

# Millwood Board of Fire Commissioners

## Meeting Minutes July 28, 2025

On July 28, 2025, the Millwood Board of Fire Commissioners held their regular monthly meeting at 7:30 PM at Millwood Station 1. Attending were Commissioners: Alan Schapiro, Anthony Olenik, Dan Puszka, Michael Wolfensohn, and Jordan Schiffman; Treasurer Vicki Gillespie; Secretary Joseph P. McConnell; Assistant Chief Greg Santone, Lieutenant Tom Harris; Safety Officer Scott Stein, FF David Valdez.

Chairperson Schapiro called the meeting to order.

**Public Comment** – None

### Correspondence:

- Town of New Castle -Annual Hydrant Fee
- Gollogly Family – Thank you note for Neil Gallogly Remembrance

**Chief's Report** (attached)

**Treasurer's Report** (attached)

- Correction to the June 23<sup>rd</sup> meeting minutes that \$1,250.00 was to be paid to the Tarrytown Vets Drum and Bugle Corp for the Ossining Parade scheduled for August 1. Payment instead will be \$1,000 to the Rough Riders Fife and Drum Corp.

### Work Session

A motion made by Commissioner Olenik, seconded by Commissioner Schiffman to approve June 23, 2025, Regular Meeting Minutes. All in favor

A motion was made by Commissioner Wolfensohn, seconded by Commissioner Schapiro to make the following budget adjustments. All in favor.

Transfer \$	From	To
\$2,600.00	A34.430 Life Insurance	A410.3 Computer Hardware

A motion was made by Commissioner Schapiro, seconded by Commissioner Wolfensohn to approve the Capital Markets Advisors, LLC financial advisory services agreement at an annual cost of \$1,750.00 financial years 2025 and 2026. All in favor.

A motion was made by Commissioner Schiffman, seconded by Commissioner Wolfensohn to approve the Hubbinette Cowell Associates proposal for increasing the District's Cyber Security insurance coverage to \$250,000.00 for an additional cost of \$73.00 to the annual insurance policy. All in favor.

Millwood Board of Fire Commissioners  
Meeting Minutes July 28, 2025

A motion made by Commissioner Wolfensohn, seconded by Commissioner Olenik to approve the following meeting addition and changes. All in favor.

- |                                      |                    |         |
|--------------------------------------|--------------------|---------|
| • 2026 Fire District Budget Workshop | September 3, 2025  | 7:30 PM |
| • September Board Regular Meeting    | September 29, 2025 | 7:30 PM |
| • 2026 Public Budget Hearing         | October 22, 2025   | 7:00 PM |
| • October Board Regular Meeting      | October 22, 2025   | 7:30 PM |

A motion was made by Commissioner Olenik, seconded by Commissioner Puszka to allow the Fire Company to provide a standby for the Croton Fall Fire Department with Rescue 36 on Saturday September 13 and Pocantico Hills Fire Department with an Engine on Saturday September 20<sup>th</sup>. All in favor.

A motion was made by Commissioner Olenik, seconded by Commissioner Schiffman to allow Lt. Harris to purchase a new Station 2 watch desk and one chair at a cost not to exceed \$800.00. All in favor.

A motion was made by Commissioner Wolfensohn, Seconded by Commissioner Olenik to enter executive session to discuss personnel matters at 7:34 PM.

A motion was made by Commissioner Wolfensohn, seconded by Commissioner Olenik to exit executive session at 7:46 PM.

A motion was made by Commissioner Puszka, seconded by Commissioner Olenik to accept Naveen Arjune application for active firefighter. All in favor.

A motion made by Commissioner Olenik, seconded by Commissioner Puszka to adjourn at 8:35 P.M. All in favor.

Respectively submitted,

Joseph P. McConnell  
Fire District Secretary

## MILLWOOD FIRE DISTRICT BoFC MEETING Chiefs Report July 28, 2025

Would the BoFC please approve Naveen Arjune as an active member. Naveen is 17 yrs old, will be a senior at Horace Greeley HS, and lives at 73 Pheasant Run, Millwood. He has passed his physical exam and his NYS OFPC DHSES background check. Naveen was voted in by the Fire Company on July 15<sup>th</sup>.

Millwood will be standing by for Croton Falls FD with our Rescue on Saturday September 13<sup>th</sup> and for Pocantico Hills FD with an Engine on Saturday September 20<sup>th</sup>.

VFIS has requested a risk assessment audit, apparatus operation oriented. AC Santone will be meeting with the rep on Thursday morning August 7<sup>th</sup>.

Ladder 52 was placed back in service on Thursday evening upon completion of the rear axle and suspension repairs by Stiloski's. Parts for the Aerial ladder, waterway, and nozzle are on order, as well as three replacement ground ladders, brackets, and the Stokes basket. Final repairs will be made when these components become available.

The Millwood Fire Company will be hosting a Family Picnic at Gedney Park on Saturday August 9<sup>th</sup> from 2PM to 6PM. Chappaqua FD has been invited. There will be a friendly Softball game, a cookout, and beverages. The BoFC is welcome to attend.

For the Chiefs Staff  
Respectfully,

*Greg Santone*  
Assistant Chief

**Balance Sheet**  
**MILLWOOD FIRE DISTRICT**  
**As of June 30, 2025**

	<b>Total</b>
<b>Assets</b>	
<b>Current Assets</b>	
<b>Bank Accounts</b>	
A200 Cash - Budget Operating Fund	0.00
A200.1 BOF Checking 4111028710	201,048.58
A200.2 Chase Card	
A200.5 BOF NYCLASS Acct NY-01-2034-0001	1,435,276.38
<b>Total for A200 Cash - Budget Operating Fund</b>	<b>\$1,636,324.96</b>
A230 Cash - Cap RF	0.00
A230.1 CRF Checking 816868657	
A230.5 CRF NYCLASS Acct NY-01-2034-0002	566,944.92
CRF Operating Acct 411437395	
<b>Total for A230 Cash - Cap RF</b>	<b>\$566,944.92</b>
A231 Cash - ERF	0.00
A231.2 ERF Checking 937110245	
A231.5 ERF NYCLASS Acct NY-01-2034-0003	2,024,185.62
<b>Total for A231 Cash - ERF</b>	<b>\$2,024,185.62</b>
<b>Total for Bank Accounts</b>	<b>\$4,227,455.50</b>
Accounts Receivable	
Other Current Assets	
A041 Equipment for Rescue Truck	
A200.4 Petty Cash	158.57
A390 Due from Equip Res to Oper	
A392 Due to Oper Fund from ER	
A480 Prepaid Expense Insurance	
Exchange	
<b>Total for Other Current Assets</b>	<b>\$158.57</b>
<b>Total for Current Assets</b>	<b>\$4,227,614.07</b>
<b>Fixed Assets</b>	
Capital Current yr expenses	0.00
Current yr- CRF	

**Balance Sheet**  
**MILLWOOD FIRE DISTRICT**  
**As of June 30, 2025**

	<b>Total</b>
<b>Total for Capital Current yr expenses</b>	<b>0.00</b>
K101.1 Land-New Fire House	2,317,440.59
K101 Land	45,000.00
K102 Buildings & improvements	0.00
K102.1 New Fire House	14,238,018.42
K102.2 Station 2	801,469.00
<b>Total for K102 Buildings &amp; improvements</b>	<b>\$15,039,487.42</b>
K104 Furnishings & Equipment	0.00
K104.1 New Fire House	289,309.50
K104.2 Station 2	66,734.00
<b>Total for K104 Furnishings &amp; Equipment</b>	<b>\$356,043.50</b>
K105 Construction in Progress	0.00
K105.3 Cap exp legal	
K105.7 Cap exp Property acquisition	
K105.8 Cap exp Survey fees	
<b>Total for K105 Construction in Progress</b>	<b>0.00</b>
K106 Other fixed assets	0.00
K106.1 Vehicles	3,257,943.49
K106.12 Deposit on Vehicle	
<b>Total for K106.1 Vehicles</b>	<b>\$3,257,943.49</b>
K106.2 Equipment	469,925.31
K2665 Gain (loss) asset disposal	
<b>Total for K106 Other fixed assets</b>	<b>\$3,727,868.80</b>
K109.1 Construction in Progress-Trucks	
<b>Total for Fixed Assets</b>	<b>\$21,485,840.31</b>
Other Assets	
A461 Service Award Program Assets	0.00
A461.2 American Equity Annuity	45,203.87
A461.8 Glens Falls National Bank	2,070,202.56
<b>Total for A461 Service Award Program Assets</b>	<b>\$2,115,406.43</b>
K480 Prepaid Insurance	

**Balance Sheet**  
**MILLWOOD FIRE DISTRICT**  
**As of June 30, 2025**

	<b>Total</b>
<b>Total for Other Assets</b>	<b>\$2,115,406.43</b>
<b>Total for Assets</b>	<b>\$27,828,860.81</b>
<b>Liabilities and Equity</b>	
<b>Liabilities</b>	
Current Liabilities	
Accounts Payable	
A600 *Accounts Payable	
<b>Total for Accounts Payable</b>	<b>0.00</b>
Credit Cards	
Other Current Liabilities	
24000 Payroll Liabilities	0.00
CT Income Tax	
Federal Taxes (941/943/944)	1,108.64
NYS Income Tax	466.56
<b>Total for 24000 Payroll Liabilities</b>	<b>\$1,575.20</b>
600 LOSAP Accounts Payable	
A101 Employee Tax Withholdings	
A600.1 Accounts payable	
A630 Due to Other Funds	
A700 Accrued Liabilities	
H630 Due to General Fund	
<b>Total for Other Current Liabilities</b>	<b>\$1,575.20</b>
<b>Total for Current Liabilities</b>	<b>\$1,575.20</b>
Long-term Liabilities	
W628 Bonds Payable	5,295,000.00
<b>Total for Long-term Liabilities</b>	<b>\$5,295,000.00</b>
<b>Total for Liabilities</b>	<b>\$5,296,575.20</b>
<b>Equity</b>	
32000 Retained Earnings	1,344,608.22
Net Income	873,682.75
A806 Fund Balance-Not Spendable	22,794.00

**Balance Sheet**  
**MILLWOOD FIRE DISTRICT**  
**As of June 30, 2025**

	<b>Total</b>
A878.8 Gen Retained Earnings	285,407.00
A878.9 Fund balance - BOF	259,648.22
A878.RA Fund balance - Cap RF	720,114.55
A878.RB Fund balance - ERF	1,658,294.32
A895 Restricted for LOSAP Program	2,115,406.53
A914 Assigned Fund Balance	
A917 Unassigned Fund Balance--LOSAP	-938,510.93
K878.9 Fund balance - Prop & Equip	21,485,840.95
W125 Amt needed for bond refunds	-5,295,000.00
<b>Total for Equity</b>	<b>\$22,532,285.61</b>
<b>Total for Liabilities and Equity</b>	<b>\$27,828,860.81</b>

Accrual Basis Thursday, July 03, 2025 08:07 PM GMTZ

**MILLWOOD FIRE DISTRICT**  
**Expenses by Vendor Summary**  
**July 2025**

<b>Vendor</b>	<b>Total</b>
AAA Emergency Supply Co., Inc.	522.46
Allclean Building Maintenance	1,260.00
Briarcliff Manor Autobody	1,498.15
Canon Solutions America	45.70
Chase Card Services	694.51
Clarity Testing Services, Inc.	906.00
Clean Air Company Inc	599.50
D.P. Wolff Inc.	3,721.98
Eagle Diesel	5,486.12
Fire-End & Croker Corp	694.95
Firefighters Equipment of N.Y.	1,161.69
Hopewell Fire Apparatus Service Co.	465.00
John P. Brown Ladder Company	1,882.22
JP McHale Account	219.86
Lantegrity Consulting Group	2,805.82
Legacy S. Windows, LLC.	2,600.00
McConnell, Joseph P	14.60
MES	8,140.77
Metrocom Wireless, Inc.	582.02
MetTel Acct 0100413954	116.96
Millwood Hardware	53.93
New Castle-Stanwood Water District	471.20
New York Power Authority Acct 2363579	2,676.06
NFPA	225.00
Optimum	670.38
Paraco Gas Corporation	262.59
Peak Power Systems	1,668.00
Pinsky Law Group, PLLC	160.00
Regina Landscaping Corp.	1,404.00
Sterling Sanitary Supply Corp.	790.00
Suburban Carting Co.	139.95



**MILLWOOD FIRE DISTRICT**  
**Expenses by Vendor Summary**  
**July 2025**

<b>Vendor</b>	<b>Total</b>
The Rough Riders Fife and Drum Corps	1,000.00
T-Mobile	322.50
Verizon	83.72
WEX Bank	2,029.57
<b>Subtotal A/P</b>	<b>\$45,375.21</b>

**Payroll**

Vicki Gillespie	\$2,872.70
Joseph McConnell	\$1,617.98
Greg Santone	\$669.54
IRS July Payroll	\$1,055.69
<b>Total Payroll</b>	<b>\$6,215.91</b>

<b>Total Claims for Approval 28 July 2025</b>	<b>\$51,591.12</b>
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Accrual Basis Sunday, July 27, 2025 04:39 PM GMTZ