

Millwood Board of Fire Commissioners  
Meeting Minutes July 26<sup>th</sup>, 2021

On July 26, 2021 the Millwood Board of Fire Commissioners held their regular monthly meeting at 7:30 PM in Millwood Station 1. Attending were Commissioners: Alan Schapiro, Anthony Olenik, Dan Puszka, Michael Wolfensohn and Jordan Schiffman; Treasurer Rose Cohen, Chiefs Rodrigues, McCarthy and Captain Greg Santone.

Chairman Schapiro called the meeting to order.

**Public Comment**

No public comment.

**Chief's Report** (attached)

**Treasurer's Report** (attached)

**Work Session**

A motion was made by Commissioner Olenik to accept the June 21, 2021 Regular Meeting Minutes, seconded by Commissioner Schiffman. All in favor.

A motion was made by Commissioner Olenik to accept the June 22, 2021 Special Meeting Minutes, seconded by Commissioner Schiffman. All in favor.

A motion was made by Commissioner Wolfensohn, seconded by Commissioner Schiffman to accept the December 31, 2020 Audited Millwood Financial Report by RBT CPAs, LLP. All in favor.

The Board agreed to hold a Special Meeting September 20, 2021 at 7:30 PM for the purpose of creating a 2022 MFD operating budget.

The Board agreed to hold the public hearing for the 2022 Budget on Tuesday October 19<sup>th</sup> at 8 PM in MFD Station 1, 100 Millwood Ave, Millwood, NY.

The Board requested the Secretary to contact the district's legal counsel regarding the steps necessary to revise the LOSAP award amount.

A motion was made by Commissioner Puszka, seconded by Commissioner Wolfensohn to purchase six personal flotation vests (PFD) on NYS contract from MES at a cost of \$175.69 each. All in favor. PO# 322

A motion was made by Commissioner Puszka, seconded by Commissioner Olenik to replace Tanker 15 rear warning lights and have RFC Emergency Lighting install the lights at a cost of \$933.47. All in favor.

The Board granted permission for the Fire Company to conduct a fire training exercise at 63 Seven Bridges Road providing proper waivers are obtained from the District Legal Counselor.

The Board granted Commissioner Wolfensohn request that the Democrats for New Castle Chappaqua Democratic party be allowed to use the Station 1 training room on a weekly basis.

A motion was made by Commissioner Wolfensohn, seconded by Commissioner Schiffman to enter into executive session to discuss personnel matters at 8:19 PM. All in favor.

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A motion was made by Commissioner Wolfensohn, seconded Commissioner Olenik to exit executive session at 8:33 PM. All in favor.

Commissioner Olenik made a motion to adjourn, seconded by Commissioner Schiffman. All in favor. The time 8:34 PM.

Respectively submitted,

Joseph P. McConnell  
District Secretary

**MILLWOOD FIRE DISTRICT**

**Balance Sheet**

As of June 30, 2021

Jun 30, 21

**ASSETS**

Current Assets

Checking/Savings

A200 · Cash - Budget Operating Fund	
A200.1 · BOF Checking 4111028710	1,460,953.91
Total A200 · Cash - Budget Operating Fund	<u>1,460,953.91</u>
A230 · Cash - Cap RF	
A230.1 · CRF Checking 816868657	609,460.36
Total A230 · Cash - Cap RF	<u>609,460.36</u>
A231 · Cash - ERF	
A231.2 · ERF Checking 937110245	560,255.04
Total A231 · Cash - ERF	<u>560,255.04</u>
Total Checking/Savings	<u>2,630,669.31</u>

Other Current Assets

A200.4 · Petty Cash	250.00
Total Other Current Assets	<u>250.00</u>
Total Current Assets	<u>2,630,919.31</u>

Fixed Assets

K101 · Land	45,000.00
K101.1 · Land-New Fire House	2,317,440.59
K102 · Buildings & improvements	
K102.1 · New Fire House	14,009,516.17
K102.2 · Station 2	780,613.00
Total K102 · Buildings & improvements	<u>14,790,129.17</u>
K104 · Furnishings & Equipment	
K104.1 · New Fire House	289,309.50
K104.2 · Station 2	59,496.00
Total K104 · Furnishings & Equipment	<u>348,805.50</u>
K106 · Other fixed assets	
K106.1 · Vehicles	3,116,787.86
K106.2 · Equipment	448,828.00
Total K106 · Other fixed assets	<u>3,565,615.86</u>
Total Fixed Assets	<u>21,066,991.12</u>

Other Assets

A461 · Service Award Program Assets	
A461.2 · American Equity Annuity	40,163.01
A461.8 · Glens Falls National Bank	1,789,590.48
Total A461 · Service Award Program Assets	<u>1,829,753.49</u>

Total Other Assets

TOTAL ASSETS	<u><u>25,527,663.92</u></u>
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LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

24000 · Payroll Liabilities	182.47
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# MILLWOOD FIRE DISTRICT Balance Sheet

As of June 30, 2021

Jun 30, 21

600 · LOSAP Accounts Payable	<u>8,500.00</u>
Total Other Current Liabilities	<u>8,682.47</u>
Total Current Liabilities	8,682.47
Long Term Liabilities	
W628 · Bonds Payable	<u>7,230,000.00</u>
Total Long Term Liabilities	<u>7,230,000.00</u>
Total Liabilities	7,238,682.47
Equity	
32000 · Retained Earnings	232,591.02
A878.9 · Fund balance - BOF	259,648.22
A878.RA · Fund balance - Cap RF	559,059.55
A878.RB · Fund balance - ERF	901,537.32
A895 · Restricted for LOSAP Program	1,821,252.63
A917 · Unassigned Fund Balance--LOSAP	-199,654.03
K878.9 · Fund balance - Prop & Equip	21,066,992.76
W125 · Amt needed for bond refunds	-7,230,000.00
Net Income	<u>877,553.98</u>
Total Equity	<u>18,288,981.45</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>25,527,663.92</u></b>

## MILLWOOD FIRE DISTRICT Expenses by Vendor Detail

July 1 - 30, 2021

	Type	Date	Account	Amount	Balance
<b>AAA Emergency Supply Co., Inc.</b>					
	Bill	07/12/2021	A3410 · Equipment purchases	898.00	898.00
	Bill	07/12/2021	A408.4 · Equipment	47.00	945.00
	Bill	07/12/2021	A408.45 · SCBA	106.75	1,051.75
Total AAA Emergency Supply Co., Inc.				<u>1,051.75</u>	<u>1,051.75</u>
<b>Allclean Building Maintenance</b>					
	Bill	07/02/2021	A34.456 · Custodial Svc New Fire House	1,070.00	1,070.00
	Bill	07/02/2021	A34.442 · Custodial Svc Sta 2	194.00	1,264.00
Total Allclean Building Maintenance				<u>1,264.00</u>	<u>1,264.00</u>
<b>American Recycling Technologies, Inc</b>					
	Deposit	07/23/2021	A2410 · Rentals	-200.00	-200.00
Total American Recycling Technologies, Inc				<u>-200.00</u>	<u>-200.00</u>
<b>Arcuri Alarm Systems, Inc.</b>					
	Bill	07/07/2021	A34.455 · Security	264.00	264.00
Total Arcuri Alarm Systems, Inc.				<u>264.00</u>	<u>264.00</u>
<b>Candix, Inc.</b>					
	Bill	07/12/2021	A34.443 · Maintenance Supplies	375.00	375.00
Total Candix, Inc.				<u>375.00</u>	<u>375.00</u>
<b>Chase Card Services</b>					
	Bill	07/02/2021	A19.412 · Miscellaneous	59.90	59.90
	Bill	07/02/2021	A3410 · Equipment purchases	419.00	478.90
	Bill	07/02/2021	A410.4 · Computer Software	31.98	510.88
Total Chase Card Services				<u>510.88</u>	<u>510.88</u>
<b>D.P. Wolff Inc.</b>					
	Bill	07/12/2021	A407.80 · Inside Maint. New Fire House	2,456.25	2,456.25
	Bill	07/12/2021	A34.419 · Inside Maintenance Sta 2	885.00	3,341.25
Total D.P. Wolff Inc.				<u>3,341.25</u>	<u>3,341.25</u>
<b>Danbury Auto Spring and Welding Co., Inc.</b>					
	Bill	07/23/2021	A408.15 · T15	2,845.40	2,845.40
Total Danbury Auto Spring and Welding Co., Inc.				<u>2,845.40</u>	<u>2,845.40</u>
<b>JP McHale Account</b>					
	Bill	07/07/2021	A34.419 · Inside Maintenance Sta 2	59.74	59.74
	Bill	07/07/2021	A407.80 · Inside Maint. New Fire House	68.25	127.99

## MILLWOOD FIRE DISTRICT Expenses by Vendor Detail

July 1 - 30, 2021

	Type	Date	Account	Amount	Balance
Total JP McHale Account				127.99	127.99
<b>Lantegrity Consulting Group</b>					
	Bill	07/12/2021	A410.4 · Computer Software	768.85	768.85
	Bill	07/23/2021	A34.480 · Consultants	750.00	1,518.85
Total Lantegrity Consulting Group				1,518.85	1,518.85
<b>McKesson Medical-Surgical</b>					
	Bill	07/12/2021	A3410 · Equipment purchases	144.05	144.05
Total McKesson Medical-Surgical				144.05	144.05
<b>MetTel Acct 0100413954</b>					
	Bill	07/02/2021	A34.439 · Phone Service	76.19	76.19
Total MetTel Acct 0100413954				76.19	76.19
<b>Municipal Emergency Services (M.E.S.)</b>					
	Bill	07/12/2021	A3410 · Equipment purchases	11,112.90	11,112.90
Total Municipal Emergency Services (M.E.S.)				11,112.90	11,112.90
<b>New Castle-Stanwood Water District</b>					
	Bill	07/07/2021	A34.454 · Water Usage New House	33.60	33.60
	Bill	07/07/2021	A34.454 · Water Usage New House	33.60	67.20
	Bill	07/12/2021	A34.454 · Water Usage New House	33.60	100.80
Total New Castle-Stanwood Water District				100.80	100.80
<b>New York Power Authority Acct 2363579</b>					
	Bill	07/12/2021	A34.450 · Electricity New Fire House	1,563.65	1,563.65
	Bill	07/12/2021	A34.449 · Electricity Station 2	597.20	2,160.85
Total New York Power Authority Acct 2363579				2,160.85	2,160.85
<b>O.S.P. Fire Protection</b>					
	Bill	07/12/2021	A408.4 · Equipment	858.90	858.90
	Bill	07/23/2021	A408.4 · Equipment	81.00	939.90
Total O.S.P. Fire Protection				939.90	939.90
<b>Optimum</b>					
	Bill	07/02/2021	A34.437 · Cable On-Line Services	105.72	105.72
	Bill	07/02/2021	A407.54 · Cable TV	194.40	300.12
	Bill	07/02/2021	A34.437 · Cable On-Line Services	223.88	524.00
	Bill	07/02/2021	A34.439 · Phone Service	234.86	758.86
Total Optimum				758.86	758.86

## MILLWOOD FIRE DISTRICT Expenses by Vendor Detail

July 1 - 30, 2021

Vendor	Type	Date	Account	Amount	Balance
<b>Ossining Lawn Mower Service Inc</b>					
	Bill	07/23/2021	A408.4 · Equipment	216.00	216.00
Total Ossining Lawn Mower Service Inc				<u>216.00</u>	<u>216.00</u>
<b>Paraco Gas Corporation</b>					
	Bill	07/16/2021	A407.23 · Propane	78.06	78.06
Total Paraco Gas Corporation				<u>78.06</u>	<u>78.06</u>
<b>Partners In Safety, Inc.</b>					
	Bill	07/23/2021	A34.428 · Physicals	305.00	305.00
Total Partners In Safety, Inc.				<u>305.00</u>	<u>305.00</u>
<b>Pinsky Law Group, PLLC</b>					
	Bill	07/12/2021	A34.483 · Legal, District Matters	1,400.00	1,400.00
Total Pinsky Law Group, PLLC				<u>1,400.00</u>	<u>1,400.00</u>
<b>RBT CPAs</b>					
	Bill	07/07/2021	A34.484 · Audit	8,000.00	8,000.00
Total RBT CPAs				<u>8,000.00</u>	<u>8,000.00</u>
<b>Sprint</b>					
	Bill	07/02/2021	A34.438 · Cellular Service	411.19	411.19
Total Sprint				<u>411.19</u>	<u>411.19</u>
<b>Suburban Carting Co.</b>					
	Bill	07/07/2021	A407.82 · Sanitation Svc New Fire House	128.21	128.21
	Bill	07/07/2021	A34.417 · Sanitation Svc Sta 2	0.00	128.21
Total Suburban Carting Co.				<u>128.21</u>	<u>128.21</u>
<b>United Overhead Door Corp</b>					
	Bill	07/23/2021	A407.80 · Inside Maint. New Fire House	995.00	995.00
Total United Overhead Door Corp				<u>995.00</u>	<u>995.00</u>
<b>Verizon</b>					
	Bill	07/02/2021	A34.439 · Phone Service	75.61	75.61
Total Verizon				<u>75.61</u>	<u>75.61</u>
<b>Vista Construction &amp; Landscape</b>					
	Bill	07/26/2021	A34.415 · Outside Maintenance Sta 2	4,350.00	4,350.00
	Bill	07/26/2021	A407.83 · Outside Maint. New Fire House	5,269.00	9,619.00
Total Vista Construction & Landscape				<u>9,619.00</u>	<u>9,619.00</u>
<b>WEX Bank</b>					

## MILLWOOD FIRE DISTRICT Expenses by Vendor Detail

July 1 - 30, 2021

Type	Date	Account	Amount	Balance
Bill	07/02/2021	A408.11 · diesel	678.55	678.55
Bill	07/02/2021	A408.22 · gasoline	1,156.83	1,835.38
			<u>1,835.38</u>	<u>1,835.38</u>
			<u><b>49,456.12</b></u>	<u><b>49,456.12</b></u>
Total WEX Bank		Payroll	2,164.02	2,164.02
<b>SUBTOTAL</b>		Payroll	420.19	420.19
Rose Cohen		Payroll	461.75	461.75
Joseph P. McConnell		Payroll	720.82	720.82
Greg Santone				
EFTPS				
<b>TOTAL</b>			<u><b>53,222.90</b></u>	<u><b>53,222.90</b></u>



MILLWOOD FIRE DISTRICT BoFC MEETING Chiefs Report July 26th , 2021

The Chiefs would like to purchase six Personal Flotation Vests ( PFD's ) at a NYS Contract cost of \$175.69 each from MES = \$1054.14 PO # \_\_\_\_\_

The Chiefs need to replace the rear warning lights on Tanker 15. They failed at a Mutual Aid call recently. In recognition of this apparatus being replaced within two years + / - , we found economical replacements @ \$259.99 each. Total cost for equipment, materials and installation by RFC Emergency Lighting would be \$933.47.

For Chief Chris Raguso,

*Greg Santone*  
Captain / CA