

Millwood Board of Fire Commissioners Meeting Minutes June 20th, 2022

On June 20, 2022 the Millwood Board of Fire Commissioners held their regular monthly meeting at 7:30 PM in Millwood Station 1. Attending were Commissioners: Alan Schapiro, Anthony Olenik, Dan Puszka, Michael Wolfensohn, Jordan Schiffman; Secretary Joseph McConnell, Treasurer Rose Cohen; Chiefs Chris Raguso, Jorge Rodrigues and Robert McCarthy, Captain Greg Santone.

Chairman Schapiro called the meeting to order.

Public Comment

No public comment.

Chief's Report (attached)

Treasurer's Report (attached)

Work Session

A motion was made by Commissioner Wolfensohn to accept the May 23rd, 2022 Regular Meeting Minutes, seconded by Commissioner Olenik. All in favor.

A motion was made by Commissioner Wolfensohn, seconded by Commissioner Schapiro to transfer \$3,900.00 from the A407.6 Maintenance Grounds and Building to Service Award Program. All in favor.

A motion was made by Commissioner Wolfensohn, seconded by Commissioner Olenik to transfer \$200,000.00 from the "Budget Operating" to "Equipment Reserve" budget. All in favor.

Adam M. Horowitz of Glens Falls National Bank and Trust Company presented the LOSAP fund to The Board as of May 31, 2022.

Commissioner Schiffman discussed implementing a 'Whistle Blower' policy for the district and will present a document draft for Board approval at the July meeting.

The Board requested Captain Santone contact the District Landscape Contractor for weeding the Station 1 flower beds.

Commissioner Puszka made a motion to adjourn, seconded by Commissioner Olenik. All in favor. The time 8:48 PM.

Respectively submitted,

Joseph P. McConnell
District Secretary

MILLWOOD FIRE DISTRICT BoFC MEETING Chiefs Report June 20th, 2022

I would like to purchase five full sets of turnout gear at the Sourcewell contract price of \$4551.77 each from MES = \$22,758.85 PO # _____

I would like the BoFC to approve Daniel Dolch and Dilin Lulgjuraj for active membership.

For Chief Chris Raguso,

Greg Santone
Captain / CA

MILLWOOD FIRE DISTRICT

Balance Sheet

As of May 31, 2022

May 31, 22

ASSETS

Current Assets

Checking/Savings

A200 · Cash - Budget Operating Fund

A200.1 · BOF Checking 4111028710

2,171,289.35

Total A200 · Cash - Budget Operating Fund

2,171,289.35

A230 · Cash - Cap RF

A230.1 · CRF Checking 816868657

659,640.09

Total A230 · Cash - Cap RF

659,640.09

A231 · Cash - ERF

A231.2 · ERF Checking 937110245

960,470.05

Total A231 · Cash - ERF

960,470.05

Total Checking/Savings

3,791,399.49

Other Current Assets

A200.4 · Petty Cash

145.09

Total Other Current Assets

145.09

Total Current Assets

3,791,544.58

Fixed Assets

K101 · Land

45,000.00

K101.1 · Land-New Fire House

2,317,440.59

K102 · Buildings & improvements

K102.1 · New Fire House

14,009,516.17

K102.2 · Station 2

790,969.00

Total K102 · Buildings & improvements

14,800,485.17

K104 · Furnishings & Equipment

K104.1 · New Fire House

289,309.50

K104.2 · Station 2

66,734.00

Total K104 · Furnishings & Equipment

356,043.50

K106 · Other fixed assets

K106.1 · Vehicles

3,116,787.86

K106.2 · Equipment

488,910.00

Total K106 · Other fixed assets

3,605,697.86

Total Fixed Assets

21,124,667.12

Other Assets

A461 · Service Award Program Assets

A461.2 · American Equity Annuity

41,367.90

A461.8 · Glens Falls National Bank

1,993,693.04

Total A461 · Service Award Program Assets

2,035,060.94

Total Other Assets

2,035,060.94

TOTAL ASSETS

26,951,272.64

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

24000 · Payroll Liabilities

117.74

MILLWOOD FIRE DISTRICT**Balance Sheet**

As of May 31, 2022

| | <u>May 31, 22</u> |
|---|-----------------------------|
| Total Other Current Liabilities | 117.74 |
| Total Current Liabilities | 117.74 |
| Long Term Liabilities | |
| W628 · Bonds Payable | 7,230,000.00 |
| Total Long Term Liabilities | 7,230,000.00 |
| Total Liabilities | 7,230,117.74 |
| Equity | |
| 32000 · Retained Earnings | 875,796.16 |
| A878.9 · Fund balance - BOF | 259,648.22 |
| A878.RA · Fund balance - Cap RF | 559,059.55 |
| A878.RB · Fund balance - ERF | 901,537.32 |
| A895 · Restricted for LOSAP Program | 2,035,060.04 |
| A917 · Unassigned Fund Balance—LOSAP | -413,461.44 |
| K878.9 · Fund balance - Prop & Equip | 21,124,668.76 |
| W125 · Amt needed for bond refunds | -7,230,000.00 |
| Net Income | 1,608,846.29 |
| Total Equity | 19,721,154.90 |
| TOTAL LIABILITIES & EQUITY | <u>26,951,272.64</u> |

MILLWOOD FIRE DISTRICT
Expenses by Vendor Detail
June 2022

| Type | Date | Account | Amount | Balance |
|------|------------|--|-------------------|-------------------|
| Bill | 06/06/2022 | A408.45 · SCBA | 358.35 | |
| Bill | 06/06/2022 | A3410 · Equipment purchases | 3,282.95 | |
| Bill | 06/06/2022 | A408.45 · SCBA | 70.00 | |
| Bill | 06/06/2022 | A3410 · Equipment purchases | 3,711.30 | |
| Bill | 06/06/2022 | A3410 · Equipment purchases | 464.94 | |
| | | | <u>4,176.24</u> | <u>4,176.24</u> |
| | | | 1,070.00 | 1,070.00 |
| Bill | 06/06/2022 | A34.456 · Custodial Svc New Fire House | 1,070.00 | |
| Bill | 06/06/2022 | A34.442 · Custodial Svc Sta 2 | 194.00 | |
| | | | <u>1,264.00</u> | <u>1,264.00</u> |
| | | | 58.00 | 58.00 |
| Bill | 06/03/2022 | A34.471 · Office supplies & sundry | 58.00 | |
| Bill | 06/03/2022 | A19.412 · Miscellaneous | 71.44 | |
| Bill | 06/03/2022 | A410.4 · Computer Software | 683.00 | |
| | | | <u>812.44</u> | <u>812.44</u> |
| | | | 224.50 | 224.50 |
| Bill | 06/17/2022 | A408.55 · U145 | 224.50 | |
| | | | <u>224.50</u> | <u>224.50</u> |
| | | | 101,531.00 | 101,531.00 |
| Bill | 06/06/2022 | A34.426 · LOSAP Contribution | 101,531.00 | |
| | | | <u>101,531.00</u> | <u>101,531.00</u> |
| | | | 405.00 | 405.00 |
| Bill | 06/15/2022 | A3410 · Equipment purchases | 405.00 | |
| | | | <u>405.00</u> | <u>405.00</u> |
| | | | 438.95 | 438.95 |
| Bill | 06/17/2022 | A408.48 · E248 | 438.95 | |
| Bill | 06/17/2022 | A408.47 · E247 | 1,669.84 | |
| | | | <u>2,108.79</u> | <u>2,108.79</u> |
| | | | 2,108.79 | 2,108.79 |
| | | | <u>13,779.00</u> | <u>13,779.00</u> |
| | | | 13,779.00 | 13,779.00 |
| | | | <u>13,779.00</u> | <u>13,779.00</u> |
| | | | 190.00 | 190.00 |
| Bill | 06/09/2022 | A34.419 · Inside Maintenance Sta 2 | 190.00 | |

AAA Emergency Supply Co., Inc.

Total AAA Emergency Supply Co., Inc.

Allclean Building Maintenance

Bill 06/06/2022 A34.456 · Custodial Svc New Fire House

Bill 06/06/2022 A34.442 · Custodial Svc Sta 2

Total Allclean Building Maintenance

Chase Card Services

Bill 06/03/2022 A34.471 · Office supplies & sundry

Bill 06/03/2022 A19.412 · Miscellaneous

Bill 06/03/2022 A410.4 · Computer Software

Total Chase Card Services

Electrohydraulic Auto and Truck Repair

Bill 06/17/2022 A408.55 · U145

Total Electrohydraulic Auto and Truck Repair

Glens Falls National Bank

Bill 06/06/2022 A34.426 · LOSAP Contribution

Total Glens Falls National Bank

Hills Signs

Bill 06/15/2022 A3410 · Equipment purchases

Total Hills Signs

Hopewell Fire Apparatus Service Co.

Bill 06/17/2022 A408.48 · E248

Bill 06/17/2022 A408.47 · E247

Total Hopewell Fire Apparatus Service Co.

Hubbnette-Cowell Associates Inc.

Bill 06/06/2022 A34.466 · General Liability

Total Hubbnette-Cowell Associates Inc.

JP McHale Account

MILLWOOD FIRE DISTRICT
Expenses by Vendor Detail
June 2022

| Type | Date | Account | Amount | Balance |
|---------------------------------|------------|---|-----------|-----------|
| | | | 1,328.10 | 1,328.10 |
| Bill | 06/17/2022 | A407.83 · Outside Maint. New Fire House | 6,221.50 | 6,221.50 |
| Bill | 06/17/2022 | A34.415 · Outside Maintenance Sta 2 | 3,920.00 | 10,141.50 |
| | | | 10,141.50 | 10,141.50 |
| Bill | 06/17/2022 | A34.429 · Dress Uniforms | 67.00 | 67.00 |
| Bill | 06/20/2022 | A34.429 · Dress Uniforms | 69.99 | 136.99 |
| | | | 136.99 | 136.99 |
| Bill | 06/06/2022 | A408.54 · Trailer | 1,415.57 | 1,415.57 |
| Bill | 06/06/2022 | A408.52 · Chief 2252 | 483.44 | 1,899.01 |
| | | | 1,899.01 | 1,899.01 |
| Bill | 06/01/2022 | A34.438 · Cellular Service | 367.44 | 367.44 |
| | | | 367.44 | 367.44 |
| Bill | 06/20/2022 | A34.471 · Office supplies & sundry | 863.73 | 863.73 |
| | | | 863.73 | 863.73 |
| Bill | 06/09/2022 | A407.82 · Sanitation Svc New Fire House | 133.97 | 133.97 |
| Bill | 06/09/2022 | A34.417 · Sanitation Svc Sta 2 | 32.86 | 166.83 |
| | | | 166.83 | 166.83 |
| Bill | 06/17/2022 | A3410 · Equipment purchases | 468.00 | 468.00 |
| | | | 468.00 | 468.00 |
| Bill | 06/06/2022 | A34.419 · Inside Maintenance Sta 2 | 1,626.00 | 1,626.00 |
| | | | 1,626.00 | 1,626.00 |
| Bill | 06/03/2022 | A34.439 · Phone Service | 72.07 | 72.07 |
| | | | 72.07 | 72.07 |
| Total Party Line Tent Rentals | | | | |
| Regina Landscaping Corp. | | | | |
| Total Regina Landscaping Corp. | | | | |
| Rescuestuff Inc | | | | |
| Total Rescuestuff Inc | | | | |
| RFC Emergency Lighting | | | | |
| Total RFC Emergency Lighting | | | | |
| Sprint | | | | |
| Total Sprint | | | | |
| Staples Credit Plan | | | | |
| Total Staples Credit Plan | | | | |
| Suburban Carting Co. | | | | |
| Total Suburban Carting Co. | | | | |
| The Knox Company | | | | |
| Total The Knox Company | | | | |
| United Overhead Door Corp | | | | |
| Total United Overhead Door Corp | | | | |
| Verizon | | | | |
| Total Verizon | | | | |
| WEX Bank | | | | |

MILLWOOD FIRE DISTRICT
Expenses by Vendor Detail
June 2022

| Type | Date | Account | Amount | Balance |
|---------|------------|-------------------------|-------------------|-------------------|
| Bill | 06/01/2022 | A408.11 - diesel | 528.99 | 528.99 |
| Bill | 06/01/2022 | A408.22 - gasoline | 1,118.49 | 1,647.48 |
| | | | 1,647.48 | 1,647.48 |
| Bill | 06/17/2022 | A19.412 - Miscellaneous | 1,000.00 | 1,000.00 |
| | | | 1,000.00 | 1,000.00 |
| Payroll | | | 1,464.09 | 1,464.09 |
| Payroll | | | 1,009.01 | 1,009.01 |
| Payroll | | | 480.22 | 480.22 |
| Payroll | | | 571.88 | 571.88 |
| | | | 150,942.66 | 150,942.66 |
| | | | 154,467.86 | 154,467.86 |

Total WEX Bank
 Young Colonials Fire & Drum Corps
 Total Young Colonials Fire & Drum Corps
SUBTOTAL
 Rose A Cohen
 Joseph P. McConnell
 Greg Santone
 EFTPS
TOTAL