

Millwood Board of Fire Commissioners  
Meeting Minutes June 23, 2025

On June 23, 2025, the Millwood Board of Fire Commissioners held their regular monthly meeting at 7:30 PM at Millwood Station 1. Attending were Commissioners: Alan Schapiro, Anthony Olenik, Dan Puszka, Michael Wolfensohn, and Jordan Schiffman; Treasurer Vicki Gillespie; Secretary Joseph P. McConnell; Assistant Chiefs Robert McCarthy and Greg Santone, Lieutenant Tom Harris; Safety Officer Scott Stein.

Chairperson Schapiro called the meeting to order.

**Public Comment** – None

**Correspondence:**

- Chappaqua Volunteer Ambulance Corp. request for donation.
- Town of New Castle “After the Storm”

**Chief's Report** (attached)

**Treasurer's Report** (attached)

- The correct Bills for Approval Summary Report for approval is \$81,983.74.

**Work Session**

A motion made by Commissioner Olenik, seconded by Commissioner Puszka to approve May 19, 2025, Regular Meeting Minutes. In favor Commissioners Schapiro, Olenik, Puszka and Schiffman; Abstain Commissioner Wolfensohn.

A motion was made by Commissioner Schapiro, seconded by Commissioner Wolfensohn to make the following budget adjustments. All in favor.

Transfer \$	From	To
\$1,000.00	A410.4 Computer Software	A410.3 Computer Hardware
\$1,000.00	A34.403 Life Insurance	A34.429 Dress Uniforms

A motion was made by Commissioner Schapiro, seconded by Commissioner Schiffman to accept the RBT 2024 Audit Report of the Millwood Fire District's Annual Financial Statements. All in favor.

A motion made by Commissioner Olenik, seconded by Commissioner Wolfensohn to approve the replacement of the Engine 247 hydrant gate at a cost not to exceed \$1,500.00. All in favor. PO#405

A motion made by Commissioner Olenik, seconded by Commissioner Puszka to approve the purchase of a UTV rear window protective rack at a cost of \$419.99 and a set of two tool mounts at a total cost of \$54.99 from Polaris. All in favor. PO#406

A motion was made by Commissioner Puszka, seconded by Commissioner Wolfensohn to give permission to the Fire Company to attend the Yorktown Fire Department, the Mt. Kisco Fire Department (July 11), and the Ossining

Millwood Board of Fire Commissioners  
Meeting Minutes June 23, 2025

Fire Department (August 1) parades. Additionally, the Board's approved \$2,500.00 to be paid to the Tarrytown Vets Drum and Bugle Corp for their participation in both the Yorktown and Ossining Parades (\$1,250.00 each). All in favor.

A motion was made by Commissioner Olenik, seconded by Commissioner Wolfensohn to give permission to the Fire Company to use Rescue 36 for a standby duty at the Port Chester Firehouse while they attend the Mamaroneck Fire Department Parade Friday June 27, 2025. All in favor.

A motion was made by Commissioner Olenik, seconded by Commissioner Wolfensohn to allow the Fire Company to use the UTV on Thursday evening July 3<sup>rd</sup> at the Ossining Riverfront during the fireworks display. All in favor.

A motion was made by Commissioner Wolfensohn, seconded by Commissioner Olenik to allow Safety Officer Scott Stein to attend the "Assisting Individuals in Crisis & Group Crisis Intervention" seminar July 16-18, 2025, at a cost of \$516.00. All in favor.

Commissioner Wolfensohn made a motion, Seconded by Commissioner Schapiro to enter executive session to discuss personnel matters at 7:57 PM.

A motion was made by Commissioner Wolfensohn, seconded by Commissioner Schapiro to exit executive session at 8:00 PM.

A motion made by Commissioner Wolfensohn, seconded by Commissioner Schapiro to engage Luis D'Amire for training at a cost not to exceed \$3,000.00. All in favor.

A motion made by Commissioner Wolfensohn, seconded by Commissioner Olenik to adjourn at 8:01 P.M. All in favor.

Respectively submitted,

Joseph P. McConnell  
Fire District Secretary

MILLWOOD FIRE DISTRICT BoFC MEETING Chiefs Report June 23, 2025

We need to replace the hydrant gate on Engine 247 - as it is over 15 years old and not operating properly - at a contract cost not to exceed \$1500.00 PO # \_\_\_\_\_

We would like to get 3 items for the new UTV at a cost of \$704.97 PO # \_\_\_\_\_

A hitch cargo carrier @ \$229.99

A rear window protective rack @ \$419.99

A set of 2 Tool mounts @ \$54.99

As Yorktown is now dedicating the first division of their parade to Neil Gollogly's memory, we would like permission to attend. Also, Mt. Kisco on July 11<sup>th</sup>, and Ossining on August 1<sup>st</sup>.

Rescue 36 will be standing by for Port Chester FD this Friday, June 27<sup>th</sup>, while they attend the Mamaroneck Parade

Our UTV has been requested by Ossining FD for Fire Duty on Thursday evening July 3<sup>rd</sup>. at the Ossining Riverfront during the Fireworks display.

For the Chiefs Staff

Respectfully,

*Greg Santone*

Assistant Chief

**Balance Sheet**  
**MILLWOOD FIRE DISTRICT**  
**As of May 31, 2025**

	<b>Total</b>
<b>Assets</b>	
Current Assets	
Bank Accounts	
A200 Cash - Budget Operating Fund	0.00
A200.1 BOF Checking 4111028710	280,208.97
A200.2 Chase Card	
A200.5 BOF NYCLASS Acct NY-01-2034-0001	1,430,404.17
<b>Total for A200 Cash - Budget Operating Fund</b>	<b>\$1,710,613.14</b>
A230 Cash - Cap RF	0.00
A230.1 CRF Checking 816868657	
A230.5 CRF NYCLASS Acct NY-01-2034-0002	565,020.36
CRF Operating Acct 411437395	
<b>Total for A230 Cash - Cap RF</b>	<b>\$565,020.36</b>
A231 Cash - ERF	0.00
A231.2 ERF Checking 937110245	
A231.5 ERF NYCLASS Acct NY-01-2034-0003	2,017,314.27
<b>Total for A231 Cash - ERF</b>	<b>\$2,017,314.27</b>
<b>Total for Bank Accounts</b>	<b>\$4,292,947.77</b>
Accounts Receivable	
Other Current Assets	
A041 Equipment for Rescue Truck	
A200.4 Petty Cash	158.57
A390 Due from Equip Res to Oper	
A392 Due to Oper Fund from ER	
A480 Prepaid Expense Insurance	
Exchange	
<b>Total for Other Current Assets</b>	<b>\$158.57</b>
<b>Total for Current Assets</b>	<b>\$4,293,106.34</b>
Fixed Assets	
Capital Current yr expenses	0.00

**Balance Sheet**  
**MILLWOOD FIRE DISTRICT**  
**As of May 31, 2025**

	<b>Total</b>
Current yr- CRF	
<b>Total for Capital Current yr expenses</b>	<b>0.00</b>
K101.1 Land-New Fire House	2,317,440.59
K101 Land	45,000.00
K102 Buildings & improvements	0.00
K102.1 New Fire House	14,238,018.42
K102.2 Station 2	801,469.00
<b>Total for K102 Buildings &amp; improvements</b>	<b>\$15,039,487.42</b>
K104 Furnishings & Equipment	0.00
K104.1 New Fire House	289,309.50
K104.2 Station 2	66,734.00
<b>Total for K104 Furnishings &amp; Equipment</b>	<b>\$356,043.50</b>
K105 Construction in Progress	0.00
K105.3 Cap exp legal	
K105.7 Cap exp Property acquisition	
K105.8 Cap exp Survey fees	
<b>Total for K105 Construction in Progress</b>	<b>0.00</b>
K106 Other fixed assets	0.00
K106.1 Vehicles	3,257,943.49
K106.12 Deposit on Vehicle	
<b>Total for K106.1 Vehicles</b>	<b>\$3,257,943.49</b>
K106.2 Equipment	469,925.31
K2665 Gain (loss) asset disposal	
<b>Total for K106 Other fixed assets</b>	<b>\$3,727,868.80</b>
K109.1 Construction in Progress-Trucks	
<b>Total for Fixed Assets</b>	<b>\$21,485,840.31</b>
Other Assets	
A461 Service Award Program Assets	0.00
A461.2 American Equity Annuity	45,203.87
A461.8 Glens Falls National Bank	2,070,202.56

**Balance Sheet**  
**MILLWOOD FIRE DISTRICT**  
**As of May 31, 2025**

	<b>Total</b>
<b>Total for A461 Service Award Program Assets</b>	<b>\$2,115,406.43</b>
K480 Prepaid Insurance	
<b>Total for Other Assets</b>	<b>\$2,115,406.43</b>
<b>Total for Assets</b>	<b>\$27,894,353.08</b>
<b>Liabilities and Equity</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	
A600 *Accounts Payable	
<b>Total for Accounts Payable</b>	<b>0.00</b>
Credit Cards	
Other Current Liabilities	
24000 Payroll Liabilities	0.00
CT Income Tax	
Federal Taxes (941/943/944)	
NYS Income Tax	275.10
<b>Total for 24000 Payroll Liabilities</b>	<b>\$275.10</b>
600 LOSAP Accounts Payable	
A101 Employee Tax Withholdings	
A600.1 Accounts payable	
A630 Due to Other Funds	
A700 Accrued Liabilities	
H630 Due to General Fund	
<b>Total for Other Current Liabilities</b>	<b>\$275.10</b>
<b>Total for Current Liabilities</b>	<b>\$275.10</b>
Long-term Liabilities	
W628 Bonds Payable	5,295,000.00
<b>Total for Long-term Liabilities</b>	<b>\$5,295,000.00</b>
<b>Total for Liabilities</b>	<b>\$5,295,275.10</b>
<b>Equity</b>	

**Balance Sheet**  
**MILLWOOD FIRE DISTRICT**  
**As of May 31, 2025**

	<b>Total</b>
32000 Retained Earnings	1,344,608.22
Net Income	940,475.12
A806 Fund Balance-Not Spendable	22,794.00
A878.8 Gen Retained Earnings	285,407.00
A878.9 Fund balance - BOF	259,648.22
A878.RA Fund balance - Cap RF	720,114.55
A878.RB Fund balance - ERF	1,658,294.32
A895 Restricted for LOSAP Program	2,115,406.53
A914 Assigned Fund Balance	
A917 Unassigned Fund Balance--LOSAP	-938,510.93
K878.9 Fund balance - Prop & Equip	21,485,840.95
W125 Amt needed for bond refunds	-5,295,000.00
<b>Total for Equity</b>	<b>\$22,599,077.98</b>
<b>Total for Liabilities and Equity</b>	<b>\$27,894,353.08</b>

Accrual Basis Wednesday, June 11, 2025 10:08 PM GMTZ

**Balance Sheet**  
**MILLWOOD FIRE DISTRICT**  
**As of May 31, 2025**

	<b>Total</b>
<b>Assets</b>	
Current Assets	
Bank Accounts	
A200 Cash - Budget Operating Fund	0.00
A200.1 BOF Checking 4111028710	280,208.97
A200.2 Chase Card	
A200.5 BOF NYCLASS Acct NY-01-2034-0001	1,430,404.17
<b>Total for A200 Cash - Budget Operating Fund</b>	<b>\$1,710,613.14</b>
A230 Cash - Cap RF	0.00
A230.1 CRF Checking 816868657	
A230.5 CRF NYCLASS Acct NY-01-2034-0002	565,020.36
CRF Operating Acct 411437395	
<b>Total for A230 Cash - Cap RF</b>	<b>\$565,020.36</b>
A231 Cash - ERF	0.00
A231.2 ERF Checking 937110245	
A231.5 ERF NYCLASS Acct NY-01-2034-0003	2,017,314.27
<b>Total for A231 Cash - ERF</b>	<b>\$2,017,314.27</b>
<b>Total for Bank Accounts</b>	<b>\$4,292,947.77</b>
Accounts Receivable	
Other Current Assets	
A041 Equipment for Rescue Truck	
A200.4 Petty Cash	158.57
A390 Due from Equip Res to Oper	
A392 Due to Oper Fund from ER	
A480 Prepaid Expense Insurance	
Exchange	
<b>Total for Other Current Assets</b>	<b>\$158.57</b>
<b>Total for Current Assets</b>	<b>\$4,293,106.34</b>
Fixed Assets	
Capital Current yr expenses	0.00



**Balance Sheet**  
**MILLWOOD FIRE DISTRICT**  
**As of May 31, 2025**

	<b>Total</b>
Current yr- CRF	
<b>Total for Capital Current yr expenses</b>	<b>0.00</b>
K101.1 Land-New Fire House	2,317,440.59
K101 Land	45,000.00
K102 Buildings & improvements	0.00
K102.1 New Fire House	14,238,018.42
K102.2 Station 2	801,469.00
<b>Total for K102 Buildings &amp; improvements</b>	<b>\$15,039,487.42</b>
K104 Furnishings & Equipment	0.00
K104.1 New Fire House	289,309.50
K104.2 Station 2	66,734.00
<b>Total for K104 Furnishings &amp; Equipment</b>	<b>\$356,043.50</b>
K105 Construction in Progress	0.00
K105.3 Cap exp legal	
K105.7 Cap exp Property acquisition	
K105.8 Cap exp Survey fees	
<b>Total for K105 Construction in Progress</b>	<b>0.00</b>
K106 Other fixed assets	0.00
K106.1 Vehicles	3,257,943.49
K106.12 Deposit on Vehicle	
<b>Total for K106.1 Vehicles</b>	<b>\$3,257,943.49</b>
K106.2 Equipment	469,925.31
K2665 Gain (loss) asset disposal	
<b>Total for K106 Other fixed assets</b>	<b>\$3,727,868.80</b>
K109.1 Construction in Progress-Trucks	
<b>Total for Fixed Assets</b>	<b>\$21,485,840.31</b>
Other Assets	
A461 Service Award Program Assets	0.00
A461.2 American Equity Annuity	45,203.87
A461.8 Glens Falls National Bank	2,070,202.56

**Balance Sheet**  
**MILLWOOD FIRE DISTRICT**  
**As of May 31, 2025**

	<b>Total</b>
<b>Total for A461 Service Award Program Assets</b>	<b>\$2,115,406.43</b>
K480 Prepaid Insurance	
<b>Total for Other Assets</b>	<b>\$2,115,406.43</b>
<b>Total for Assets</b>	<b>\$27,894,353.08</b>
<b>Liabilities and Equity</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	
A600 *Accounts Payable	
<b>Total for Accounts Payable</b>	<b>0.00</b>
Credit Cards	
Other Current Liabilities	
24000 Payroll Liabilities	0.00
CT Income Tax	
Federal Taxes (941/943/944)	
NYS Income Tax	275.10
<b>Total for 24000 Payroll Liabilities</b>	<b>\$275.10</b>
600 LOSAP Accounts Payable	
A101 Employee Tax Withholdings	
A600.1 Accounts payable	
A630 Due to Other Funds	
A700 Accrued Liabilities	
H630 Due to General Fund	
<b>Total for Other Current Liabilities</b>	<b>\$275.10</b>
<b>Total for Current Liabilities</b>	<b>\$275.10</b>
<b>Long-term Liabilities</b>	
W628 Bonds Payable	5,295,000.00
<b>Total for Long-term Liabilities</b>	<b>\$5,295,000.00</b>
<b>Total for Liabilities</b>	<b>\$5,295,275.10</b>
<b>Equity</b>	

**Balance Sheet**  
**MILLWOOD FIRE DISTRICT**  
**As of May 31, 2025**

	<b>Total</b>
32000 Retained Earnings	1,344,608.22
Net Income	940,475.12
A806 Fund Balance-Not Spendable	22,794.00
A878.8 Gen Retained Earnings	285,407.00
A878.9 Fund balance - BOF	259,648.22
A878.RA Fund balance - Cap RF	720,114.55
A878.RB Fund balance - ERF	1,658,294.32
A895 Restricted for LOSAP Program	2,115,406.53
A914 Assigned Fund Balance	
A917 Unassigned Fund Balance--LOSAP	-938,510.93
K878.9 Fund balance - Prop & Equip	21,485,840.95
W125 Amt needed for bond refunds	-5,295,000.00
<b>Total for Equity</b>	<b>\$22,599,077.98</b>
<b>Total for Liabilities and Equity</b>	<b>\$27,894,353.08</b>

Accrual Basis Wednesday, June 11, 2025 10:08 PM GMTZ

## 2025 Budget Adjustment

June 23, 2025 Millwood Fire District Meeting

### 1. Move \$1,000 from A410.4 Computer Software to A410.3 Computer Hardware

#### OLD

Account	Projected 2025 YE	2025 Budget	Over / (Under)
A410.4 Computer Software	\$9,000.00	\$10,000.00	\$(1,000.00)
A410.3 Computer Hardware	\$4,500.00	\$3,500.00	\$1,000.00
Total	\$13,500.00	\$13,500.00	-

#### NEW

Account	Projected 2025 YE	2025 Budget	Over / (Under)
A410.4 Computer Software	\$9,000.00	\$9,000.00	On budget
A410.3 Computer Hardware	\$4,500.00	\$4,500.00	On budget
Total	\$13,500.00	\$13,500.00	-

### 2. Move \$1,000 from A34.403 Life Insurance to A34.429 Dress Uniforms

#### OLD

Account	Projected 2025 YE	2025 Budget	Over / (Under)
A34.430 Life Insurance	\$21,500.00	\$30,000.00	\$(8,500.00)
A34.429 Dress Uniforms	\$6,000.00	\$5,000.00	\$1,000.00
Total	\$27,500.00	\$35,000.00	\$(7,500.00)

#### NEW

Account	Projected 2025 YE	2025 Budget	Over / (Under)
A34.430 Life Insurance	\$21,500.00	\$29,000.00	\$(7,500.00)
A34.429 Dress Uniforms	\$6,000.00	\$6,000.00	On budget
Total	\$27,500.00	\$35,000.00	\$(7,500.00)