

Millwood Board of Fire Commissioners
Meeting Minutes January 24th, 2022

On January 24, 2022 the Millwood Board of Fire Commissioners held their regular monthly meeting at 7:30 pm. Present at the meeting were Commissioners: Alan Schapiro, Anthony Olenik, Dan Puszka, Michael Wolfensohn and Jordan Schiffman; Treasurer Rose Cohen, Chief Chris Raguso, 1st Assistant Chief Jorge Rodriguez, 2nd Assistant Chief Robert McCarthy and Captain Greg Santone.

Chairman Schapiro called the meeting to order.

Public Comment

No public comment.

Chief's Report (attached)

Treasurer's Report (attached)

Work Session

A motion was made by Commissioner Wolfensohn to accept the January 11, 2022 Organizational Meeting Minutes, seconded by Commissioner Olenik. All in favor.

A motion was made by Commissioner Wolfensohn to accept the January 11, 2022 Special Meeting Minutes, seconded by Commissioner Schiffman. All in favor.

A motion was made by Commissioner Wolfensohn, seconded by Commissioner Shapiro to make the following budget line appropriation transfers. All in favor.

<u>From Line</u>	<u>To Line</u>	<u>Amount</u>
Equipment Repair	Consulting	\$14,000.00

A motion was made by Commissioner Wolfensohn, seconded by Commissioner Schapiro to increase the hourly wage for the District employees as follows: Treasurer \$62.00; Secretary \$37.00 and Chief's Aid \$ 26.00. All in favor.

A motion was made by Commissioner Olenik, seconded by Commissioner Puszka to publish a Notice of Bid for a Tanker Firetruck. All in favor.

Commissioner Wolfensohn will research the costs for attending the 2022 AFDNYS annual conference in May and report back to the Board.

A motion was made by Commissioner Puszka, seconded by Commissioner Wolfensohn to purchase three fireground portable radios under NYS Contract from Metrocom Radio for the Chief vehicles at a total cost of \$6,337.00. All in favor. PO# 327

A motion was made by Commissioner Puszka, seconded by Commissioner Wolfensohn to purchase six SCBA masks under NYS Contract from AAA Emergency at a cost of \$1,782.00. All in favor. PO# 328

A motion was made by Commissioner Schiffman, seconded by Commissioner Olenik to enter into executive session to discuss personnel matters at 8:00 PM. All in favor.

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A motion was made by Commissioner Wolfensohn, seconded by Commissioner Schiffman to exit executive session at 8:14 PM. All in favor.

A motion was made by Commissioner Schapiro, seconded by Commissioner Schiffman to adjourn at 8:17 PM. All in favor.

Respectively submitted,

Joseph P. McConnell
Fire District Secretary

MILLWOOD FIRE DISTRICT BoFC MEETING Chiefs Report January 24th 2022

The Chiefs need to replace three obsolete/ unserviceable fireground portable radios in the Chiefs vehicles at a per unit NYS Contract cost (programmed and installed) of 2112.50 from MetroCom.

Total: \$ 6337.50 PO # _____

The Chiefs need to replace six end of life/ unserviceable SCBA masks at a per unit NYS contract cost of \$297.00 each from AAA.

Total: \$1782.00 PO# _____

For Chief Chris Raguso,

Greg Santone
Captain / CA

MILLWOOD FIRE DISTRICT

Balance Sheet

As of December 31, 2021

Dec 31, 21

ASSETS

Current Assets

Checking/Savings

A200 · Cash - Budget Operating Fund

A200.1 · BOF Checking 4111028710 647,188.23

Total A200 · Cash - Budget Operating Fund 647,188.23

A230 · Cash - Cap RF

A230.1 · CRF Checking 816868657 659,552.71

Total A230 · Cash - Cap RF 659,552.71

A231 · Cash - ERF

A231.2 · ERF Checking 937110245 960,342.84

Total A231 · Cash - ERF 960,342.84

Total Checking/Savings 2,267,083.78

Other Current Assets

A200.4 · Petty Cash 145.09

Total Other Current Assets 145.09

Total Current Assets 2,267,228.87

Fixed Assets

K101 · Land 45,000.00

K101.1 · Land-New Fire House 2,317,440.59

K102 · Buildings & improvements

K102.1 · New Fire House 14,009,516.17

K102.2 · Station 2 780,613.00

Total K102 · Buildings & improvements 14,790,129.17

K104 · Furnishings & Equipment

K104.1 · New Fire House 289,309.50

K104.2 · Station 2 59,496.00

Total K104 · Furnishings & Equipment 348,805.50

K106 · Other fixed assets

K106.1 · Vehicles 3,121,437.86

K106.2 · Equipment 481,980.00

Total K106 · Other fixed assets 3,603,417.86

Total Fixed Assets 21,104,793.12

Other Assets

A461 · Service Award Program Assets

A461.2 · American Equity Annuity 40,163.01

A461.8 · Glens Falls National Bank 1,789,590.48

Total A461 · Service Award Program Assets 1,829,753.49

Total Other Assets 1,829,753.49

TOTAL ASSETS 25,201,775.48

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

A600 · *Accounts Payable 83,916.97

MILLWOOD FIRE DISTRICT

Balance Sheet

As of December 31, 2021

Dec 31, 21

Total Accounts Payable	83,916.97
Other Current Liabilities	
24000 · Payroll Liabilities	127.60
Total Other Current Liabilities	127.60
Total Current Liabilities	84,044.57
Long Term Liabilities	
W628 · Bonds Payable	7,230,000.00
Total Long Term Liabilities	7,230,000.00
Total Liabilities	7,314,044.57
Equity	
32000 · Retained Earnings	232,591.02
A878.9 · Fund balance - BOF	259,648.22
A878.RA · Fund balance - Cap RF	559,059.55
A878.RB · Fund balance - ERF	901,537.32
A895 · Restricted for LOSAP Program	1,821,252.63
A917 · Unassigned Fund Balance--LOSAP	-199,654.03
K878.9 · Fund balance - Prop & Equip	21,104,794.76
W125 · Amt needed for bond refunds	-7,230,000.00
Net Income	438,501.44
Total Equity	17,887,730.91
TOTAL LIABILITIES & EQUITY	25,201,775.48

MILLWOOD FIRE DISTRICT
Expenses by Vendor Detail

January 2022

Type	Date	Account	Amount	Balance
Advance Auto Parts				
Bill	01/14/2022	A34.443 · Maintenance Supplies	46.72	46.72
			46.72	46.72
Total Advance Auto Parts				
Allclean Building Maintenance				
Bill	01/01/2022	A34.456 · Custodial Svc New Fire House	1,070.00	1,070.00
Bill	01/01/2022	A34.442 · Custodial Svc Sta 2	237.50	1,307.50
			1,307.50	1,307.50
Total Allclean Building Maintenance				
Almeida Oil Co.				
Bill	01/11/2022	A34.447 · Heating oil Station 2	1,361.31	1,361.31
Bill	01/11/2022	A34.451 · Heating Oil New Fire House	2,183.65	3,544.96
			3,544.96	3,544.96
Total Almeida Oil Co.				
American Recycling Technologies, Inc				
Deposit	01/18/2022	A2410 · Rentals	-200.00	-200.00
			-200.00	-200.00
Total American Recycling Technologies, Inc				
Chase Card Services				
Bill	01/03/2022	A19.412 · Miscellaneous	75.45	75.45
Bill	01/03/2022	A410.4 · Computer Software	4.00	79.45
			79.45	79.45
Total Chase Card Services				
D.P. Wolff Inc.				
Bill	01/11/2022	A407.80 · Inside Maint. New Fire House	2,456.25	2,456.25
Bill	01/11/2022	A34.419 · Inside Maintenance Sta 2	885.00	3,341.25
			3,341.25	3,341.25
Total D.P. Wolff Inc.				
Dennis Adams Contracting, Inc.				
Bill	01/11/2022	A407.83 · Outside Maint. New Fire House	3,600.00	3,600.00
			3,600.00	3,600.00
Total Dennis Adams Contracting, Inc.				
Hubbnette-Cowell Associates Inc.				
Bill	01/01/2022	A34.466 · General Liability	16,198.00	16,198.00
Bill	01/01/2022	A96.800 · Accident & Health (A&H)	6,119.00	22,317.00
Bill	01/01/2022	A34.464 · Officer's Bond	928.00	23,245.00
			23,245.00	23,245.00
Total Hubbnette-Cowell Associates Inc.				
JP McHale Account				
Bill	01/11/2022	A34.419 · Inside Maintenance Sta 2	95.00	95.00
Bill	01/11/2022	A407.80 · Inside Maint. New Fire House	95.00	190.00
			95.00	190.00
Total JP McHale Account				

MILLWOOD FIRE DISTRICT
Expenses by Vendor Detail

January 2022

Type	Date	Account	Amount	Balance
Total JP Michale Account				
			190.00	190.00
MetTel Acct 0100413954				
Total MetTel Acct 0100413954				
			85.53	85.53
Millwood Hardware				
Total Millwood Hardware				
			9.11	9.11
New York Power Authority Acct 2363579				
Total New York Power Authority Acct 2363579				
			2,065.00	2,065.00
Nicks Electric Service of NY, LLC.				
			426.31	2,491.31
			2,491.31	2,491.31
Total Nicks Electric Service of NY, LLC.				
			810.90	810.90
Optimum				
Total Optimum				
			105.72	105.72
Regina Landscaping Corp.				
			194.40	300.12
			223.88	524.00
			233.22	757.22
			757.22	757.22
Total Regina Landscaping Corp.				
			1,260.00	1,260.00
RFC Emergency Lighting				
			480.00	1,740.00
			1,740.00	1,740.00
Total RFC Emergency Lighting				
			945.94	945.94
Santone, Greg				
Total Santone, Greg				
			291.60	291.60
Sprint				
			291.60	291.60
Total Sprint				
			367.49	367.49
			367.49	367.49

MILLWOOD FIRE DISTRICT Expenses by Vendor Detail

January 2022

Type	Date	Account	Amount	Balance
The Standard Life Insurance Co.				
Bill	01/01/2022	A34.426 · LOSAP Contribution	27,822.00	27,822.00
			<u>27,822.00</u>	<u>27,822.00</u>
Tolls by Mail				
Bill	01/14/2022	A402.2 · Training	29.32	29.32
			<u>29.32</u>	<u>29.32</u>
Town of New Castle				
Bill	01/21/2022	A34.455 · Security	50.00	50.00
			<u>50.00</u>	<u>50.00</u>
Verizon				
Bill	01/03/2022	A34.439 · Phone Service	72.75	72.75
			<u>72.75</u>	<u>72.75</u>
Westchester County Board of Elections				
Deposit	01/18/2022	A2410 · Rentals	-500.00	-500.00
			<u>-500.00</u>	<u>-500.00</u>
WEX Bank				
Bill	01/02/2022	A408.11 · diesel	653.64	653.64
Bill	01/02/2022	A408.22 · gasoline	1,586.30	2,239.94
			<u>2,239.94</u>	<u>2,239.94</u>
			<u>72,367.99</u>	<u>72,367.99</u>
			2,312.23	2,312.23
			742.55	742.55
			461.75	461.75
			821.70	821.70
			<u>76,706.22</u>	<u>76,706.22</u>

The Standard Life Insurance Co.

Total The Standard Life Insurance Co.

Total Tolls by Mail

Town of New Castle

Total Town of New Castle

Verizon

Total Verizon

Westchester County Board of Elections

Total Westchester County Board of Elections

WEX Bank

Total WEX Bank

SUBTOTAL

Rose A Cohen

Joseph P. McConnell

Greg Santone

EFTPS

TOTAL