00	0.00
Total for Other Current Assets	\$158.57	\$158.57
Total for Current Assets	\$3,539,990.08	\$5,013,639.08
Fixed Assets		
Capital Current yr expenses		
Current yr- CRF	0.00	0.00
Total for Capital Current yr expenses	\$0.00	\$0.00
K101.1 Land-New Fire House	2,317,440.59	2,317,440.59
K101 Land	45,000.00	45,000.00
K102 Buildings & improvements		
K102.1 New Fire House	14,238,018.42	14,238,018.42
K102.2 Station 2	817,294.00	801,469.00

Balance Sheet
MILLWOOD FIRE DISTRICT
As of Apr 30, 2026

	Total	
	As of Apr 30, 2026	As of Apr 30, 2025 (PY)
Total for K102 Buildings & improvements	\$15,055,312.42	\$15,039,487.42
K104 Furnishings & Equipment		
K104.1 New Fire House	289,309.50	289,309.50
K104.2 Station 2	66,734.00	66,734.00
Total for K104 Furnishings & Equipment	\$356,043.50	\$356,043.50
K105 Construction in Progress	0.00	0.00
K105.3 Cap exp legal	0.00	0.00
K105.7 Cap exp Property acquisition	0.00	0.00
K105.8 Cap exp Survey fees	0.00	0.00
Total for K105 Construction in Progress	\$0.00	\$0.00
K106 Other fixed assets	0.00	0.00
K106.1 Vehicles	3,293,684.75	3,257,943.49
K106.12 Deposit on Vehicle	0.00	0.00
Total for K106.1 Vehicles	\$3,293,684.75	\$3,257,943.49
K106.2 Equipment	603,081.11	469,925.31
K2665 Gain (loss) asset disposal	0.00	0.00
Total for K106 Other fixed assets	\$3,896,765.86	\$3,727,868.80
K109.1 Construction in Progress-Trucks	0.00	0.00
Total for Fixed Assets	\$21,670,562.37	\$21,485,840.31
Other Assets		
A461 Service Award Program Assets		
A461.2 American Equity Annuity	46,559.95	45,203.87
A461.8 Arrow Bank (Previously Glens Falls National Bank)	2,270,953.43	2,070,202.56
Total for A461 Service Award Program Assets	\$2,317,513.38	\$2,115,406.43
K480 Prepaid Insurance	0.00	0.00
Total for Other Assets	\$2,317,513.38	\$2,115,406.43
Total for Assets	\$27,528,065.83	\$28,614,885.82
Liabilities and Equity		
Liabilities		
Current Liabilities		
Accounts Payable		
A600 *Accounts Payable	0.00	0.00
Total for Accounts Payable	\$0.00	\$0.00
Other Current Liabilities		
24000 Payroll Liabilities	135.92	0.00
CT Income Tax	0.00	0.00

Balance Sheet
MILLWOOD FIRE DISTRICT
As of Apr 30, 2026

	Total	
	As of Apr 30, 2026	As of Apr 30, 2025 (PY)
Federal Taxes (941/943/944)	0.00	0.00
NYS Income Tax	37.29	130.30
Total for 24000 Payroll Liabilities	\$173.21	\$130.30
600 LOSAP Accounts Payable	0.00	0.00
A101 Employee Tax Withholdings	0.00	0.00
A600.1 Accounts payable	0.00	0.00
A630 Due to Other Funds	0.00	0.00
A700 Accrued Liabilities	0.00	0.00
Direct Deposit Payable	0.00	
H630 Due to General Fund	0.00	0.00
Total for Other Current Liabilities	\$173.21	\$130.30
Total for Current Liabilities	\$173.21	\$130.30
Long-term Liabilities		
W628 Bonds Payable	5,295,000.00	5,790,000.00
Total for Long-term Liabilities	\$5,295,000.00	\$5,790,000.00
Total for Liabilities	\$5,295,173.21	\$5,790,130.30
Equity		
A806 Fund Balance-Not Spendable	11,169.00	0.00
A878.8 Gen Retained Earnings	285,407.00	285,407.00
A878.9 Fund balance - BOF	259,648.22	259,648.22
A878.RA Fund balance - Cap RF	628,397.55	720,114.55
A878.RB Fund balance - ERF	2,428,021.32	1,658,294.32
A895 Restricted for LOSAP Program	2,317,513.48	2,115,406.53
A914 Assigned Fund Balance	0.00	0.00
A917 Unassigned Fund Balance--LOSAP	-1,140,617.88	-938,510.93
K878.9 Fund balance - Prop & Equip	21,670,563.01	21,485,840.95
W125 Amt needed for bond refunds	-5,295,000.00	-5,790,000.00
32000 Retained Earnings	1,415,844.75	1,367,402.22
Net Income	-348,053.83	1,661,152.66
Total for Equity	\$22,232,892.62	\$22,824,755.52
Total for Liabilities and Equity	\$27,528,065.83	\$28,614,885.82