

July 17th, 2017

On July 17th, 2017, The Millwood Board of Fire Commissioners held their regular monthly meeting at 7:30pm at Station No. 1 located at 100 Millwood Road in the Town of New Castle. Present at the meeting were Commissioners: Alan Schapiro, Anthony Olenik, Michael Wolfensohn, Daniel Puszka, Secretary Joe McConnell, Treasurer Rose Cohen, 1st Assistant Chief Jan Schwark, 2nd Assistant Chief Frank Nestro and Chiefs' Aid Greg Santone. Absent was Commissioner Jason Lichtenthal.

Chairman Schapiro called the meeting to order.

Public Comment

There was no public and no public comment.

Chief's Report by 1st Assistant Chief Schwark attached.

Commissioner Wolfensohn made a motion to purchase a new gas meter for Car 2253 off NYS bid from AAA Emergency at a cost of \$755.00. Seconded by Commissioner Schapiro. All in Favor. PO # 211

Commissioner Olenik made a motion to purchase a tool box for the new Rescue not to exceed \$300.00. Seconded by Commissioner Schapiro. All in Favor. PO # 212

Commissioner Wolfensohn made a motion to purchase one fire helmet for FF Whittington on NYS contract from MES at \$284.35. Seconded by Commissioner Olenik. All in Favor. PO # 213

Commissioner Olenik made a motion to accept the donation from the Chappaqua Fire Department's inflatable hard bottom rescue boat and trailer with thanks. Seconded by Commissioner Wolfensohn. All in Favor.

Commissioner Wolfensohn made a motion to allow Millwood Fire Explorers # 2259 to hold a car wash Sunday August 13th at Station 2 to promote membership and awareness of the post. Seconded by Commissioner Olenik. All in Favor.

1st Assistant Chief Schwark advised the Board the annual pump and ground ladder testing has been scheduled for Friday July 21st at Station 2.

The Board requested the Chief during the January, 2018 vehicle inspection to have all truck wheels removed and brakes inspected.

Commissioner Puszka asked to meet with Chief to review member response data.

Chief Schwark reported the former chief vehicle now Utility 145 is in the repair shop awaiting installation of a battery charger and light bar repair. The vehicle will be housed in Station 1 early August.

The Board reviewed the LENS Program and the Department's process for handling emergency vehicle drivers when issued a moving vehicle violation.

The Board discussed with the Officers the Departments mutual aid policy and process for an individual from another fire department to participate at a Millwood emergency.

Treasurer's Report: attached by Treasurer Rose Cohen.

The Treasurer reported receiving a \$17,000.00 check from Davis Disposal for the purchase of the 1990 Fire Rescue Truck.

Work Session:

Commissioner Olenik made a motion to adopt the minutes of the June 26th Regular Meeting, Seconded by Commissioner Wolfensohn. All in Favor.

Commissioner Shapiro made a motion to adopt the minutes of the July 9th Special Meeting, Seconded by Commissioner Puszka. Commissioner Wolfensohn abstained from voting. Commissioners Schapiro, Olenik, Puszka in Favor.

The Board reviewed the Hudson Sign Company proposal for two parking lot signs with post at a cost of \$650.00. The Secretary was asked to investigate less expensive options.

The Board approved a mockup of the District business cards for the Commissioners and staff.

Commissioner Wolfensohn asked that a generic "Commissioner MFD" email address be created linked to all individual Commissioner email addresses and be posted on the District website.

Chairman Schapiro advised the Chief's the Board was unwilling to entertain reimbursing members for gym membership and suggested the members utilize the new Station 1 gym.

The Board discussed William Young, Jr the fire district attorney comments regarding Homeland Towers proposed contract for erecting a cellular tower at Station 1.

Chairman Schapiro presented the Station 1 dedication plaque to the Board members and asked for their suggestions where to place it on the building.

Chiefs' Aid Santone advised the Board the following:

- NYS DOT performed a sight inspection of the Station 1 traffic light and intersection. A state proposal for improving emergency signage and pavement markings is expected in August.
- A specification package for paving the Station 1 Truck Bay floor has been sent to the building architect for comments.
- Increasing the Station 1 dumpster to 4 cubic yards with a twice weekly pick up would cost \$126.00 per month. The Board decided investigate alternative options
- CO detectors have been installed in Station 1 and 2.
- The new Rescue had been weight and equipment moved from the rear cabinets to other cabinets in order to balance the load within NFPA standards.

Correspondence:

John H. Clark, June 30, 2017 – Letter of intent to purchase 1990 Ford Rescue

John Cobb, Open Systems, July 5, 2017 – Confirmation letter of annual fire alarm inspection.

Commissioner Schapiro made a motion to adjourn. Seconded by Commissioner Wolfensohn, All in Favor. The time is 9:05 PM.

Joseph P. McConnell
Secretary, Millwood Fire District

Treasurer Statement

	<u>Jun 30, 17</u>
ASSETS	
Current Assets	
Checking/Savings	
A200 - Cash - Budget Operating Fund	
A200.1 - BOF Checking 4111028710	<u>1,075,008.83</u>
Total A200 - Cash - Budget Operating Fund	<u>1,075,008.83</u>
A230 - Cash - Cap RF	
A230.1 - CRF Checking 816868657	<u>259,328.14</u>
Total A230 - Cash - Cap RF	<u>259,328.14</u>
A231 - Cash - ERF	
A231.2 - ERF Checking 937110245	<u>367,502.15</u>
Total A231 - Cash - ERF	<u>367,502.15</u>
H200 - Cash - Fire House Project Fund	
H200.1 - FHP Checking Acct 455267851	<u>182,234.66</u>
Total H200 - Cash - Fire House Project Fund	<u>182,234.66</u>
Total Checking/Savings	<u>1,884,073.78</u>
Total Current Assets	<u>1,884,073.78</u>
Fixed Assets	
K101 - Land	45,000.00
K101.1 - Land-New Fire House	1,959,305.00
K102 - Buildings & improvements	
K102.2 - Station 2	
K112.2 - Acc. Depr - Station 2	-389,956.00
K102.2 - Station 2 - Other	<u>788,613.00</u>
Total K102.2 - Station 2	<u>398,657.00</u>
Total K102 - Buildings & improvements	<u>398,657.00</u>
K104 - Furnishings & Equipment	
K104.1 - New Fire House	
K114.1 - Acc. Depr. - New Fire House	-42,254.00
K104.1 - New Fire House - Other	<u>51,472.00</u>
Total K104.1 - New Fire House	<u>9,218.00</u>
K104.2 - Station 2	
K114.2 - Acc. Depr.- Station 2	-51,515.00
K104.2 - Station 2 - Other	<u>200,510.00</u>
Total K104.2 - Station 2	<u>148,995.00</u>

Total K104 · Furnishings & Equipment	158,213.00
K105 · Cap exp - new house	
K105.1 · AKRF	287,559.77
K105.2 · Calgi	1,179,046.29
K105.3 · legal	
K105.31 · PZB fees	26,000.00
K105.3 · legal - Other	279,748.56
Total K105.3 · legal	305,748.56
K105.4 · Melick-Tully	
K105.41 · reimbursements	12,393.14
K105.4 · Melick-Tully - Other	16,756.18
Total K105.4 · Melick-Tully	29,149.32
K105.5 · Misc	328,398.46
K105.6 · ODA	
K105.61 · reimbursements	66,524.74
K105.6 · ODA - Other	10,951,189.21
Total K105.6 · ODA	11,017,713.95
K105.7 · Property acquisition	15,293.09
K105.8 · Survey fees	58,093.00
K105 · Cap exp - new house - Other	491,294.43
Total K105 · Cap exp - new house	13,712,296.87
K106 · Other fixed assets	
K106.1 · Vehicles	
K116.1 · Acc. Depr - Vehicles	-1,316,337.00
K106.1 · Vehicles - Other	2,173,362.00
Total K106.1 · Vehicles	857,025.00
K106.2 · Equipment	
K116.2 · Acc. Depreciation - Equipment	-248,423.00
K106.2 · Equipment - Other	440,756.00
Total K106.2 · Equipment	192,333.00
Total K106 · Other fixed assets	1,049,358.00
Total Fixed Assets	17,322,829.87
Other Assets	
K480 · Prepaid Insurance	8,493.00
TA · LOSAP	
TA461.2 · American Equity Annuity	35,684.29
TA461.5 · Genworth Financial Annuity	80,441.20
TA461.8 · Glens Falls NB Cash	27,255.39
TA461.9 · Glens Falls NB Invest. at MV	1,094,797.26
Total TA · LOSAP	1,238,178.14
Total Other Assets	1,246,671.14
TOTAL	20,453,574.79

ASSETS	
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
A600 - *Accounts Payable	-930.55
Total Accounts Payable	-930.55
Other Current Liabilities	
24000 - Payroll Liabilities	278.60
Total Other Current Liabilities	278.60
Total Current Liabilities	-651.95
Long Term Liabilities	
W125 - Amt needed for bond refunds	-8,945,000.00
W628 - Bonds Payable	8,945,000.00
Total Long-Term Liabilities	0.00
Total Liabilities	-651.95
Equity	
32000 - Retained Earnings	-187,205.22
A878.9 - Fund balance - BOF	619,325.51
A878.RA - Fund balance - Cap RF	176,661.00
A878.RB - Fund balance - ERF	822,978.00
H909 - Fund Balance - Cap Bldg. Fund	1,116,465.60
K878.9 - Fund balance - Prop & Equip	17,322,829.87
TA881.5 - Fund Balance Pension Trust Fund	1,179,043.00
Net Income	-595,871.02
Total Equity	20,454,226.74
TOTAL LIABILITIES & EQUITY	20,453,574.79

Commissioners Meeting July 17, 2017

HOLD
The Chiefs would like to purchase 3 Air pacs to replace pacs that have become unserviceable on NYS Contract from AAA Emergency Supply @ \$6608.00 each = \$19,824.00 PO # _____

✓ The Ventis 4 Gas meter that was sent out for repairs is beyond its serviceable life and it would be cost prohibitive to repair (\$ 900.00)
We would like to purchase a new one at a special rate of \$755.00.
PO # 211

✓ The Chiefs would like to purchase a tool box with drawers and assorted tools for the new Rescue (to replace the small, older and broken box from the old Rescue) at a cost not to exceed \$300.00 PO # 212

✓ The inflatable hard bottomed rescue boat in the bays at Station 1 is from Chappaqua FD. It is nearly new and is outfitted with a trailer and motor. Chappaqua FD has offered to give it at no charge to Millwood FD as they no longer use it or have the room to store it. This was approved by their Board of Fire Commissioners.

✓ The Chiefs need to purchase 1 fire helmet for new FF1 graduate Zachary Whittington on NYS contract price of \$ 284.35 from MES .
PO # 213

✓ The annual pump and ground ladder testing has been scheduled for Friday July 21st at Station 2.

✓ The Millwood Fire Explorers Post would like to host a small car wash on Sunday August 13th at Station 2 to promote membership and awareness of the post and raise some funds for the same.