

June 20, 2016

On June 20, 2016, The Millwood Board of Fire Commissioners held their regular Monthly Meeting at 7:30pm at Station No. 1 located at 100 Millwood Road in the Town of New Castle. Present at the meeting were Commissioners: Angelo Indusi, Alan Schapiro, Anthony Olenik, Dan Puszka, Jason Lichenthal, Secretary Paul Michael Marinello, Treasurer Rose Cohen, Chief Greg Santone, 1st Assistant Chief Jorge Rodrigues, 2nd Assistant Chief Jan Schwark and Captain Frank Nestro.

Chairman Indusi called the meeting to order.

There was no public, and no public comment.

Work Session:

Chief's Report by Chief Greg Santone, attached.

There was a brief discussion regarding performing some work in the closet located in the Chief's suite of the firehouse. Chief Santone wants to install some shelving, etc.

Commissioner Indusi had stated that we should not commence work as, technically, outfitting the closet is in unfinished work by the general contractor. The Chief asked if he could make a few minor alterations to a second closet in the same room.

Commissioner Jason Lichenthal spoke about the need to properly understand all of the networking systems at the new firehouse. He will continue to work with the vendors/ fire company IT to gather information. He also suggested, hiring an independent contractor for IT services when the need arises.

Chief Santone also stated that he intends to follow up with Bill McGuffey of KME to check the status on production of our new apparatus. Subsequent to the meeting, the District was notified that production is on schedule within the contractual range for apparatus delivery.

Commissioner Olenik made a motion to spend \$400 for annual membership dues to the Association of Fire Districts, Westchester County, Seconded by Commissioner Puszka, All in Favor.

Treasurer's Report by Treasurer Rose Cohen, attached.

Commissioner Olenik made a motion to move \$226,719.03 from the New Firehouse budget legal fees to Budget Operating Fund as of December 31, 2015 on advice of Bond Counsel Tom Meyers and auditor D'Arcangelo, Seconded by Chairman Indusi, All in Favor.

Chairman Indusi made a motion to accept a change order from Calgi Construction for April 2016 services at a total cost of \$7,141, Seconded by Commissioner Shapiro, All in Favor.

Chairman Indusi made a motion to change LOSAP funds manager from RBC Wealth Management to Glen Falls National Bank, Seconded by Commissioner Shapiro, All in Favor. Secretary Marinello and Commissioner Puszka will meet with Glen Falls in the coming weeks to begin the process of changing the account over. Note: The District will continue to use Penflex as the overall LOSAP Plan Administrator.

Secretary Marinello noted a phone call from Town Administrator Jill Shapiro regarding additional firefighters in the District who own homes and may be eligible for a 10% reduction in property taxes. Chief Santone will send her an updated list with any new members who might qualify. (A member must be an active firefighter for 5 years and own a home in the fire district to be eligible for this benefit. Mrs. Shapiro did mention the possibility of changing it to 3 years.)

Chairman Indusi made a motion to enter an executive session to discuss personnel matters, Seconded by Commissioner Schapiro, All in Favor. The time is 8:30pm.

Chairman Indusi made a motion to exit the executive session, Seconded by Commissioner Schapiro, All in Favor. The time is 8:40pm

Meeting adjourned at 8:45pm.

Paul Michael Marinello
Secretary

MILLWOOD FIRE DISTRICT
Balance Sheet
As of May 31, 2016
May 31, 16

ASSETS

Current Assets

Checking/Savings

A200 · Cash - Budget Operating Fund

A200.1 · BOF Checking 4111028710 1,491,661.81

Total A200 · Cash - Budget Operating Fund 1,491,661.81

A230 · Cash - Cap RF

A230.1 · CRF Checking 816868657 226,697.14

Total A230 · Cash - Cap RF 226,697.14

A231 · Cash - ERF

A231.2 · ERF Checking 937110245 1,008,235.62

Total A231 · Cash - ERF 1,008,235.62

H200 · Cash - Fire House Project Fund

H200.1 · FHP Checking Acct 455267851 622,178.93

Total H200 · Cash - Fire House Project Fund 622,178.93

Total Checking/Savings 3,348,773.50

Total Current Assets 3,348,773.50

Fixed Assets

K101 · Land 45,000.00

K101.1 · Land-New Fire House 1,959,305.00

K102 · Buildings & improvements

K102.2 · Station 2

K112.2 · Acc. Depr - Station 2 -352,454.00

K102.2 · Station 2 - Other 767,138.00

Total K102.2 · Station 2 414,684.00

Total K102 · Buildings & improvements 414,684.00

K104 · Furnishings & Equipment

K104.1 · New Fire House

K114.1 · Acc. Depr. - New Fire House -28,450.00

K104.1 · New Fire House - Other 40,872.00

Total K104.1 · New Fire House 12,422.00

K104.2 · Station 2

K114.2 · Acc. Depr.- Station 2 -44,963.00

K104.2 · Station 2 - Other 48,896.00

Total K104.2 · Station 2 3,933.00

Total K104 · Furnishings & Equipment 16,355.00

K105 · Cap exp - new house

K105.1 · AKRF 287,559.77

K105.2 · Calgi 900,655.29

K105.3 · legal

K105.31 · PZB fees 26,000.00

K105.3 · legal - Other 503,076.56

Total K105.3 · legal 529,076.56

K105.4 · Melick-Tully

K105.41 · reimbursements 12,393.14

MILLWOOD FIRE DISTRICT

Balance Sheet

As of May 31, 2016

May 31, 16

K105.4 · Melick-Tully - Other	16,756.18
Total K105.4 · Melick-Tully	29,149.32
K105.5 · Misc	145,107.46
K105.6 · ODA	
K105.61 · reimbursements	66,524.74
K105.6 · ODA - Other	8,116,488.21
Total K105.6 · ODA	8,183,012.95
K105.7 · Property acquisition	15,293.09
K105.8 · Survey fees	42,643.00
K105 · Cap exp - new house - Other	491,294.43
Total K105 · Cap exp - new house	10,623,791.87
K106 · Other fixed assets	
K106.1 · Vehicles	
K116.1 · Acc. Depr - Vehicles	-1,256,850.00
K106.1 · Vehicles - Other	2,201,046.00
Total K106.1 · Vehicles	944,196.00
K106.2 · Equipment	
K116.2 · Acc. Depreciation - Equipment	-216,160.00
K106.2 · Equipment - Other	414,241.00
Total K106.2 · Equipment	198,081.00
Total K106 · Other fixed assets	1,142,277.00
Total Fixed Assets	14,201,412.87
Other Assets	
K480 · Prepaid Insurance	8,493.00
TA · LOSAP	
TA385 · Prepaid benefit payments	4,440.00
TA461.2 · American Equity Annuity	33,567.58
TA461.5 · Genworth Financial Annuity	77,929.68
TA461.6 · Royal Bank of Canada	197,683.96
TA461.7 · RBC Investments at MV	896,018.92
Total TA · LOSAP	1,209,640.14
Total Other Assets	1,218,133.14
TOTAL ASSETS	18,768,319.51
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
A600 · *Accounts Payable	-411.09
Total Accounts Payable	-411.09
Other Current Liabilities	
24000 · Payroll Liabilities	275.18
Total Other Current Liabilities	275.18
Total Current Liabilities	-135.91
Total Liabilities	-135.91
Equity	

MILLWOOD FIRE DISTRICT

Balance Sheet

As of May 31, 2016
May 31, 16

32000 · Retained Earnings	-1,849,352.19
A878.9 · Fund balance - BOF	642,620.87
A878.RA · Fund balance - Cap RF	128,368.00
A878.RB · Fund balance - ERF	776,137.00
H909 · Fund Balance - Cap Bldg. Fund	3,123,854.13
K878.9 · Fund balance - Prop & Equip	14,201,412.87
TA881.5 · Fund Balance Pension Trust Fund	1,209,640.00
Net Income	535,774.74
Total Equity	18,768,455.42
TOTAL LIABILITIES & EQUITY	18,768,319.51

MILLWOOD FIRE DISTRICT Expenses by Vendor Detail

	Date	Account	Amount	Balance
Allclean Building Maintenance				
	06/14/2016	A34.442 · Custodial Svc Sta 2	165.00	165.00
	06/14/2016	A34.456 · Custodial Svc New Fire House	910.00	1,075.00
Total Allclean Building Maintenance			1,075.00	1,075.00
Almeida Oil Co.				
	06/14/2016	A34.451 · Heating Oil New Fire House	1,386.00	1,386.00
Total Almeida Oil Co.			1,386.00	1,386.00
Borba Landscaping Corp				
	06/14/2016	A34.415 · Outside Maintenance Sta 2	190.00	190.00
	06/14/2016	A407.83 · Outside Maint. New Fire House	4,201.00	4,391.00
Total Borba Landscaping Corp			4,391.00	4,391.00
Calgi Construction Co Inc				
	06/17/2016	H105.26 · Construction Manager	7,141.00	7,141.00
Total Calgi Construction Co Inc			7,141.00	7,141.00
Candix, Inc.				
	06/14/2016	A19.412 · Miscellaneous	156.45	156.45
Total Candix, Inc.			156.45	156.45
Chase Card Services				
	06/08/2016	A410.4 · Computer Software	615.00	615.00
	06/08/2016	A34.471 · Office supplies & sundry	47.00	662.00
	06/08/2016	A407.80 · Inside Maint. New Fire House	1,559.24	2,221.24
	06/08/2016	A19.412 · Miscellaneous	34.46	2,255.70
Total Chase Card Services			2,255.70	2,255.70
Home Depot				
	06/08/2016	A407.80 · Inside Maint. New Fire House	159.90	159.90
	06/08/2016	A34.311 · Furniture	3,913.96	4,073.86
Total Home Depot			4,073.86	4,073.86
Hubbinette-Cowell Associates Inc.				
	06/14/2016	A34.466 · General Liability	9,393.00	9,393.00
Total Hubbinette-Cowell Associates Inc.			9,393.00	9,393.00
Journal News				
	06/17/2016	A406 · Legal Notices	80.00	80.00
Total Journal News			80.00	80.00

MILLWOOD FIRE DISTRICT

Expenses by Vendor Detail

	Date	Account	Amount	Balance
JP McHale Account				
	06/14/2016	A34.419 · Inside Maintenance Sta 2	58.00	58.00
Total JP McHale Account			58.00	58.00
Makowska, Hala				
	06/14/2016	A34.471 · Office supplies & sundry	47.67	47.67
Total Makowska, Hala			47.67	47.67
Metrocom Wireless				
	06/14/2016	A408.4 · Equipment	272.00	272.00
	06/17/2016	A3410 · Equipment purchases	902.00	1,174.00
	06/17/2016	A408.3 · Radio Maintenance	50.00	1,224.00
Total Metrocom Wireless			1,224.00	1,224.00
Millwood Hardware				
	06/14/2016	A408.47 · E247	35.98	35.98
	06/14/2016	A34.443 · Maintenance Supplies	312.89	348.87
	06/14/2016	A19.412 · Miscellaneous	248.97	597.84
Total Millwood Hardware			597.84	597.84
Municipal Emergency Services (M.E.S.)				
	06/17/2016	A3410 · Equipment purchases	76.00	76.00
Total Municipal Emergency Services (M.E.S.)			76.00	76.00
New York Power Authority Acct 2363579				
	06/08/2016	A34.450 · Electricity New Fire House	744.97	744.97
	06/08/2016	A34.449 · Electricity Station 2	296.73	1,041.70
Total New York Power Authority Acct 2363579			1,041.70	1,041.70
Nextel Communications Acct 769285023				
	06/08/2016	A34.438 · Cellular Service	338.64	338.64
Total Nextel Communications Acct 769285023			338.64	338.64
Ohlhausen DuBois Architects				
	06/17/2016	H105.1 · Pre-construction-Architect	1,165.00	1,165.00
Total Ohlhausen DuBois Architects			1,165.00	1,165.00
Ossining lawn mower service inc				
	06/14/2016	A408.4 · Equipment	79.50	79.50
Total Ossining lawn mower service inc			79.50	79.50
Party Line Tent Rentals				

MILLWOOD FIRE DISTRICT Expenses by Vendor Detail

		June 1 - 20, 2016			
		Date	Account	Amount	Balance
		06/14/2016	A34.427 · Inspections	994.12	994.12
Total Party Line Tent Rentals				994.12	994.12
Pizza238 LLC					
		06/14/2016	A19.412 · Miscellaneous	1,087.56	1,087.56
Total Pizza238 LLC				1,087.56	1,087.56
Rescuestuff Inc					
		06/14/2016	A34.429 · Dress Uniforms	317.00	317.00
Total Rescuestuff Inc				317.00	317.00
Ruscon Truck Service					
		06/14/2016	A408.36 · R36	848.03	848.03
		06/14/2016	A408.47 · E247	486.13	1,334.16
		06/17/2016	A408.48 · E248	2,141.33	3,475.49
Total Ruscon Truck Service				3,475.49	3,475.49
Suburban Carting Co.					
		06/14/2016	A407.82 · Sanitation Svc New Fire House	63.00	63.00
Total Suburban Carting Co.				63.00	63.00
Tarrytown Vets Drum and Bugle Corps					
		06/14/2016	A19.412 · Miscellaneous	1,150.00	1,150.00
Total Tarrytown Vets Drum and Bugle Corps				1,150.00	1,150.00
Verizon					
		06/08/2016	A34.439 · Phone Service	136.98	136.98
Total Verizon				136.98	136.98
Westchester County Board of Elections					
		06/08/2016	A2410 · Rentals	-500.00	-500.00
Total Westchester County Board of Elections				-500.00	-500.00
WEX Bank					
		06/14/2016	A408.11 · diesel	156.91	156.91
		06/14/2016	A408.22 · gasoline	571.01	727.92
		06/14/2016	A19.412 · Miscellaneous	3.00	730.92
Total WEX Bank				730.92	730.92
SUBTOTAL				42,035.43	42,035.43
Rose Cohen			payroll	2,128.62	2,128.62
Paul Michael Marinello			payroll	1,832.06	1,832.06

2:33 PM
06/20/16
Accrual Basis

MILLWOOD FIRE DISTRICT
Expenses by Vendor Detail

June 1 - 20, 2016

Date	Account	Amount	Balance
941 Payroll Tax Deposit	payroll	1,071.16	1,071.16
TOTAL		47,067.27	47,067.27

Millwood Fire District BoFC Meeting June 20th , 2016

Could the Chiefs have a budget not to exceed \$150.00 to build out the one closet in the Chief's office that Caladri was not required to do anything to?

The Chiefs and Company E-Board would like to mount and connect the last TV set purchased for the upstairs Conference room.

The Chiefs would like to see if we could move forward with the installation of the remaining phones. (Members' room, Chiefs' Office, Captain's Office.)

Respectfully submitted,
For the Chief's staff.

Greg Santone - Chief