

Millwood Board of Fire Commissioners
Meeting Minutes January 22nd, 2018

On January 22nd, 2018 The Millwood Board of Fire Commissioners held their regular monthly meeting at 7:30 pm at Station 1 located at 100 Millwood Road in the Town of New Castle. Present at the meeting were Chairman Alan Schapiro, Commissioners: Jason Lichtenthal, Anthony Olenik, Dan Puszka and Michael Wolfensohn, Secretary Joseph McConnell, Treasurer Rose Cohen, Chief Jorge Rodrigues, 2nd Assistant Chief Frank Nestro and Chief's Aid Greg Santone.

Chairman Schapiro called the meeting to order.

Correspondence

- Glatfelter Claims Management, Inc sent a \$250.00 check covering damages to the 2008 Sutphen Aerial
- Kenneth Andrews with 2018 Fire Districts Mutual NY Premium Rates

Public Comment

There was no public present

Chief's Report by Chief Jorge Rodrigues, attached.

Treasurer's Report by Treasurer Rose Cohen, attached.

Work Session

Chairman Schapiro made a motion to enter into executive session regarding personnel matters, seconded by Commissioner Puszka. All in favor. The time 7:35 PM. The Board exited executive session at 7:45 PM.

Commissioner Wolfensohn made a motion to enter into executive session regarding legal matters, seconded by Commissioner Olenik. All in favor. The time is 7:50 PM. The Board exited executive session at 7:55 PM.

Commissioner Wolfensohn made a motion to adopt the January 10th, 2018 Organizational Minutes as amended. Seconded by Chairman Schapiro. All in favor.

Commissioner Olenik made a motion to make the following changes to the 2017 Budget.

<u>Transfer To</u>			<u>Transfer From</u>		
<u>Line</u>	<u>Title</u>	<u>Add Amt.</u>	<u>Line</u>	<u>Title</u>	<u>Delete Amt.</u>
A408.01	Maintenance V&E	\$3,000.00	A3400	Personnel	\$3,000.00
A408.2	Vehicle Fuel & Oil	\$500.00	A408.3	Radio Main.	\$500.00
A410.4	Computer Software	\$2,700.00	A19.412	Miscellaneous	\$2,700.00

The motion was seconded by Commissioner Puszka. All in favor.

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Commissioner Olenik made a motion to transfer \$200,000 from the District Checking/Savings accounts to the Capital Reserve Fund. The motion was seconded by Commissioner Wolfensohn. All in favor.

The Board discussed the policy and use of the fire siren with the Chief Officers.

Chairman Schapiro provided a status report on the Station 1 Final CO. Stormwater Compliance, LLC has been engaged to inspect the storm water improvements to the site. Currently awaiting a confirmation for the inspection date.

Commissioner Olenik reported extending the DP Wolf Station 1 HVAC service contract through April 1st, 2018. This will enable bidding for a combined service agreement covering Station 1 and 2.

Commissioner Wolfensohn reported contacting the Board of Election to acquire voter registration books with signatures for the December, 2018 Commissioner election. The cost will be \$25.00 per thousand. It is estimated there are six thousand registered voters within the Millwood Fire District. Commissioner Wolfensohn will proceed acquiring the voter data.

Commissioner Wolfensohn informed the Board that the 9-11 Memorial Museum had donated 10 free tickets to the Fire Explorer Scout Troop. A thank you letter will be sent from the Board to the Museum for the tickets.

The District Secretary updated the Board on the Bay Floor Investigating Committee's progress for floor options. The Committee will visit existing installations in the coming weeks and report back to the Board.

The Board reviewed the proposed Town of New Castle Hydrant Contract. Items for discussion with the Town are the numbering of hydrants and the time length between repainting hydrants and flow tests. Chairman Schapiro will contact the New Castle Fire District regarding a unified Town hydrant contract.

Chairman Olenik made a motion to enter into executive session regarding district policy, seconded by Commissioner Puszka. All in favor. The time 9:06 PM. The Board exited executive session at 9:11 PM

Commissioner Olenik made a motion to adjourn. Seconded by Commissioner Puszka. All in favor. The time 9:12 PM.

Joseph P. McConnell
District Secretary