

Millwood Board of Fire Commissioners
Meeting Minutes December 18, 2023

On December 18, 2023 the Millwood Board of Fire Commissioners held their regular monthly meeting at 7:30 PM in Millwood Station 1. Attending were Commissioners: Alan Schapiro, Anthony Olenik, Dan Puszka, Michael Wolfensohn and Jordan Schiffman; Treasurer Rose Cohen; Chief Rodrigues, Assistant Chiefs Robert McCarthy and Greg Santone.

Chairman Schapiro called the meeting to order.

Public Comment - None

Chief's Report (attached)

Treasurer's Report (attached)

Work Session

A motion was made by Commissioner Olenik, seconded by Commissioner Wolfensohn to accept the November 27, 2023 Regular Meeting Minutes. Commissioner Schiffman abstained, the remaining Commissioners in favor.

A motion was made by Commissioner Wolfensohn, seconded by Commissioner Olenik to make the following budget adjustments. All in favor.

From	To	Amount \$
A19.400 Judgements & Claims	A34.477 Association Dues	\$300.00
A34.480 Consultants	A19.412 Miscellaneous	\$3,000.00
A407.6 Maintenance Grounds & Buildings	A34.466 General Liability	\$4,000.00

A motion was made by Commissioner Wolfensohn, seconded by Commissioner Schiffman to transfer \$200,000 from the "Operating Fund" to the "Equipment Reserve Fund". All in favor.

A motion was made by Commissioner Wolfensohn, seconded by Commissioner Puska to approve the capital disposal of 2017 Chevrolet Tahoe vehicle VIN 1GNSKFEC4HR2033416 costing \$35,481 and 2013 Chevrolet Tahoe vehicle VIN 1GNSK2E0ODR320967 costing \$29,213. All in favor.

Commissioner Wolfensohn thanked the Fire Company for an outstanding job at the Chappaqua Christmas Parade.

Chief Santone updated the Board on the Truck Committee's recent visit to the Marion Body Works for a preproduction meeting regarding the new tanker. There was a total of forty changes made to the production specifications with an estimate build out of time of eight hundred (800) days. The Committee anticipates the tanker delivery to be late 2024/early 2025.

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A motion was made by Commissioner Wolfensohn, seconded by Commissioner Olenik to allow Truck Work Fire Tactics the use of the Station 2 burn building for training purposes with the company providing proper insurance and adequate indemnification of the Millwood Fire District. In return Truck Work will offer five (5) free training spots to the Millwood Fire Firefighters in each class. All in favor.

Commissioner Wolfensohn requested a link to the Millwood Fire Company membership application be added to the Millwood Fire District website.

The Board approved a second paint application to the Station 1 main staircase.

The Board requested Assistant Chief Santone follow up on a proposal for the purchase and installation of new Station 1 turnout gear washer and dryer machines along with the necessary modifications for their plumbing and electrical connections.

Respectively submitted,

Joseph P. McConnell
Fire District Secretary

MILLWOOD FIRE DISTRICT BoFC MEETING Chiefs Report December 18th, 2023

The Chiefs Staff would like to congratulate Chairman Schapiro on his re-election.

The Chiefs Staff was successful in securing the Community Grant (\$4952.74) for completing the upfitting of the new Utility.

The Chiefs Staff would like the Commissioners to consider a request from NY Truck Work Fire Tactics Training to occasionally use our training house at Station 2. The principal would allow up to 5 Millwood FF's to take each class held in Millwood free of charge – a \$200 to \$250 value per FF - and also help with the cleaning and up keep of our Training House. Please see additional attachment.

As 2023 comes to an end, the Chiefs Staff would like to sincerely thank the Fire District Commissioners, Secretary, and Treasurer for all their help and support throughout the year. We wish everyone health and success in the coming year and look forward to working with all of you.

For Chief Jorge Rodrigues and the Chiefs' Staff

Greg Santone
Assistant Chief

MILLWOOD FIRE DISTRICT

Balance Sheet

As of November 30, 2023

Nov 30, 23

ASSETS

Current Assets

Checking/Savings

A200 · Cash - Budget Operating Fund	
A200.1 · BOF Checking 4111028710	962,416.59
Total A200 · Cash - Budget Operating Fund	962,416.59
A230 · Cash - Cap RF	
A230.1 · CRF Checking 816868657	719,321.23
Total A230 · Cash - Cap RF	719,321.23
A231 · Cash - ERF	
A231.2 · ERF Checking 937110245	1,456,615.20
Total A231 · Cash - ERF	1,456,615.20
Total Checking/Savings	3,138,353.02

Other Current Assets

A200.4 · Petty Cash	175.34
Total Other Current Assets	175.34

Total Current Assets 3,138,528.36

Fixed Assets

K101 · Land	45,000.00
K101.1 · Land-New Fire House	2,317,440.59
K102 · Buildings & improvements	
K102.1 · New Fire House	14,009,516.17
K102.2 · Station 2	790,969.00
Total K102 · Buildings & improvements	14,800,485.17
K104 · Furnishings & Equipment	
K104.1 · New Fire House	289,309.50
K104.2 · Station 2	66,734.00
Total K104 · Furnishings & Equipment	356,043.50
K106 · Other fixed assets	
K106.1 · Vehicles	3,168,763.36
K106.2 · Equipment	483,310.00
Total K106 · Other fixed assets	3,652,073.36
Total Fixed Assets	21,171,042.62

Other Assets

A461 · Service Award Program Assets	
A461.2 · American Equity Annuity	42,608.95
A461.8 · Glens Falls National Bank	1,661,567.81
Total A461 · Service Award Program Assets	1,704,176.76
Total Other Assets	1,704,176.76

TOTAL ASSETS 26,013,747.74

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

24000 · Payroll Liabilities	173.73
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MILLWOOD FIRE DISTRICT

Balance Sheet

As of November 30, 2023

Nov 30, 23

Total Other Current Liabilities	<u>173.73</u>
Total Current Liabilities	173.73
Long Term Liabilities	
W628 · Bonds Payable	<u>6,275,000.00</u>
Total Long Term Liabilities	<u>6,275,000.00</u>
Total Liabilities	6,275,173.73
Equity	
32000 · Retained Earnings	963,774.56
A878.8 · Gen Retained Earnings	259,655.00
A878.9 · Fund balance - BOF	259,648.22
A878.RA · Fund balance - Cap RF	659,552.55
A878.RB · Fund balance - ERF	960,343.32
A895 · Restricted for LOSAP Program	1,704,175.86
A914 · Assigned Fund Balance	25,752.00
A917 · Unassigned Fund Balance--LOSAP	-527,280.26
K878.9 · Fund balance - Prop & Equip	21,171,043.26
W125 · Amt needed for bond refunds	-6,275,000.00
Net Income	<u>536,909.50</u>
Total Equity	<u>19,738,574.01</u>
TOTAL LIABILITIES & EQUITY	<u><u>26,013,747.74</u></u>

MILLWOOD FIRE DISTRICT
Expenses by Vendor Detail

December 2023

Type	Date	Account	Amount	Balance
5 Star Transportation Car Service LLC				
Bill	12/15/2023	A19.412 · Miscellaneous	562.76	562.76
			562.76	562.76
Total 5 Star Transportation Car Service LLC				
AAA Emergency Supply Co., Inc.				
Bill	12/11/2023	A408.42 · Gas detectors	148.00	148.00
Bill	12/15/2023	A408.4 · Equipment	300.00	448.00
			448.00	448.00
Total AAA Emergency Supply Co., Inc.				
AFDSNY				
			500.00	500.00
			500.00	500.00
Total AFDSNY				
Allclean Building Maintenance				
Bill	12/04/2023	A34.456 · Custodial Svc New Fire House	1,030.00	1,030.00
Bill	12/04/2023	A34.442 · Custodial Svc Sta 2	230.00	1,260.00
			1,260.00	1,260.00
Total Allclean Building Maintenance				
Canon Solutions America				
Bill	12/15/2023	A410.3 · Computer Hardware	1,588.00	1,588.00
			1,588.00	1,588.00
Total Canon Solutions America				
Chase Card Services				
Bill	12/01/2023	A3410 · Equipment purchases	747.02	747.02
Bill	12/01/2023	A410.4 · Computer Software	12.00	759.02
Bill	12/01/2023	A410.3 · Computer Hardware	915.95	1,674.97
Bill	12/01/2023	A19.412 · Miscellaneous	75.95	1,750.92
Bill	12/01/2023	A34.471 · Office supplies & sundry	158.97	1,909.89
			1,909.89	1,909.89
Total Chase Card Services				
Clarity Testing Services, Inc.				
Bill	12/05/2023	A34.428 · Physicals	453.00	453.00
			453.00	453.00
Total Clarity Testing Services, Inc.				
Electrohydraulic Auto and Truck Repair				
Bill	12/15/2023	A408.52 · Chief 2252	137.96	137.96
			137.96	137.96
Total Electrohydraulic Auto and Truck Repair				
Gannett Media Corp				
Bill	12/15/2023	A406 · Legal Notices	210.60	210.60
			210.60	210.60
Total Gannett Media Corp				

MILLWOOD FIRE DISTRICT
Expenses by Vendor Detail

December 2023

Type	Date	Account	Amount	Balance
Hubbinette-Cowell Associates Inc.				
Bill	12/11/2023	A34.466 · General Liability	3,870.00	3,870.00
			<u>3,870.00</u>	<u>3,870.00</u>
Total Hubbinette-Cowell Associates Inc.				
Interstate Fire & Safety Equipment Co, In				
Bill	12/05/2023	A407.80 · Inside Maint. New Fire House	601.90	601.90
Bill	12/05/2023	A34.419 · Inside Maintenance Sta 2	211.90	813.80
			<u>813.80</u>	<u>813.80</u>
Total Interstate Fire & Safety Equipment Co, In				
JP McHale Account				
Bill	12/08/2023	A34.419 · Inside Maintenance Sta 2	101.65	101.65
Bill	12/08/2023	A407.80 · Inside Maint. New Fire House	101.65	203.30
			<u>203.30</u>	<u>203.30</u>
Total JP McHale Account				
Maduras, Devin				
Bill	12/15/2023	A19.412 · Miscellaneous	100.00	100.00
			<u>100.00</u>	<u>100.00</u>
Total Maduras, Devin				
McCarthy, Diane				
Bill	12/15/2023	A19.412 · Miscellaneous	100.00	100.00
			<u>100.00</u>	<u>100.00</u>
Total McCarthy, Diane				
Mead, Kathi				
Bill	12/15/2023	A19.412 · Miscellaneous	100.00	100.00
			<u>100.00</u>	<u>100.00</u>
Total Mead, Kathi				
Metrocom Wireless				
Bill	12/11/2023	A408.48 · E248	369.97	369.97
			<u>369.97</u>	<u>369.97</u>
Total Metrocom Wireless				
MetTel Acct 0100413954				
Bill	12/01/2023	A34.439 · Phone Service	115.79	115.79
			<u>115.79</u>	<u>115.79</u>
Total MetTel Acct 0100413954				
Municipal Emergency Services (M.E.S.)				
Bill	12/11/2023	A3410 · Equipment purchases	1,538.00	1,538.00
			<u>1,538.00</u>	<u>1,538.00</u>
Total Municipal Emergency Services (M.E.S.)				
Neville Fleet Services				
Bill	12/15/2023	A19.412 · Miscellaneous	4,075.30	4,075.30
			<u>4,075.30</u>	<u>4,075.30</u>
Total Neville Fleet Services				
New York Power Authority Acct 2363579				

MILLWOOD FIRE DISTRICT
Expenses by Vendor Detail

December 2023

Type	Date	Account	Amount	Balance
Bill	12/15/2023	A34.450 · Electricity New Fire House	1,612.23	1,612.23
Bill	12/15/2023	A34.449 · Electricity Station 2	849.99	2,462.22
			<u>2,462.22</u>	<u>2,462.22</u>
Bill	12/15/2023	A34.419 · Inside Maintenance Sta 2	1,108.41	1,108.41
			<u>1,108.41</u>	<u>1,108.41</u>
Bill	12/01/2023	A34.437 · Cable On-Line Services	229.90	229.90
Bill	12/01/2023	A407.54 · Cable TV	217.94	447.84
Bill	12/01/2023	A34.439 · Phone Service	192.75	640.59
Bill	12/01/2023	A34.437 · Cable On-Line Services	105.20	745.79
			<u>745.79</u>	<u>745.79</u>
Bill	12/15/2023	A407.83 · Outside Maint. New Fire House	1,071.00	1,071.00
Bill	12/15/2023	A34.415 · Outside Maintenance Sta 2	500.00	1,571.00
			<u>1,571.00</u>	<u>1,571.00</u>
Bill	12/15/2023	A19.412 · Miscellaneous	100.00	100.00
			<u>100.00</u>	<u>100.00</u>
Bill	12/05/2023	A407.82 · Sanitation Svc New Fire House	133.97	133.97
Bill	12/05/2023	A34.417 · Sanitation Svc Sta 2	0.00	133.97
			<u>133.97</u>	<u>133.97</u>
Bill	12/01/2023	A34.438 · Cellular Service	497.80	497.80
			<u>497.80</u>	<u>497.80</u>
Bill	12/04/2023	A34.439 · Phone Service	83.43	83.43
			<u>83.43</u>	<u>83.43</u>
Bill	12/01/2023	A408.11 · diesel	704.53	704.53
Bill	12/01/2023	A408.22 · gasoline	965.77	1,670.30
			<u>1,670.30</u>	<u>1,670.30</u>

Total New York Power Authority Acct 2363579

Nicks Electric Service of NY, LLC.

Total Nicks Electric Service of NY, LLC.

Optimum

Total Optimum

Regina Landscaping Corp.

Total Regina Landscaping Corp.

Rich, Sue

Total Rich, Sue

Suburban Carting Co.

Total Suburban Carting Co.

T-Mobile

Total T-Mobile

Verizon

Total Verizon

WEX Bank

Total WEX Bank

MILLWOOD FIRE DISTRICT
Expenses by Vendor Detail

December 2023

Type	Date	Account	Amount	Balance
Check	12/11/2023	A402.2 - Training	72.68	72.68
			72.68	72.68
			<u>26,801.97</u>	<u>26,801.97</u>
		Payroll	1,560.45	1,560.45
		Payroll	1,444.90	1,444.90
		Payroll	498.69	498.69
		Payroll	727.18	727.18
			<u>31,033.19</u>	<u>31,033.19</u>

William Field

Total William Field

SUBTOTAL

Rose A Cohen

Joseph P. McConnell

Greg Santone

EFTPS

TOTAL