

Millwood Board of Fire Commissioners
Meeting Minutes March 27th, 2023

On March 27th, 2023 the Millwood Board of Fire Commissioners held their regular monthly meeting at 7:30 PM in Millwood Station 1. Attending were Commissioners: Alan Schapiro, Anthony Olenik, Dan Puszka, Michael Wolfensohn and Jordan Schiffman; Treasurer Rose Cohen, Secretary Joseph McConnell; Chiefs Christopher Raguso, Assistant Chief McCarthy and Captain Greg Santone.

Chairman Schapiro called the meeting to order.

Public Comment - None

Chief's Report (attached)

Treasurer's Report (attached)

The Treasurer advised the Board she is continuing to interview candidates for the Deputy Treasurer position at the agreed upon pay rate of \$25.00 per hour.

Work Session

A motion was made by Commissioner Schapiro, seconded by Commissioner Wolfensohn to accept the February 20th, 2023 Regular Meeting Minutes. All in favor.

A motion was made by Commissioner Wolfensohn, seconded by Commissioner Schapiro to adopt all resolutions set forth before the Board regarding the Millwood Firefighters tax exemption pursuant to Real Property Tax Law 466-a. Vote was as follows:

Commissioner Shapiro	AYE
Commissioner Olenik	AYE
Commissioner Puszka	AYE
Commissioner Wolfensohn	AYE
Commissioner Schiffman	AYE

All in Favor

A motion was made by Commissioner Wolfensohn and seconded by Commissioner Schapiro to accept the Length of Service Award Program (LOSAP) points for 2022.

Chairman Schapiro	AYE
Commissioner Olenik	AYE
Commissioner Puszka	AYE
Commissioner Wolfensohn	AYE
Commissioner Schiffman	AYE

All in favor

A motion was made by Commissioner Wolfensohn, seconded by Commissioner Schapiro to authorize 2021 LOSAP award to Michael Horan. All in favor

The Board agreed to create the position of Deputy Treasurer at a salary of \$25.00 per hour with a maximum of eight hours per week. The District Treasurer will conduct interviews of potential candidates to be interviewed by the Board.

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A motion was made by Commissioner Wolfensohn, seconded by Commissioner Olenik to accept Regina Landscaping Corporation's proposal for the 2023 Station 1 and 2 lawn and garden maintenance. All in favor.

A motion was made by Commissioner Schapiro, seconded by Commissioner Wolfensohn to accept Open Systems 2023/2024 proposal for monitoring the Station 1 alarm system. All in favor.

A motion was made by Commissioner Schapiro, seconded by Commissioner Wolfensohn to accept Arcuri Alarm Systems Inc 2023/2024 proposal for monitoring the Station 2 alarm system. All in favor.

A motion was made by Commissioner Schapiro, seconded by Commissioner Wolfensohn to accept the D P Wolf Inc. 2023/2024 HVAC maintenance proposal for Station 1 and 2. All in favor.

A motion was made by Commissioner Puszka, seconded by Commissioner Olenik to have the Station 1 windows cleaned by Sleepy Hollow Window Cleaning at a cost of \$2,500.00. All in favor.

A motion was made by Commissioner Puszka, seconded by Commissioner Schapiro to purchase a 2023 Chevy Tahoe SSV from DeNooyer Chevrolet under NYS contract bid: 341693/53 for \$53,247.50. All in favor. PO # 352

A motion was made by Commissioner Puszka, seconded by Commissioner Wolfensohn to approve the RFC Emergency proposal for the 2023 Tahoe lighting under NYS contract RFB-WC-19023 for \$31,428.14. All in favor. PO # 353

A motion was made by Commissioner Wolfensohn, seconded by Commissioner Olenik to approve the 2023/2024 Millwood Fire Department Officer slate pending the outcome of the April 6, 2023 Company election. All in favor.

The MFD Officer slate:

Chief of the Department	Jorge Rodriguez
1 st Assistant Chief	Robert McCarthy
2 nd Assistant Chief	Greg Santone
Captain	Doug Lyon
1 st Lieutenant	Jon Doyle
2 nd Lieutenant	Arton Mekuli
3 rd Lieutenant	William Field

A motion was made by Commissioner Puszka, seconded by Commissioner Schiffman to accept the following junior applications Juliana Rodrigues and Kyle Wan. All in favor.

A motion was made by Commissioner Wolfensohn, seconded by Commissioner Olenik to enter into Executive Session to discuss personnel matters at 8:01 PM. All in favor

A motion was made by Commissioner Schapiro, seconded by Commissioner Wolfensohn to exit Executive Session at 8:05 PM. All in favor

Commissioner Olenik made a motion to adjourn, seconded by Commissioner Wolfensohn. All in favor. The time 8:08 PM.

Respectively submitted,

Joseph P. McConnell
District Secretary

MILLWOOD FIRE DISTRICT BoFC MEETING Chiefs Report March 27th, 2023

The 2013 Chevy Tahoe (most recently used as Utility 145) was purchased by Hunter FD for \$18,000.00 and picked up on Tuesday March 21st.

After an approximately 8-month process, the replacement vehicle for the 2016 Chiefs vehicle was placed in service on February 27th. The 2016 vehicle is now in service as Utility 145.

The permissive referendum to expend up to \$85,000.00 from the equipment reserve fund for the replacement of the 2017 Chiefs vehicle was published on March 2nd.

In the absence of any challenges to the permissive referendum by this Friday March 31st:

We would like the Board to approve the quote for the new vehicle (a 2023 Chevy Tahoe SSV) from DeNooyer Chevrolet on NYS Bid: 341693/53 for \$53,247.50 PO # _____

We would also like the Board to approve the quote from RFC Emergency Lighting for the buildout of the new vehicle on NYS Contract: RFB-WC-19023 for \$31,428.14 PO # _____

As the Annual Inspection approaches, we would like to have Sleepy Hollow Window Cleaning do all inside and outside windows at Station 1. They held last years price of \$2500.00.

We would like the Board to approve two new Junior Members: Juliana Rodrigues and Kyle Wan. They were voted in by the Fire Company on Tuesday evening March 21st at the regular monthly meeting.

As this will be my last Commissioners meeting as Chief, I would like to thank the entire Board for their support and encouragement throughout my entire tenure as Chief.

For Chief Chris Raguso and the Chiefs' Staff

Greg Santone
Captain / Training Officer / CA

MILLWOOD FIRE DISTRICT
Balance Sheet
 As of February 28, 2023
Feb 28, 23

ASSETS

Current Assets

Checking/Savings

A200 · Cash - Budget Operating Fund	
A200.1 · BOF Checking 4111028710	353,439.16
Total A200 · Cash - Budget Operating Fund	<u>353,439.16</u>
A230 · Cash - Cap RF	
A230.1 · CRF Checking 816868657	712,643.87
Total A230 · Cash - Cap RF	<u>712,643.87</u>
A231 · Cash - ERF	
A231.2 · ERF Checking 937110245	1,429,713.99
Total A231 · Cash - ERF	<u>1,429,713.99</u>

Total Checking/Savings 2,495,797.02

Other Current Assets

A200.4 · Petty Cash	266.74
Total Other Current Assets	<u>266.74</u>

Total Current Assets 2,496,063.76

Fixed Assets

K101 · Land	45,000.00
K101.1 · Land-New Fire House	2,317,440.59
K102 · Buildings & improvements	
K102.1 · New Fire House	14,009,516.17
K102.2 · Station 2	790,969.00
Total K102 · Buildings & improvements	<u>14,800,485.17</u>
K104 · Furnishings & Equipment	
K104.1 · New Fire House	289,309.50
K104.2 · Station 2	66,734.00
Total K104 · Furnishings & Equipment	<u>356,043.50</u>
K106 · Other fixed assets	
K106.1 · Vehicles	3,168,763.36
K106.2 · Equipment	483,310.00
Total K106 · Other fixed assets	<u>3,652,073.36</u>

Total Fixed Assets 21,171,042.62

Other Assets

A461 · Service Award Program Assets	
A461.2 · American Equity Annuity	42,608.95
A461.8 · Glens Falls National Bank	1,661,567.81
Total A461 · Service Award Program Assets	<u>1,704,176.76</u>

Total Other Assets 1,704,176.76

TOTAL ASSETS 25,371,283.14

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable	
A600 · *Accounts Payable	1,000.00
Total Accounts Payable	<u>1,000.00</u>

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03/27/23
Accrual Basis

MILLWOOD FIRE DISTRICT
Balance Sheet
As of February 28, 2023
Feb 28, 23

Other Current Liabilities	
24000 · Payroll Liabilities	195.68
Total Other Current Liabilities	195.68
Total Current Liabilities	1,195.68
Long Term Liabilities	
W628 · Bonds Payable	6,755,000.00
Total Long Term Liabilities	6,755,000.00
Total Liabilities	6,756,195.68
Equity	
32000 · Retained Earnings	984,576.56
A599 · Appropriated Fund Balance-BOF	68,467.97
A878.8 · Gen Retained Earnings	285,407.00
A878.9 · Fund balance - BOF	191,180.25
A878.RA · Fund balance - Cap RF	609,369.55
A878.RB · Fund balance - ERF	565,822.32
A895 · Restricted for LOSAP Program	1,704,175.86
A917 · Unassigned Fund Balance--LOSAP	-82,577.26
K878.9 · Fund balance - Prop & Equip	21,171,044.26
W125 · Amt needed for bond refunds	-6,755,000.00
Net Income	-127,379.05
Total Equity	18,615,087.46
TOTAL LIABILITIES & EQUITY	25,371,283.14

2:50 PM
03/27/23
Accrual Basis

MILLWOOD FIRE DISTRICT Expenses by Vendor Detail

March 2023

Type	Date	Account	Amount	Balance
AAA Emergency Supply Co., Inc.				
Bill	03/20/2023	A408.42 · Gas detectors	275.00	275.00
Bill	03/20/2023	A408.45 · SCBA	51.00	326.00
Bill	03/20/2023	A3410 · Equipment purchases	1,439.90	1,765.90
Bill	03/24/2023	A3410 · Equipment purchases	125.00	1,890.90
			<u>1,890.90</u>	<u>1,890.90</u>
Total AAA Emergency Supply Co., Inc.				
Advance Auto Parts				
Bill	03/13/2023	A34.443 · Maintenance Supplies	156.42	156.42
			<u>156.42</u>	<u>156.42</u>
Total Advance Auto Parts				
Allclean Building Maintenance				
Bill	03/06/2023	A34.456 · Custodial Svc New Fire House	860.00	860.00
Bill	03/06/2023	A34.442 · Custodial Svc Sta 2	194.00	1,054.00
			<u>1,054.00</u>	<u>1,054.00</u>
Total Allclean Building Maintenance				
Almeida Oil Co.				
Bill	03/20/2023	A34.451 · Heating Oil New Fire House	3,839.00	3,839.00
			<u>3,839.00</u>	<u>3,839.00</u>
Total Almeida Oil Co.				
Chase Card Services				
Bill	03/01/2023	A410.4 · Computer Software	10.00	10.00
Bill	03/01/2023	A408.50 · L52	-130.01	-120.01
Bill	03/01/2023	A34.471 · Office supplies & sundry	95.41	-24.60
Bill	03/01/2023	A19.412 · Miscellaneous	70.95	46.35
			<u>46.35</u>	<u>46.35</u>
Total Chase Card Services				
Elizabeth Sanger				
Bill	03/13/2023	A402.2 · Training	1,500.00	1,500.00
Bill	03/24/2023	A402.2 · Training	1,125.00	2,625.00
			<u>2,625.00</u>	<u>2,625.00</u>
Total Elizabeth Sanger				
Elmsford Fire Dept.				
Bill	03/10/2023	A402.2 · Training	200.00	200.00
			<u>200.00</u>	<u>200.00</u>
Total Elmsford Fire Dept.				
Fred A Cook, Jr. Inc				
Bill	03/06/2023	A407.83 · Outside Maint. New Fire House	488.75	488.75
Bill	03/06/2023	A34.415 · Outside Maintenance Sta 2	262.50	761.25
			<u>761.25</u>	<u>761.25</u>
Total Fred A Cook, Jr. Inc				

2:50 PM
03/27/23
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MILLWOOD FIRE DISTRICT Expenses by Vendor Detail

March 2023

	Type	Date	Account	Amount	Balance
Hopewell Fire Apparatus Service Co.	Bill	03/20/2023	A408.15 · T15	200.00	200.00
Total Hopewell Fire Apparatus Service Co.				200.00	200.00
Hubbinette-Cowell Associates Inc.	Bill	03/06/2023	A34.466 · General Liability	14,620.00	14,620.00
Total Hubbinette-Cowell Associates Inc.				14,620.00	14,620.00
Journal News	Bill	03/13/2023	A406 · Legal Notices	102.00	102.00
Total Journal News				102.00	102.00
JP McHale Account	Bill	03/06/2023	A34.419 · Inside Maintenance Sta 2	101.65	101.65
	Bill	03/06/2023	A407.80 · Inside Maint. New Fire House	101.65	203.30
Total JP McHale Account				203.30	203.30
Leavitt Communications	Bill	03/24/2023	A3410 · Equipment purchases	2,420.00	2,420.00
Total Leavitt Communications				2,420.00	2,420.00
McCarthy, Robert C.	Deposit	03/13/2023	A2770 · Sundry income	-120.33	-120.33
Total McCarthy, Robert C.				-120.33	-120.33
MetTel Acct 0100413954	Bill	03/01/2023	A34.439 · Phone Service	106.28	106.28
Total MetTel Acct 0100413954				106.28	106.28
Millwood Hardware	Bill	03/10/2023	A19.412 · Miscellaneous	13.98	13.98
	Bill	03/10/2023	A34.443 · Maintenance Supplies	12.43	26.41
Total Millwood Hardware				26.41	26.41
Mt. Kisco Truck & Auto Parts Acct 40902	Bill	03/06/2023	A34.443 · Maintenance Supplies	102.21	102.21
Total Mt. Kisco Truck & Auto Parts Acct 40902				102.21	102.21
Municipal Emergency Services (M.E.S.)	Bill	03/24/2023	A3410.1 · Turnout gear	1,772.70	1,772.70
Total Municipal Emergency Services (M.E.S.)				1,772.70	1,772.70
New York Power Authority Acct 2363579					

2:50 PM
03/27/23
Accrual Basis

MILLWOOD FIRE DISTRICT Expenses by Vendor Detail

March 2023

Type	Date	Account	Amount	Balance
Bill	03/16/2023	A34.450 · Electricity New Fire House	2,487.92	2,487.92
Bill	03/16/2023	A34.449 · Electricity Station 2	585.40	3,073.32
			<u>3,073.32</u>	<u>3,073.32</u>
Total New York Power Authority Acct 2363579				
Bill	03/01/2023	A34.437 · Cable On-Line Services	223.88	223.88
Bill	03/01/2023	A407.54 · Cable TV	205.94	429.82
Bill	03/01/2023	A34.439 · Phone Service	210.88	640.70
Bill	03/01/2023	A34.437 · Cable On-Line Services	105.72	746.42
			<u>746.42</u>	<u>746.42</u>
Total Optimum				
Bill	03/06/2023	A3420 · Fire Equip Purchased From ERF	28,829.74	28,829.74
Bill	03/13/2023	A408.15 · T15	375.00	29,204.74
Bill	03/13/2023	A408.44 · U44	237.50	29,442.24
			<u>29,442.24</u>	<u>29,442.24</u>
Total RFC Emergency Lighting				
Bill	03/24/2023	A19.412 · Miscellaneous	1,800.00	1,800.00
			<u>1,800.00</u>	<u>1,800.00</u>
Total Signal 5 Fire Apparatus				
Bill	03/01/2023	A34.438 · Cellular Service	390.34	390.34
			<u>390.34</u>	<u>390.34</u>
Total Sprint				
Bill	03/06/2023	A407.82 · Sanitation Svc New Fire House	133.97	133.97
Bill	03/06/2023	A34.417 · Sanitation Svc Sta 2	0.00	133.97
			<u>133.97</u>	<u>133.97</u>
Total Suburban Carting Co.				
Bill	03/06/2023	A19.412 · Miscellaneous	9.48	9.48
Bill	03/13/2023	A19.412 · Miscellaneous	3.54	13.02
			<u>13.02</u>	<u>13.02</u>
Total Suburban Carting Co.				
Bill	03/06/2023	A34.439 · Phone Service	73.84	73.84
			<u>73.84</u>	<u>73.84</u>
Total Verizon				
Bill	03/01/2023	A408.11 · diesel	637.45	637.45
Total Verizon				
Bill	03/01/2023	A408.11 · diesel	637.45	637.45

MILLWOOD FIRE DISTRICT
Expenses by Vendor Detail

2:50 PM
 03/27/23
 Accrual Basis

March 2023

Type	Date	Account	Amount	Balance
Bill	03/01/2023	A408.22 · gasoline	1,068.80	1,706.25
			1,706.25	1,706.25
			<u>31,595.17</u>	<u>31,595.17</u>
			2,040.32	2,040.32
		Payroll	1,277.22	1,277.22
		Payroll	498.69	498.69
		Payroll	841.34	841.34
		Payroll	<u>36,252.74</u>	<u>36,252.74</u>
INCOME				
		Glatfelter Claims Management, Inc.		
Deposit	03/13/2023	A2690 · Insurance Proceeds	-17,789.72	-17,789.72
			<u>-17,789.72</u>	<u>-17,789.72</u>
TOTAL				
		Total Glatfelter Claims Management, Inc.		
Deposit	03/24/2023	A2665 · Sales of Fixed Assets	-18,000.00	-18,000.00
			<u>-18,000.00</u>	<u>-18,000.00</u>
		Hunter Fire Co 1 Inc.	<u>-35,789.72</u>	<u>-35,789.72</u>
		Total Hunter Fire Co 1 Inc.		
		TOTAL		