

Millwood Board of Fire Commissioners Meeting Minutes August 25, 2025

On August 25, 2025, the Millwood Board of Fire Commissioners held their regular monthly meeting at 7:30 PM at Millwood Station 1. Attending were Commissioners: Alan Schapiro, Anthony Olenik, Dan Puszka, Michael Wolfensohn, and Jordan Schiffman; Treasurer Vicki Gillespie; Secretary Joseph P. McConnell; Chief Jorge Rodrigues, Assistant Chief Robert McCarthy, Assistant Chief Greg Santone, and Lieutenant Tom Harris.

Chairperson Schapiro called the meeting to order.

Public Comment – None

Correspondence - None

Chief's Report (attached)

Treasurer's Report (attached)

- The Treasurer advised the Board that \$100,000.00 will be transferred from the NYClass Operating Fund account to Chase Bank Operating Fund account On August 26, 2025.

Work Session

A motion made by Commissioner Olenik, seconded by Commissioner Wolfensohn to approve July 28, 2025, Regular Meeting Minutes. All in favor

A motion was made by Commissioner Wolfensohn, seconded by Commissioner Schapiro to make the following budget adjustments. All in favor.

Transfer \$	From	To
\$162.28	A19.412 Miscellaneous	A34.460 Hydrant Fee
\$100.00	A34.428 Physicals	A34.429 Dress Uniforms

A motion was made by Commissioner Wolfensohn, seconded by Commissioner Schapiro to approve the Penflex Actuarial Services, LLC proposal to update the current LOSAP Plan document at a cost of \$1,000.00. All in favor.

A motion was made by Commissioner Puszka, seconded by Commissioner Olenik to declare the 2002 Chevrolet Silverado 2500 as surplus and approve Signal 5 to market and locate a buyer at its customary 10% commission. All in favor.

A motion was made by Commissioner Puszka, seconded by Commissioner Schiffman to approve the purchase of ten Scott 30-minute SCBA bottles at the NYS contract price of \$1,203.00 each (Total \$12,030.00) from AAA Emergency. All in favor. PO#407

A motion was made by Commissioner Puszka, seconded by Commissioner Olenik to approve the purchase of two full sets of turnout gear under NYS contract pricing at a cost not to exceed \$6,000.00 each (Total \$12,000.00) from Municipal Emergency Services, Inc (MES). All in favor. PO#408

Millwood Board of Fire Commissioners
Meeting Minutes August 25, 2025

Chief Rodrigues advised the Board that the annual Millwood Fire Department Open House will be held Sunday October 12, 2025, from 12 – 3 P.M.

Chief Santone informed the Board that the revised delivery date for the new Tanker will be June, 2026.

Lieutenant Harris updated the Board on his research to convert Station 1 and 2 phone and internet services to Verizon FIOS. He will provide the Board with a complete cost estimate at the September Board meeting.

A motion was made by Commissioner Puszka, seconded by Commissioner Wolfensohn to accept the following applications for active firefighter. All in favor.

- Chanakya Nayudu
- Ananya Paruvangada
- Dillon Thomas
- Karol Thomas

A motion was made by Commissioner Wolfensohn, Seconded by Commissioner Schiffman to enter executive session to discuss personnel matters at 8:09 PM.

A motion was made by Commissioner Wolfensohn, seconded by Commissioner Schapiro to exit executive session at 8:11 PM.

A motion made by Commissioner Wolfensohn, seconded by Commissioner Olenik to adjourn at 8:12 P.M. All in favor.

Respectively submitted,

Joseph P. McConnell
Fire District Secretary

MILLWOOD FIRE DISTRICT BoFC MEETING Chiefs Report August 25, 2025

Would the BoFC please approve the following individuals for active membership:

Chanakya Nayudu – 16 yrs old – Student at HGHS – 17 Barnes Lane

Ananya Paruvangada – 21 yrs old – recently graduated college – 53 Crow Hill Road

Dillon Thomas – 32 yrs old – works from home – 1390 Journeys End Road

Karol Thomas – 35 yrs old – former CFD member – 1390 Journeys End Road

The Committee to replace Engine 248 has been formed and our first formal meeting is scheduled for Monday evening September 1st but much progress has already been made. Committee Members: Jorge Rodrigues, Rob McCarthy, Greg Santone, Chris Raguso, Tom Harris, Jan Schwark. We will work with reputable manufactures who offer “Program Trucks” to reduce overall cost and production delays. Safety Officer Scott Stein will work with the Committee by reviewing and evaluating all safety features on the new Engine.

Would the BoFC please declare by resolution the 2002 Chevy Silverado 2500 as surplus and approve “Signal 5” to market and locate a buyer at its customary 10% commission.

Would the BoFC please approve the purchase of ten Scott 30-minute SCBA bottles at the below NYS contract pricing of \$1203.00 each = \$12,030.00 from AAA. PO # _____

Would the BoFC please approve the purchase of two full sets of turnout gear at NYS contract pricing not to exceed \$6,000.00 each = \$12,000.00 from MES. PO # _____

For the Chiefs Staff

Respectfully,

Greg Santone
Assistant Chief

MILLWOOD FIRE DISTRICT

Balance Sheet

As of July 31, 2025

	Total
Assets	
Current Assets	
Bank Accounts	
A200 Cash - Budget Operating Fund	\$ -
A200.1 BOF Checking 4111028710	\$ 152,591.14
A200.2 Chase Card	
A200.5 BOF NYCLASS Acct NY-01-2034-0001	\$ 1,440,327.64
Total for A200 Cash - Budget Operating Fund	\$ 1,592,918.78
A230 Cash - Cap RF	\$ -
A230.1 CRF Checking 816868657	
A230.5 CRF NYCLASS Acct NY-01-2034-0002	\$ 568,940.20
CRF Operating Acct 411437395	
Total for A230 Cash - Cap RF	\$ 568,940.20
A231 Cash - ERF	\$ -
A231.2 ERF Checking 937110245	
A231.5 ERF NYCLASS Acct NY-01-2034-0003	\$ 2,031,309.50
Total for A231 Cash - ERF	\$ 2,031,309.50
Total for Bank Accounts	\$ 4,193,168.48
Accounts Receivable	
Other Current Assets	
A041 Equipment for Rescue Truck	
A200.4 Petty Cash	\$ 158.57
A390 Due from Equip Res to Oper	
A392 Due to Oper Fund from ER	
A480 Prepaid Expense Insurance	
Exchange	
Total for Other Current Assets	\$ 158.57
Total for Current Assets	\$ 4,193,327.05
Fixed Assets	
Capital Current yr expenses	\$ -
Current yr- CRF	

MILLWOOD FIRE DISTRICT

Balance Sheet

As of July 31, 2025

	Total
Assets	
Total for Capital Current yr expenses	\$ -
K101.1 Land-New Fire House	\$ 2,317,440.59
K101 Land	\$ 45,000.00
K102 Buildings & improvements	\$ -
K102.1 New Fire House	\$ 14,238,018.42
K102.2 Station 2	\$ 801,469.00
Total for K102 Buildings & improvements	\$ 15,039,487.42
K104 Furnishings & Equipment	\$ -
K104.1 New Fire House	\$ 289,309.50
K104.2 Station 2	\$ 66,734.00
Total for K104 Furnishings & Equipment	\$ 356,043.50
K105 Construction in Progress	\$ -
K105.3 Cap exp legal	
K105.7 Cap exp Property acquisition	
K105.8 Cap exp Survey fees	
Total for K105 Construction in Progress	\$ -
K106 Other fixed assets	\$ -
K106.1 Vehicles	\$ 3,257,943.49
K106.12 Deposit on Vehicle	
Total for K106.1 Vehicles	\$ 3,257,943.49
K106.2 Equipment	\$ 469,925.31
K2665 Gain (loss) asset disposal	
Total for K106 Other fixed assets	\$ 3,727,868.80
K109.1 Construction in Progress-Trucks	
Total for Fixed Assets	\$ 21,485,840.31
Other Assets	
A461 Service Award Program Assets	\$ -
A461.2 American Equity Annuity	\$ 45,203.87
A461.8 Glens Falls National Bank	\$ 2,070,202.56
Total for A461 Service Award Program Assets	\$ 2,115,406.43

MILLWOOD FIRE DISTRICT

Balance Sheet

As of July 31, 2025

	Total
Assets	
K480 Prepaid Insurance	
Total for Other Assets	\$ 2,115,406.43
Total for Assets	\$ 27,794,573.79
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable	
A600 *Accounts Payable	
Total for Accounts Payable	\$ -
Credit Cards	
Other Current Liabilities	
24000 Payroll Liabilities	\$ -
CT Income Tax	
Federal Taxes (941/943/944)	
NYS Income Tax	\$ 180.11
Total for 24000 Payroll Liabilities	\$ 180.11
600 LOSAP Accounts Payable	
A101 Employee Tax Withholdings	
A600.1 Accounts payable	
A630 Due to Other Funds	
A700 Accrued Liabilities	
Direct Deposit Payable	
H630 Due to General Fund	
Total for Other Current Liabilities	\$ 180.11
Total for Current Liabilities	\$ 180.11
Long-term Liabilities	
W628 Bonds Payable	\$ 5,295,000.00
Total for Long-term Liabilities	\$ 5,295,000.00
Total for Liabilities	\$ 5,295,180.11
Equity	

MILLWOOD FIRE DISTRICT

Balance Sheet

As of July 31, 2025

	Total
Assets	
32000 Retained Earnings	\$ 1,344,608.22
Net Income	\$ 840,790.82
A806 Fund Balance-Not Spendable	\$ 22,794.00
A878.8 Gen Retained Earnings	\$ 285,407.00
A878.9 Fund balance - BOF	\$ 259,648.22
A878.RA Fund balance - Cap RF	\$ 720,114.55
A878.RB Fund balance - ERF	\$ 1,658,294.32
A895 Restricted for LOSAP Program	\$ 2,115,406.53
A914 Assigned Fund Balance	
A917 Unassigned Fund Balance--LOSAP	\$ (938,510.93)
K878.9 Fund balance - Prop & Equip	\$ 21,485,840.95
W125 Amt needed for bond refunds	\$ (5,295,000.00)
Total for Equity	\$ 22,499,393.68
Total for Liabilities and Equity	\$ 27,794,573.79

Accrual Basis Tuesday, August 05, 2025 09:12 PM GMTZ

MILLWOOD FIRE DISTRICT
Expenses by Vendor Summary
August 2025

Vendor	Total
AAA Emergency Supply Co., Inc.	3,903.75
Allclean Building Maintenance	1,560.00
Canon Solutions America	16.26
Capital Markets Advisors, LLC	1,750.00
Chase Card Services	614.44
Clarity Testing Services, Inc.	453.00
Fire Engineering	34.95
Fred A Cook, Jr. Inc	451.50
Hubbinette-Cowell Associates Inc.	73.00
JP McHale Account	219.86
Matra Motors Inc	946.12
MES	2,669.96
MetTel Acct 0100413954	120.10
Millwood Hardware	23.77
New York Power Authority Acct 2363579	3,353.12
Optimum	670.24
Ossining Lawn Mower Service Inc	420.00
Regina Landscaping Corp.	1,755.00
Suburban Carting Co.	180.85
T-Mobile	598.43
Town of New Castle	71,039.57
Verizon	353.02
WEX Bank	1,216.13
Subtotal A?P	\$92,423.07

Payroll

Vicki Gillespie	\$2,822.74
Joseph McConnell	\$1,373.59
Greg Santone	\$535.63
IRS Aug Payroll	\$937.37

MILLWOOD FIRE DISTRICT
Expenses by Vendor Summary
August 2025

Vendor	Total
Total Payroll	\$5,669.33
Total Claims for Approval 25 August 2025	\$98,092.40

Accrual Basis Friday, August 22, 2025 09:42 PM GMTZ