

Millwood Board of Fire Commissioners Meeting Minutes July 25th, 2022

On July 25, 2022 the Millwood Board of Fire Commissioners held their regular monthly meeting at 7:30 PM in Millwood Station 1. Attending were Commissioners: Alan Schapiro, Anthony Olenik, Dan Puszka, Michael Wolfensohn, Jordan Schiffman; Secretary Joseph McConnell, Treasurer Rose Cohen; Chiefs Jorge Rodrigues and Robert McCarthy, Captain Greg Santone.

Chairman Schapiro called the meeting to order.

Public Comment

No public comment.

Chief's Report (attached)

Treasurer's Report (attached)

The Treasurer reviewed the findings of the 2021 Financial Audit with the Board. The Treasurer advised the search for an Assistant Treasurer has been put on hold until January, 2023.

Work Session

Commissioner Puszka congratulated the Chiefs and Firefighters for their life saving response to a July 23rd call for a twenty-two-year-old unresponsive male patient.

A motion was made by Commissioner Olenik to accept the June 20th, 2022 Regular Meeting Minutes, seconded by Commissioner Schiffman. All in favor.

A motion was made by Commissioner Wolfensohn, seconded by Commissioner Olenik to transfer \$6,000.00 from the A407.6 Maintenance Grounds and Building to A341 Legal. All in favor.

A motion was made by Commissioner Wolfensohn, seconded by Commissioner Schapiro to enter into executive session to discuss personnel matters at 7:46. All in favor.

A motion was made by Commissioner Wolfensohn, seconded by Commissioner Olenik to exit executive session at 7:58. All in Favor.

Commissioner Schiffman reported to the Board that the District Whistle Blower Policy will be forwarded to the district's lawyer for review.

A motion was made by Commissioner Puszka, seconded by Commissioner Olenik to purchase under NYS contract one 2022 Chevrolet Tahoe SSV from DeNooyer Chevrolet at a cost of \$45,575.50. All in favor. PO#337

A motion was made by Commissioner Puszka, seconded by Commissioner Olenik to equip under NYS contract one 2022 Chevrolet Tahoe SSV with radios, lightning and emergency equipment from RFC Emergency Lighting & Service, LLC at a cost of \$27,989.74. All in favor. PO#338

The Board approved Captain Santone replacing the Station 1 north stairwell six fixtures immediately after confirming code compliance with the New Castle Fire Marshall as it is an area of emergency egress.

Commissioner Wolfensohn advised the Board that a representative from MYLS will be attending the Millwood Fire Department open house to provide public training in the use of its app.

Millwood Board of Fire Commissioners Meeting Minutes July 25th, 2022

A motion was made by Commissioner Puszka, seconded by Commissioner Wolfensohn to accept Cole Fitzgerald's application for active firefighter. All in favor.

Commissioner Schapiro made a motion to adjourn, seconded by Commissioner Olenik. All in favor. The time 8:30 PM.

Respectively submitted,

Joseph P. McConnell
District Secretary

MILLWOOD FIRE DISTRICT BoFC MEETING Chiefs Report July 25th, 2022

I would like the BoFC to approve moving forward with the replacement of Car 2253 (2016 Tahoe) at the NYS Contract cost of \$45,575.50 from DeNooyer Chevrolet for a 2022 Chevy Tahoe SSV.

Also, I would like the BoFC to approve the equipping and build out at the NYS Contract cost of \$27,989.74 (plus some shipping and radio components) from RFC Emergency Lighting & Services LLC.

Total for the vehicle, equipment, and buildout: \$ 73,565.24

If approved tonight we would need our Attorney to draft a legal notice for a permissive referendum to expend the funds with a suggested “not to exceed amount” of \$80,000.00 from our Equipment Reserve Fund to be posted for 30 days.

I would like the BoFC to approve Junior Member Cole Fitzgerald for active membership.

For Chief Chris Raguso,

Greg Santone
Captain / CA

Balance Sheet

As of June 30, 2022

Jun 30, 22

ASSETS

| | |
|---|-----------------------------|
| Current Assets | |
| Checking/Savings | |
| A200 · Cash - Budget Operating Fund | |
| A200.1 · BOF Checking 4111028710 | 1,296,698.47 |
| Total A200 · Cash - Budget Operating Fund | <u>1,296,698.47</u> |
| A230 · Cash - Cap RF | |
| A230.1 · CRF Checking 816868657 | 659,667.00 |
| Total A230 · Cash - Cap RF | <u>659,667.00</u> |
| A231 · Cash - ERF | |
| A231.2 · ERF Checking 937110245 | 1,160,511.69 |
| Total A231 · Cash - ERF | <u>1,160,511.69</u> |
| Total Checking/Savings | <u>3,116,877.16</u> |
| Other Current Assets | |
| A200.4 · Petty Cash | 16.74 |
| Total Other Current Assets | <u>16.74</u> |
| Total Current Assets | <u>3,116,893.90</u> |
| Fixed Assets | |
| K101 · Land | 45,000.00 |
| K101.1 · Land-New Fire House | 2,317,440.59 |
| K102 · Buildings & improvements | |
| K102.1 · New Fire House | 14,009,516.17 |
| K102.2 · Station 2 | 790,969.00 |
| Total K102 · Buildings & improvements | <u>14,800,485.17</u> |
| K104 · Furnishings & Equipment | |
| K104.1 · New Fire House | 289,309.50 |
| K104.2 · Station 2 | 66,734.00 |
| Total K104 · Furnishings & Equipment | <u>356,043.50</u> |
| K106 · Other fixed assets | |
| K106.1 · Vehicles | 3,122,437.86 |
| K106.2 · Equipment | 488,910.00 |
| Total K106 · Other fixed assets | <u>3,611,347.86</u> |
| Total Fixed Assets | <u>21,130,317.12</u> |
| Other Assets | |
| A461 · Service Award Program Assets | |
| A461.2 · American Equity Annuity | 41,367.90 |
| A461.8 · Glens Falls National Bank | 1,993,693.04 |
| Total A461 · Service Award Program Assets | <u>2,035,060.94</u> |
| Total Other Assets | <u>2,035,060.94</u> |
| TOTAL ASSETS | <u>26,282,271.96</u> |
| LIABILITIES & EQUITY | |
| Liabilities | |
| Current Liabilities | |
| Other Current Liabilities | |
| 24000 · Payroll Liabilities | 165.98 |

MILLWOOD FIRE DISTRICT

Balance Sheet

As of June 30, 2022

Jun 30, 22

| | |
|---------------------------------------|----------------------|
| Total Other Current Liabilities | 165.98 |
| Total Current Liabilities | 165.98 |
| Long Term Liabilities | |
| W628 · Bonds Payable | 6,755,000.00 |
| Total Long Term Liabilities | 6,755,000.00 |
| Total Liabilities | 6,755,165.98 |
| Equity | |
| 32000 · Retained Earnings | 875,794.16 |
| A878.8 · Gen Retained Earnings | 285,407.00 |
| A878.9 · Fund balance - BOF | 259,648.22 |
| A878.RA · Fund balance - Cap RF | 609,369.55 |
| A878.RB · Fund balance - ERF | 565,822.32 |
| A895 · Restricted for LOSAP Program | 2,035,060.04 |
| A917 · Unassigned Fund Balance—LOSAP | -413,461.44 |
| K878.9 · Fund balance - Prop & Equip | 21,130,318.76 |
| W125 · Amt needed for bond refunds | -6,755,000.00 |
| Net Income | 934,147.37 |
| Total Equity | 19,527,105.98 |
| TOTAL LIABILITIES & EQUITY | 26,282,271.96 |

MILLWOOD FIRE DISTRICT
Expenses by Vendor Detail
July 2022

| AAA Emergency Supply Co., Inc. | Type | Date | Account | Amount | Balance |
|--------------------------------------|------|------------|--|----------|----------|
| Total AAA Emergency Supply Co., Inc. | | | | 8,134.00 | 8,134.00 |
| Advance Auto Parts | | | | 74.98 | 74.98 |
| Bill | | 07/22/2022 | A408.51 · Chief 2251 | 74.98 | |
| Bill | | 07/22/2022 | A408.53 · Chief 2253 | 74.98 | |
| Total Advance Auto Parts | | | | 149.96 | 149.96 |
| Aliclean Building Maintenance | | | | 2,635.00 | 2,635.00 |
| Bill | | 07/01/2022 | A34.456 · Custodial Svc New Fire House | 2,635.00 | |
| Bill | | 07/01/2022 | A34.442 · Custodial Svc Sta 2 | 237.50 | |
| Total Aliclean Building Maintenance | | | | 2,872.50 | 2,872.50 |
| Almeida Oil Co. | | | | 67.05 | 67.05 |
| Bill | | 07/20/2022 | A408.11 · diesel | 67.05 | |
| Bill | | 07/20/2022 | A34.447 · Heating oil Station 2 | 1,156.05 | |
| Bill | | 07/20/2022 | A34.451 · Heating Oil New Fire House | 2,697.45 | |
| Total Almeida Oil Co. | | | | 3,920.55 | 3,920.55 |
| Arcuri Alarm Systems, Inc. | | | | 264.00 | 264.00 |
| Bill | | 07/20/2022 | A34.455 · Security | 264.00 | |
| Total Arcuri Alarm Systems, Inc. | | | | 264.00 | 264.00 |
| Chase Card Services | | | | 4.00 | 4.00 |
| Bill | | 07/14/2022 | A410.4 · Computer Software | 4.00 | |
| Bill | | 07/14/2022 | A19.412 · Miscellaneous | 61.13 | |
| Bill | | 07/14/2022 | A407.80 · Inside Maint. New Fire House | 38.75 | |
| Total Chase Card Services | | | | 103.88 | 103.88 |
| Clean Air Company Inc | | | | 1,090.65 | 1,090.65 |
| Bill | | 07/19/2022 | A34.419 · Inside Maintenance Sta 2 | 1,090.65 | |
| Total Clean Air Company Inc | | | | 1,090.65 | 1,090.65 |
| Corst tire | | | | 816.00 | 816.00 |
| Bill | | 07/18/2022 | A408.44 · U44 | 816.00 | |
| Bill | | 07/18/2022 | A408.50 · L52 | 66.95 | |
| Total Corst tire | | | | 882.95 | 882.95 |
| D.P. Wolff Inc. | | | | 882.95 | 882.95 |

MILLWOOD FIRE DISTRICT
Expenses by Vendor Detail
July 2022

| Type | Date | Account | Amount | Balance |
|--|------------|--|-----------------|----------|
| Bill | 07/18/2022 | A407.80 - Inside Maint. New Fire House | 2,497.25 | 2,497.25 |
| Bill | 07/18/2022 | A34.419 - Inside Maintenance Sta 2 | 902.50 | 3,399.75 |
| Total D.P. Wolff Inc. | | | <u>3,399.75</u> | 3,399.75 |
| Danbury Drum Corps, Inc. | | | 1,500.00 | 1,500.00 |
| Bill | 07/25/2022 | A19.412 - Miscellaneous | 1,500.00 | 1,500.00 |
| Total Danbury Drum Corps, Inc. | | | <u>1,500.00</u> | 1,500.00 |
| Electrohydraulic Auto and Truck Repair | | | 180.00 | 180.00 |
| Bill | 07/19/2022 | A408.53 - Chief 2253 | 180.00 | 180.00 |
| Total Electrohydraulic Auto and Truck Repair | | | <u>180.00</u> | 180.00 |
| Hopewell Fire Apparatus Service Co. | | | 115.00 | 115.00 |
| Bill | 07/20/2022 | A408.50 - L52 | 115.00 | 115.00 |
| Bill | 07/20/2022 | A408.15 - T15 | 1,598.10 | 1,713.10 |
| Bill | 07/22/2022 | A408.15 - T15 | 1,393.58 | 3,106.68 |
| Bill | 07/22/2022 | A408.10 - MA10 | 2,214.86 | 5,321.54 |
| Total Hopewell Fire Apparatus Service Co. | | | <u>5,321.54</u> | 5,321.54 |
| JP McHale Account | | | 95.00 | 95.00 |
| Bill | 07/18/2022 | A34.419 - Inside Maintenance Sta 2 | 95.00 | 95.00 |
| Bill | 07/18/2022 | A407.80 - Inside Maint. New Fire House | 95.00 | 190.00 |
| Total JP McHale Account | | | <u>190.00</u> | 190.00 |
| McConnell, Joseph P | | | 60.00 | 60.00 |
| Check | 07/22/2022 | A34.471 - Office supplies & sundry | 60.00 | 60.00 |
| Total McConnell, Joseph P | | | <u>60.00</u> | 60.00 |
| MetTel Acct 0100413954 | | | 96.77 | 96.77 |
| Bill | 07/01/2022 | A34.439 - Phone Service | 96.77 | 96.77 |
| Total MetTel Acct 0100413954 | | | <u>96.77</u> | 96.77 |
| Millwood Hardware | | | 2.40 | 2.40 |
| Bill | 07/18/2022 | A34.443 - Maintenance Supplies | 2.40 | 2.40 |
| Total Millwood Hardware | | | <u>2.40</u> | 2.40 |
| Minerva Cleaners | | | 133.00 | 133.00 |
| Bill | 07/18/2022 | A408.4 - Equipment | 133.00 | 133.00 |
| Total Minerva Cleaners | | | <u>133.00</u> | 133.00 |
| Motorola | | | 1,086.75 | 1,086.75 |
| Bill | 07/19/2022 | A3410 - Equipment purchases | 1,086.75 | 1,086.75 |

MILLWOOD FIRE DISTRICT
Expenses by Vendor Detail
July 2022

| Type | Date | Account | Amount | Balance |
|------|------------|---|------------------|------------------|
| | | | 305.00 | 305.00 |
| | | | <u>5,670.00</u> | <u>5,670.00</u> |
| Bill | 07/19/2022 | A34.483 · Legal, District Matters | 5,670.00 | 5,670.00 |
| | | | <u>8,000.00</u> | <u>8,000.00</u> |
| | | | 8,000.00 | 8,000.00 |
| | | | <u>8,000.00</u> | <u>8,000.00</u> |
| | | | 8,000.00 | 8,000.00 |
| | | | <u>1,180.00</u> | <u>1,180.00</u> |
| Bill | 07/19/2022 | A407.83 · Outside Maint. New Fire House | 1,180.00 | 1,180.00 |
| Bill | 07/19/2022 | A34.415 · Outside Maintenance Sta 2 | 575.00 | 1,755.00 |
| | | | <u>1,755.00</u> | <u>1,755.00</u> |
| | | | 1,755.00 | 1,755.00 |
| | | | <u>1,630.00</u> | <u>1,630.00</u> |
| | | | 1,630.00 | 1,630.00 |
| | | | <u>1,148.86</u> | <u>1,148.86</u> |
| | | | 1,148.86 | 1,148.86 |
| | | | <u>337.44</u> | <u>337.44</u> |
| | | | 337.44 | 337.44 |
| | | | <u>337.44</u> | <u>337.44</u> |
| | | | 337.44 | 337.44 |
| | | | <u>133.97</u> | <u>133.97</u> |
| | | | 133.97 | 133.97 |
| | | | <u>0.00</u> | <u>133.97</u> |
| | | | 0.00 | 133.97 |
| | | | <u>133.97</u> | <u>133.97</u> |
| | | | 133.97 | 133.97 |
| | | | <u>1,000.00</u> | <u>1,000.00</u> |
| | | | 1,000.00 | 1,000.00 |
| | | | <u>13,986.74</u> | <u>13,986.74</u> |
| | | | 13,986.74 | 13,986.74 |
| | | | <u>13,986.74</u> | <u>13,986.74</u> |
| | | | 13,986.74 | 13,986.74 |
| | | | <u>1,089.25</u> | <u>1,089.25</u> |
| | | | 1,089.25 | 1,089.25 |
| | | | <u>1,089.25</u> | <u>1,089.25</u> |
| | | | 1,089.25 | 1,089.25 |

Total Partners In Safety, Inc.
Pinsky Law Group, PLLC

Total Pinsky Law Group, PLLC

RBT CPAs

Total RBT CPAs

Regina Landscaping Corp.

Total Regina Landscaping Corp.

Rescuestuff Inc

Total Rescuestuff Inc

Rocky's Millwood Deli

Sprint

Total Sprint

Suburban Carting Co.

Total Suburban Carting Co.

The Regulators Fire & Drum Corps USA

Total The Regulators Fire & Drum Corps USA

Tinos Auto Repair

Total Tinos Auto Repair

United Overhead Door Corp

Total United Overhead Door Corp

MILLWOOD FIRE DISTRICT
Expenses by Vendor Detail
July 2022

| Account | Date | Type | Amount | Balance |
|-------------------------|------------|---------|-----------|-----------|
| | | | 71.75 | 71.75 |
| A34.439 - Phone Service | 07/14/2022 | Bill | 71.75 | 71.75 |
| | | | 1,221.60 | 1,221.60 |
| A408.11 - diesel | 07/14/2022 | Bill | 1,221.60 | 1,221.60 |
| | | | 2,639.11 | 2,639.11 |
| A408.22 - gasoline | 07/14/2022 | Bill | 1,417.51 | 2,639.11 |
| | | | 2,639.11 | 2,639.11 |
| | | | 1,691.44 | 1,691.44 |
| Payroll | | | 1,691.44 | 1,691.44 |
| | | | 1,023.37 | 1,023.37 |
| Payroll | | | 1,023.37 | 1,023.37 |
| | | | 480.22 | 480.22 |
| Payroll | | | 480.22 | 480.22 |
| | | | 651.76 | 651.76 |
| Payroll | | | 651.76 | 651.76 |
| | | | 74,394.22 | 74,394.22 |
| | | | 74,394.22 | 74,394.22 |
| | | | 1,691.44 | 1,691.44 |
| | | | 1,691.44 | 1,691.44 |
| | | | 1,023.37 | 1,023.37 |
| | | | 1,023.37 | 1,023.37 |
| | | | 480.22 | 480.22 |
| | | | 480.22 | 480.22 |
| | | | 651.76 | 651.76 |
| | | | 651.76 | 651.76 |
| | | | 78,241.01 | 78,241.01 |
| | | | 78,241.01 | 78,241.01 |
| | | | 200.00 | 200.00 |
| | | | 200.00 | 200.00 |
| A2410 - Rentals | 07/18/2022 | Deposit | 200.00 | 200.00 |
| | | | 200.00 | 200.00 |
| | | | 13,736.74 | 13,736.74 |
| | | | 13,736.74 | 13,736.74 |
| | | | 13,936.74 | 13,936.74 |
| | | | 13,936.74 | 13,936.74 |
| | | | 200.00 | 200.00 |
| | | | 200.00 | 200.00 |
| | | | 13,736.74 | 13,736.74 |
| | | | 13,736.74 | 13,736.74 |
| | | | 13,936.74 | 13,936.74 |
| | | | 13,936.74 | 13,936.74 |
| | | | 200.00 | 200.00 |
| | | | 200.00 | 200.00 |
| | | | 13,736.74 | 13,736.74 |
| | | | 13,736.74 | 13,736.74 |
| | | | 13,936.74 | 13,936.74 |
| | | | 13,936.74 | 13,936.74 |

Verizon

Total Verizon

WEX Bank

Total WEX Bank

SUBTOTAL

Rose A Cohen

Joseph P. McConnell

Greg Santone

EFTPS

TOTAL

INCOME

American Recycling Technologies, Inc

Total American Recycling Technologies, Inc

VFIS Claims Management

Total VFIS Claims Management

TOTAL