

Millwood Board of Fire Commissioners
Meeting Minutes February 21st, 2022

On February 21, 2022 the Millwood Board of Fire Commissioners held their regular monthly meeting at 7:30 pm. Present at the meeting were Commissioners: Alan Schapiro, Anthony Olenik, Dan Puszka, Michael Wolfensohn and Jordan Schiffman; Treasurer Rose Cohen, 1st Assistant Chief Jorge Rodriguez, 2nd Assistant Chief Robert McCarthy and Captain Greg Santone.

Chairman Schapiro called the meeting to order.

Public Comment

No public comment.

Chief's Report (attached)

Treasurer's Report (attached)

Work Session

A motion was made by Commissioner Wolfensohn, seconded by Commissioner Schiffman to accept the January 24, 2022 Regular Meeting Minutes. All in favor.

A motion was made by Commissioner Olenik, seconded by Commissioner Wolfensohn to send the 2021 Annual Update Document to the NYS Comptroller. All in favor.

A motion was made by Commissioner Wolfensohn, seconded by Commissioner Schiffman to accept the Fire District Investment Policy. All in favor.

A motion was made by Commissioner Puszka and seconded by Commissioner Olenik to accept the Length of Service Award Program (LOSAP) points for 2021.

Chairman Schapiro	Yea
Commissioner Olenik	Yea
Commissioner Puszka	Yea
Commissioner Wolfensohn	Yea
Commissioner Schiffman	Yea

A motion was made by Commissioner Olenik, seconded by Commissioner Schapiro to send two Board members to the AFDNYS May 13, 2022 conference at a cost not to exceed \$2,100.00. Commissioners Schapiro, Olenik, Puszka and Schiffman in favor; Commissioner Wolfensohn abstained.

The Board agreed to hold the Department's annual inspection in April limiting attendance to 125 guests and inviting Company members their spouses and New Castle Town Officials.

The Board requested Captain Santone to investigate the cost for cleaning the Station 1 Training Room floor.

Captain Santone will arrange for Sleepy Hollow Window Cleaning to clean the Station 1 windows prior to the April Inspection.

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A motion was made by Commissioner Puszka, seconded by Commissioner Olenik to purchase three 200 feet, 2 to 1 rope system and six 100 feet utility ropes under NYS contract price from MES at a total cost of \$2,530.47. All in favor. PO# 329

A motion was made by Commissioner Puszka, seconded by Commissioner Olenik to purchase six Survivor hand light under NYS contract price of \$528.00 from AAA Emergency. All in favor. PO# 330

A motion was made by Commissioner Wolfensohn, seconded by Commissioner Olenik to allow the Fire Company to participate in seven parades in 2022 and allocate up to \$7,500.00 for parade bands. All in favor.

A motion was made by Commissioner Wolfensohn, seconded by Commissioner Olenik to enter into executive session to discuss personnel matters at 8:25 PM. All in favor.

A motion was made by Commissioner Wolfensohn, seconded by Commissioner Schiffman to exit executive session at 8:36 PM. All in favor.

A motion was made by Commissioner Wolfensohn, seconded by Commissioner Schiffman to adjourn at 8:36 PM. All in favor.

Respectively submitted,

Joseph P. McConnell
Fire District Secretary

Correspondence: NYS Worker's Compensation Board
Notice of Class Action against Boy Scouts of America

MILLWOOD FIRE DISTRICT BoFC MEETING Chiefs Report February 21st 2022

The Chiefs staff needs to replace three - 200' - 2 to 1 - rope systems and six 100' utility ropes at NYS contract pricing of \$2,530.47 from MES. PO # _____

The Chiefs staff would like to know what the BoFC considers to be a reasonable number of guests to attend the Annual Inspection to be held at Station 1 on Saturday April 30th .

The Chiefs staff would like to purchase six Survivor hand lights at the NYS Contract price of \$88.00 each = \$528.00 from AAA PO # _____

If a band can be secured and the events are not cancelled the Chiefs Staff would like the BoFC permission to potentially attend the following parades in 2022:

Chappaqua / Memorial Day
Pleasantville
Montrose
Yorktown
Mt. Kisco
Ossining
Tarrytown

For Chief Chris Raguso,

Greg Santone
Captain / CA

MILLWOOD FIRE DISTRICT

Balance Sheet

As of January 31, 2022

Jan 31, 22

ASSETS

Current Assets

Checking/Savings

A200 · Cash - Budget Operating Fund

A200.1 · BOF Checking 4111028710 485,092.76

Total A200 · Cash - Budget Operating Fund 485,092.76

A230 · Cash - Cap RF

A230.1 · CRF Checking 816868657 659,569.48

Total A230 · Cash - Cap RF 659,569.48

A231 · Cash - ERF

A231.2 · ERF Checking 937110245 960,367.25

Total A231 · Cash - ERF 960,367.25

Total Checking/Savings 2,105,029.49

Other Current Assets

A200.4 · Petty Cash 145.09

Total Other Current Assets 145.09

Total Current Assets 2,105,174.58

Fixed Assets

K101 · Land 45,000.00

K101.1 · Land-New Fire House 2,317,440.59

K102 · Buildings & improvements

K102.1 · New Fire House 14,009,516.17

K102.2 · Station 2 790,969.00

Total K102 · Buildings & improvements 14,800,485.17

K104 · Furnishings & Equipment

K104.1 · New Fire House 289,309.50

K104.2 · Station 2 66,734.00

Total K104 · Furnishings & Equipment 356,043.50

K106 · Other fixed assets

K106.1 · Vehicles 3,116,787.86

K106.2 · Equipment 488,910.00

Total K106 · Other fixed assets 3,605,697.86

Total Fixed Assets 21,124,667.12

Other Assets

A461 · Service Award Program Assets

A461.2 · American Equity Annuity 41,367.90

A461.8 · Glens Falls National Bank 1,939,853.06

Total A461 · Service Award Program Assets 1,981,220.96

Total Other Assets 1,981,220.96

TOTAL ASSETS 25,211,062.66

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

A600 · *Accounts Payable 1,628.09

MILLWOOD FIRE DISTRICT

Balance Sheet

As of January 31, 2022

Jan 31, 22

Total Accounts Payable	1,628.09
Other Current Liabilities	
24000 · Payroll Liabilities	99.37
Total Other Current Liabilities	99.37
Total Current Liabilities	1,727.46
Long Term Liabilities	
W628 · Bonds Payable	7,230,000.00
Total Long Term Liabilities	7,230,000.00
Total Liabilities	7,231,727.46
Equity	
32000 · Retained Earnings	821,956.18
A878.9 · Fund balance - BOF	259,648.22
A878.RA · Fund balance - Cap RF	559,059.55
A878.RB · Fund balance - ERF	901,537.32
A895 · Restricted for LOSAP Program	1,981,220.06
A917 · Unassigned Fund Balance--LOSAP	-359,621.46
K878.9 · Fund balance - Prop & Equip	21,124,668.76
W125 · Amt needed for bond refunds	-7,230,000.00
Net Income	-79,133.43
Total Equity	17,979,335.20
TOTAL LIABILITIES & EQUITY	25,211,062.66

MILLWOOD FIRE DISTRICT
Expenses by Vendor Detail
February 2022

Type	Date	Account	Amount	Balance
AAA Emergency Supply Co., Inc.				
Bill	02/14/2022	A3410 · Equipment purchases	70.40	70.40
			70.40	70.40
Total AAA Emergency Supply Co., Inc.				
Advance Auto Parts				
Bill	02/14/2022	A408.1 · Apparatus	120.54	120.54
			120.54	120.54
Total Advance Auto Parts				
Allclean Building Maintenance				
Bill	02/07/2022	A34.456 · Custodial Svc New Fire House	860.00	860.00
Bill	02/07/2022	A34.442 · Custodial Svc Sta 2	194.00	1,054.00
			1,054.00	1,054.00
Total Allclean Building Maintenance				
Almeida Oil Co.				
Bill	02/07/2022	A34.451 · Heating Oil New Fire House	2,568.74	2,568.74
Bill	02/14/2022	A34.451 · Heating Oil New Fire House	2,312.10	4,880.84
Bill	02/14/2022	A34.447 · Heating oil Station 2	1,721.23	6,602.07
			6,602.07	6,602.07
Total Almeida Oil Co.				
Appraisal Affiliates inc				
Bill	02/07/2022	A34.484 · Audit	1,500.00	1,500.00
			1,500.00	1,500.00
Total Appraisal Affiliates inc				
Capital Markets Advisors, LLC				
Bill	02/07/2022	A406 · Legal Notices	750.00	750.00
			750.00	750.00
Total Capital Markets Advisors, LLC				
Chase Card Services				
Bill	02/01/2022	A19.412 · Miscellaneous	52.26	52.26
Bill	02/01/2022	A410.4 · Computer Software	84.68	136.94
Bill	02/01/2022	A34.471 · Office supplies & sundry	61.48	198.42
			198.42	198.42
Total Chase Card Services				
Elizabeth Sanger				
Bill	02/07/2022	A402.2 · Training	472.00	472.00
			472.00	472.00
Total Elizabeth Sanger				
Fire Engineering				
Bill	02/07/2022	A19.412 · Miscellaneous	34.95	34.95
			34.95	34.95
Total Fire Engineering				
Hopewell Fire Apparatus Service Co.				

MILLWOOD FIRE DISTRICT Expenses by Vendor Detail

February 2022

Type	Date	Account	Amount	Balance
Bill	02/07/2022	A408.36 · R36	124.90	124.90
Bill	02/07/2022	A407.80 · Inside Maint. New Fire House	124.90	124.90
Bill	02/07/2022	A407.80 · Inside Maint. New Fire House	549.80	549.80
Bill	02/07/2022	A34.419 · Inside Maintenance Sta 2	95.00	95.00
Bill	02/07/2022	A407.80 · Inside Maint. New Fire House	95.00	190.00
Bill	02/18/2022	A34.480 · Consultants	190.00	190.00
Bill	02/07/2022	A408.51 · Chief 2251	281.25	281.25
Deposit	02/07/2022	A2690 · Insurance Proceeds	281.25	281.25
Bill	02/14/2022	A408.3 · Radio Maintenance	536.72	536.72
Bill	02/18/2022	A3410 · Equipment purchases	536.72	536.72
Bill	02/07/2022	A408.47 · E247	405.00	405.00
Bill	02/07/2022	A34.443 · Maintenance Supplies	150.00	555.00
Bill	02/07/2022	A407.80 · Inside Maint. New Fire House	555.00	555.00
Bill	02/14/2022	A408.41 · Air Compressors	13.26	13.26
Bill	02/14/2022	A3410 · Equipment purchases	10.68	23.94
Bill	02/10/2022	A34.450 · Electricity New Fire House	115.94	139.88
Bill	02/14/2022	A408.41 · Air Compressors	139.88	139.88
Bill	02/14/2022	A3410 · Equipment purchases	2,291.56	2,291.56
Bill	02/14/2022	A3410 · Equipment purchases	92.50	2,384.06
Bill	02/10/2022	A34.450 · Electricity New Fire House	2,384.06	2,384.06

Total Hopewell Fire Apparatus Service Co.

Total Interstate Fire & Safety Equipment Co, In

JP McHale Account

Total JP McHale Account

Lantegrity Consulting Group

Total Lantegrity Consulting Group

Matra Motors Inc

Total Matra Motors Inc

McNeil & Company, Inc.

Total McNeil & Company, Inc.

Metrocom Wireless

Total Metrocom Wireless

Millwood Hardware

Total Millwood Hardware

Municipal Emergency Services (M.E.S.)

Total Municipal Emergency Services (M.E.S.)

New York Power Authority Acct 2363579