

Millwood Board of Fire Commissioners
Meeting Minutes December 20, 2021

On December 20, 2021 the Millwood Board of Fire Commissioners held their regular monthly meeting at 7:30 pm. Present at the meeting were Commissioners: Alan Schapiro, Anthony Olenik, Dan Puszka, Michael Wolfensohn and Jordan Schiffman; Treasurer Rose Cohen, Chief Chris Raguso, 1st Assistant Chief Jorge Rodriguez, 2nd Assistant Chief Robert McCarthy and Captain Greg Santone.

Chairman Schapiro called the meeting to order.

Public Comment

No public comment.

Chief's Report - None

Treasurer's Report (attached)

Work Session

A motion was made by Commissioner Olenik to accept the November 22nd, 2021 Regular Meeting Minutes, seconded by Commissioner Schapiro. All in favor.

A motion was made by Commissioner Schapiro, seconded by Commissioner Schiffman to make the following budget line appropriation transfers. All in favor.

<u>From Line</u>	<u>To Line</u>	<u>Amount</u>
A19.412 Miscellaneous	A34.477 Association Dues	\$ 200.00
A19.400 Judgement & Claims	A341 Legal	\$7,000.00
A407.6 Maintenance Grounds & Bldg.	A407.1 Electricity	\$ 200.00
A407.6 Maintenance Grounds & Bldg.	A407.5 Telephone/Cable	\$ 600.00
A408.01 Maintenance & Repair	A408.2 Vehicle Fuel & Oil	\$ 600.00

A motion was made by Commissioner Puszka, seconded by Commissioner Schapiro, to transfer, as budgeted, from Operating Funds \$200,000 to Equipment Reserves and \$50,000 to Capital Reserves. All in favor.

A motion was made by Commissioner Wolfensohn, seconded by Commissioner Schiffman, to transfer an additional \$200,000 from Operating Funds to Equipment Reserves following a review of Unassigned Funds, reported as of December 13. All in favor.

A motion was made by Commissioner Puszka, seconded by Commissioner Olenik to approve the 2021 Capital Assets Disposals (attached). All in favor.

A motion was made by Commissioner Puszka, seconded by Commissioner Olenik to renew the Station 2 alarm monitoring agreement with Arcuri Alarms. All in favor.

A motion was made by Commissioner Olenik, seconded by Commissioner Schapiro to extend one year the Station 1 elevator maintenance contract with Otis Elevator Company. All in favor.

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The Board gave the Fire Company permission to mount a 55" TV in the Station 1 Conference Room.

There was discussion regarding implementing COVID restrictions based on the surge in cases. The Board made a decision to require all members to wear masks (vaccinated or not) when in the firehouses and riding the apparatus. The exception is when a member is alone in an office, bay or gym. Captain Santone was requested to send an email notice to the members advising them of the revised policy and for the members to provide the District Secretary with proof of booster vaccination.

Commissioner Wolfensohn informed the Board that the New Castle Town Holiday Parade on December 18th was a great success.

A motion was made by Commissioner Schapiro, seconded by Commissioner Olenik to adjourn at 8:12 PM. All in favor.

Respectively submitted,

Captain Greg Santone
On behalf of the District Secretary

Correspondence: The District Secretary confirmed the December, 2021 District Election results were submitted to the New Castle Town Clerk.

MILLWOOD FIRE DISTRICT

Balance Sheet

As of December 31, 2021

Dec 31, 21

ASSETS

Current Assets

Checking/Savings

A200 · Cash - Budget Operating Fund	
A200.1 · BOF Checking 4111028710	647,188.23
Total A200 · Cash - Budget Operating Fund	647,188.23
A230 · Cash - Cap RF	
A230.1 · CRF Checking 816868657	659,552.71
Total A230 · Cash - Cap RF	659,552.71
A231 · Cash - ERF	
A231.2 · ERF Checking 937110245	960,342.84
Total A231 · Cash - ERF	960,342.84
Total Checking/Savings	2,267,083.78

Other Current Assets

A200.4 · Petty Cash	145.09
Total Other Current Assets	145.09
Total Current Assets	2,267,228.87

Fixed Assets

K101 · Land	45,000.00
K101.1 · Land-New Fire House	2,317,440.59
K102 · Buildings & improvements	
K102.1 · New Fire House	14,009,516.17
K102.2 · Station 2	780,613.00
Total K102 · Buildings & improvements	14,790,129.17
K104 · Furnishings & Equipment	
K104.1 · New Fire House	289,309.50
K104.2 · Station 2	59,496.00
Total K104 · Furnishings & Equipment	348,805.50
K106 · Other fixed assets	
K106.1 · Vehicles	3,121,437.86
K106.2 · Equipment	481,980.00
Total K106 · Other fixed assets	3,603,417.86
Total Fixed Assets	21,104,793.12

Other Assets

A461 · Service Award Program Assets	
A461.2 · American Equity Annuity	40,163.01
A461.8 · Glens Falls National Bank	1,789,590.48
Total A461 · Service Award Program Assets	1,829,753.49

Total Other Assets	1,829,753.49
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TOTAL ASSETS	25,201,775.48
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LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable	
A600 · *Accounts Payable	83,916.97

MILLWOOD FIRE DISTRICT
Balance Sheet

As of December 31, 2021

Dec 31, 21

Total Accounts Payable	83,916.97
Other Current Liabilities	
24000 · Payroll Liabilities	127.60
Total Other Current Liabilities	127.60
Total Current Liabilities	84,044.57
Long Term Liabilities	
W628 · Bonds Payable	7,230,000.00
Total Long Term Liabilities	7,230,000.00
Total Liabilities	7,314,044.57
Equity	
32000 · Retained Earnings	232,591.02
A878.9 · Fund balance - BOF	259,648.22
A878.RA · Fund balance - Cap RF	559,059.55
A878.RB · Fund balance - ERF	901,537.32
A895 · Restricted for LOSAP Program	1,821,252.63
A917 · Unassigned Fund Balance--LOSAP	-199,654.03
K878.9 · Fund balance - Prop & Equip	21,104,794.76
W125 · Amt needed for bond refunds	-7,230,000.00
Net Income	438,501.44
Total Equity	17,887,730.91
TOTAL LIABILITIES & EQUITY	25,201,775.48