

## Millwood Board of Fire Commissioners Meeting Minutes March 21, 2022

On March 21, 2022 the Millwood Board of Fire Commissioners held their regular monthly meeting at 7:30 PM in Millwood Station 1. Attending were Commissioners: Alan Schapiro, Anthony Olenik, Michael Wolfensohn; Secretary Joseph McConnell, Treasurer Rose Cohen, Chiefs Raguso and Rodrigues, Captain Greg Santone.

Chairman Schapiro called the meeting to order.

### **Public Comment**

No public comment.

### **Chief's Report** (attached)

**Treasurer's Report** (attached)  
The March expenses totaled \$36,768.39.

### **Work Session**

A motion was made by Commissioner Olenik to accept the February 21, 2022 Regular Meeting Minutes, seconded by Commissioner Wolfensohn. All in favor.

The Board approved the WC Board of Election request to use Station 2 as a voting site for the June 28<sup>th</sup> Primary and November 8, 2022 General Elections from 5:00 AM to 9:30 PM. All in favor.

The Board requested the Chief to update the Department SOG to include process for obtaining a physical and the 'Job Performance Requirements'.

The Board approved the upgrading of the Station 1 five exterior bay doors lighting to LED at a cost of \$1,380.00.

A motion was made by Commissioner Olenik, seconded by Commissioner Wolfensohn to accept Regina Landscaping Corporation's 2022 proposal for Station 1 and 2. All in favor.

A motion was made by Commissioner Wolfensohn, seconded by Commissioner Olenik to extend the D.P. Wolff, Inc. HVAC Station 1 and 2 maintenance contracts for 2022/2023. All in favor.

A motion was made by Commissioner Wolfensohn and seconded by Commissioner Olenik to accept the Length of Service Award Program (LOSAP) points for 2021 pending any challenges.

Chairman Schapiro	Yea
Commissioner Olenik	Yea
Commissioner Wolfensohn	Yea
All in favor	

A motion was made by Commissioner Wolfensohn, seconded by Commissioner Schapiro to purchase six Motorola Minitor 6 UHF pagers under NYS contract price totaling \$2,293.20. All in favor. PO# 331

A motion was made by Commissioner Wolfensohn, seconded by Commissioner Olenik to approve Thomas Harris as an active firefighter, All in favor.

The Board approved Commissioner Schapiro's request to use the Station 1 Company Training room on June 11, 2022 for a birthday party.

Millwood Board of Fire Commissioners  
Meeting Minutes March 21, 2022

Commissioner Wolfensohn made a motion to adjourn, seconded by Commissioner Schapiro. All in favor. The time 8:15 PM.

Respectively submitted,

Joseph P. McConnell  
District Secretary

**MILLWOOD FIRE DISTRICT BoFC MEETING Chiefs Report March 22<sup>nd</sup>, 2021**

I would like the BoFC to approve one new Junior Corp Member:  
Dylan P. Hoey.

I would like the BoFC to approve the Fire Company's participation in the following four Firematic Parades:

Pleasantville on June 4<sup>th</sup>.

Yorktown on June 23<sup>rd</sup>.

Mt. Kisco on July 9<sup>th</sup>.

Ossining on September 18<sup>th</sup>.

To date, we have not received any notice of or invitation to a Town Memorial Day Parade.

For Chief Chris Raguso,

*Greg Santone*  
Captain / CA

**MILLWOOD FIRE DISTRICT**

**Balance Sheet**

As of February 28, 2022  
Feb 28, 22

**ASSETS**

Current Assets	
Checking/Savings	
A200 · Cash - Budget Operating Fund	
A200.1 · BOF Checking 4111028710	458,056.96
Total A200 · Cash - Budget Operating Fund	<u>458,056.96</u>
A230 · Cash - Cap RF	
A230.1 · CRF Checking 816868657	659,584.62
Total A230 · Cash - Cap RF	<u>659,584.62</u>
A231 · Cash - ERF	
A231.2 · ERF Checking 937110245	960,389.30
Total A231 · Cash - ERF	<u>960,389.30</u>
Total Checking/Savings	<u>2,078,030.88</u>
Other Current Assets	
A200.4 · Petty Cash	145.09
Total Other Current Assets	<u>145.09</u>
Total Current Assets	<u>2,078,175.97</u>
Fixed Assets	
K101 · Land	45,000.00
K101.1 · Land-New Fire House	2,317,440.59
K102 · Buildings & Improvements	
K102.1 · New Fire House	14,009,516.17
K102.2 · Station 2	790,969.00
Total K102 · Buildings & Improvements	<u>14,800,485.17</u>
K104 · Furnishings & Equipment	
K104.1 · New Fire House	289,309.50
K104.2 · Station 2	66,734.00
Total K104 · Furnishings & Equipment	<u>356,043.50</u>
K106 · Other fixed assets	
K106.1 · Vehicles	3,116,787.86
K106.2 · Equipment	488,910.00
Total K106 · Other fixed assets	<u>3,605,697.86</u>
Total Fixed Assets	<u>21,124,667.12</u>
Other Assets	
A461 · Service Award Program Assets	
A461.2 · American Equity Annuity	41,367.90
A461.8 · Glens Falls National Bank	1,939,853.06
Total A461 · Service Award Program Assets	<u>1,981,220.96</u>
Total Other Assets	<u>1,981,220.96</u>
<b>TOTAL ASSETS</b>	<b><u>25,184,064.05</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
24000 · Payroll Liabilities	186.30

**Balance Sheet**

As of February 28, 2022

Feb 28, 22

Total Other Current Liabilities	186.30
Total Current Liabilities	186.30
Long Term Liabilities	
W628 · Bonds Payable	7,230,000.00
Total Long Term Liabilities	7,230,000.00
Total Liabilities	7,230,186.30
Equity	
32000 · Retained Earnings	821,956.18
A878.9 · Fund balance - BOF	259,648.22
A878.RA · Fund balance - Cap RF	559,059.55
A878.RB · Fund balance - ERF	901,537.32
A895 · Restricted for LOSAP Program	1,981,220.06
A917 · Unassigned Fund Balance—LOSAP	-359,621.46
K878.9 · Fund balance - Prop & Equip	21,124,668.76
W125 · Amt needed for bond refunds	-7,230,000.00
Net Income	-104,590.88
Total Equity	17,953,877.75
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>25,184,064.05</b>

## MILLWOOD FIRE DISTRICT Expenses by Vendor Detail

March 2022

	Type	Date	Account	Amount	Balance
<b>AAA Emergency Supply Co., Inc.</b>					
	Bill	03/09/2022	A408.45 · SCBA	667.62	667.62
	Bill	03/09/2022	A408.4 · Equipment	52.00	719.62
	Bill	03/09/2022	A3410 · Equipment purchases	2,543.73	3,263.35
Total AAA Emergency Supply Co., Inc.				3,263.35	3,263.35
<b>Allclean Building Maintenance</b>					
	Bill	03/04/2022	A34.456 · Custodial Svc New Fire House	860.00	860.00
	Bill	03/04/2022	A34.442 · Custodial Svc Sta 2	194.00	1,054.00
Total Allclean Building Maintenance				1,054.00	1,054.00
<b>Chase Card Services</b>					
	Bill	03/05/2022	A410.4 · Computer Software	291.99	291.99
	Bill	03/05/2022	A19.412 · Miscellaneous	47.47	339.46
	Bill	03/05/2022	A34.471 · Office supplies & sundry	3.72	343.18
	Bill	03/05/2022	A408.51 · Chief 2251	178.82	522.00
	Bill	03/05/2022	A407.80 · Inside Maint. New Fire House	49.96	571.96
Total Chase Card Services				571.96	571.96
<b>D.P. Wolff Inc.</b>					
	Bill	03/18/2022	A407.80 · Inside Maint. New Fire House	145.50	145.50
	Bill	03/18/2022	A34.419 · Inside Maintenance Sta 2	0.00	145.50
Total D.P. Wolff Inc.				145.50	145.50
<b>Elmsford Fire Dept.</b>					
	Bill	03/09/2022	A402.2 · Training	80.00	80.00
Total Elmsford Fire Dept.				80.00	80.00
<b>Fred A Cook, Jr. Inc</b>					
	Bill	03/09/2022	A407.83 · Outside Maint. New Fire House	430.00	430.00
Total Fred A Cook, Jr. Inc				430.00	430.00
<b>Hubbinette-Cowell Associates Inc.</b>					
	Bill	03/04/2022	A34.466 · General Liability	13,779.00	13,779.00
Total Hubbinette-Cowell Associates Inc.				13,779.00	13,779.00
<b>JP McHale Account</b>					
	Bill	03/18/2022	A34.419 · Inside Maintenance Sta 2	95.00	95.00
	Bill	03/18/2022	A407.80 · Inside Maint. New Fire House	0.00	95.00
Total JP McHale Account				95.00	95.00

## MILLWOOD FIRE DISTRICT Expenses by Vendor Detail

March 2022

	Type	Date	Account	Amount	Balance
<b>JP Morgan Chase Bank</b>					
	Deposit	03/04/2022	A2770 · Sundry income	-1,860.59	-1,860.59
Total JP Morgan Chase Bank				-1,860.59	-1,860.59
<b>Kornfeld, Rew, Newman &amp; Simeone</b>					
	Bill	03/14/2022	A34.483 · Legal, District Matters	3,074.90	3,074.90
Total Kornfeld, Rew, Newman & Simeone				3,074.90	3,074.90
<b>MetTel Acct 0100413954</b>					
	Bill	03/01/2022	A34.439 · Phone Service	86.67	86.67
Total MetTel Acct 0100413954				86.67	86.67
<b>Millwood Hardware</b>					
	Bill	03/07/2022	A3410 · Equipment purchases	34.98	34.98
Total Millwood Hardware				34.98	34.98
<b>Municipal Emergency Services (M.E.S.)</b>					
	Bill	03/09/2022	A3410 · Equipment purchases	563.88	563.88
Total Municipal Emergency Services (M.E.S.)				563.88	563.88
<b>New Castle-Stanwood Water District</b>					
	Bill	03/18/2022	A34.454 · Water Usage New House	33.60	33.60
	Bill	03/18/2022	A34.453 · Water usage Sta 2	56.00	89.60
	Bill	03/18/2022	A34.454 · Water Usage New House	33.60	123.20
Total New Castle-Stanwood Water District				123.20	123.20
<b>New York Power Authority Acct 2363579</b>					
	Bill	03/09/2022	A34.450 · Electricity New Fire House	1,659.37	1,659.37
	Bill	03/09/2022	A34.449 · Electricity Station 2	437.81	2,097.18
Total New York Power Authority Acct 2363579				2,097.18	2,097.18
<b>Nicks Electric Service of NY, LLC.</b>					
	Bill	03/07/2022	A407.83 · Outside Maint. New Fire House	1,950.00	1,950.00
	Bill	03/09/2022	A34.415 · Outside Maintenance Sta 2	824.60	2,774.60
Total Nicks Electric Service of NY, LLC.				2,774.60	2,774.60
<b>Optimum</b>					
	Bill	03/01/2022	A34.437 · Cable On-Line Services	105.72	105.72
	Bill	03/01/2022	A34.437 · Cable On-Line Services	223.88	329.60
	Bill	03/01/2022	A407.54 · Cable TV	216.94	546.54
	Bill	03/01/2022	A34.439 · Phone Service	208.92	755.46

**MILLWOOD FIRE DISTRICT**  
**Expenses by Vendor Detail**

March 2022

	<u>Type</u>	<u>Date</u>	<u>Account</u>	<u>Amount</u>	<u>Balance</u>
Total Optimum				755.46	755.46
<b>Ossining Lawn Mower Service Inc</b>					
	Bill	03/07/2022	A408.4 · Equipment	42.00	42.00
Total Ossining Lawn Mower Service Inc				42.00	42.00
<b>Regina Landscaping Corp.</b>					
	Bill	03/09/2022	A407.83 · Outside Maint. New Fire House	2,010.00	2,010.00
	Bill	03/09/2022	A34.415 · Outside Maintenance Sta 2	840.00	2,850.00
Total Regina Landscaping Corp.				2,850.00	2,850.00
<b>RFC Emergency Lighting</b>					
	Bill	03/04/2022	A408.50 · L52	1,612.00	1,612.00
Total RFC Emergency Lighting				1,612.00	1,612.00
<b>Sprint</b>					
	Bill	03/01/2022	A34.438 · Cellular Service	398.35	398.35
Total Sprint				398.35	398.35
<b>Staples Credit Plan</b>					
	Bill	03/18/2022	A34.471 · Office supplies & sundry	65.57	65.57
Total Staples Credit Plan				65.57	65.57
<b>Suburban Carting Co.</b>					
	Bill	03/04/2022	A407.82 · Sanitation Svc New Fire House	128.21	128.21
	Bill	03/04/2022	A34.417 · Sanitation Svc Sta 2	0.00	128.21
Total Suburban Carting Co.				128.21	128.21
<b>Tolls by Mail</b>					
	Bill	03/04/2022	A19.412 · Miscellaneous	1.75	1.75
	Bill	03/18/2022	A19.412 · Miscellaneous	1.75	3.50
Total Tolls by Mail				3.50	3.50
<b>Verizon</b>					
	Bill	03/05/2022	A34.439 · Phone Service	72.08	72.08
Total Verizon				72.08	72.08
<b>WEX Bank</b>					
	Bill	03/01/2022	A408.11 · diesel	646.70	646.70
	Bill	03/01/2022	A408.22 · gasoline	960.56	1,607.26
Total WEX Bank				1,607.26	1,607.26
<b>SUBTOTAL</b>				<b>33,848.06</b>	<b>33,848.06</b>



# MILLWOOD FIRE DISTRICT Expenses by Vendor Detail

March 2022

Type	Date	Account	Amount	Balance
Rose A Cohen		Payroll	1,342.90	1,342.90
Joseph P. McConnell		Payroll	632.13	632.13
Greg Santone		Payroll	480.22	480.22
EFTPS		Payroll	465.08	465.08
<b>TOTAL</b>			<b><u>36,768.39</u></b>	<b><u>36,768.39</u></b>