

Millwood Board of Fire Commissioners  
Meeting Minutes August 23<sup>rd</sup>, 2021

On August 23, 2021 the Millwood Board of Fire Commissioners held their regular monthly meeting at 7:30 PM in Millwood Station 1. Attending were Commissioners: Alan Schapiro, Anthony Olenik, Dan Puszka, Michael Wolfensohn and Jordan Schiffman; Treasurer Rose Cohen, Chiefs Raguso, Rodrigues, McCarthy and Captain Greg Santone.

Chairman Schapiro called the meeting to order.

### **Public Comment**

Douglas Mead, Sr. requested the Board to reconsider awarding him his 2019 LOSAP points. The Board sympathized with Mr. Mead's request but advised him under the law a firefighter annual award cannot be changed past the 30 days public notification period.

**Chiefs Report** (attached)

**Treasurer's Report** (attached)

### **Work Session**

A motion was made by Commissioner Wolfensohn to correct the July 26, 2021 Regular Meeting Minutes by adding the approval of the 2020 Financials and Board Report, seconded by Commissioner Olenik.

A motion was made by Commissioner Olenik to accept the July 26, 2021 Regular Meeting Minutes, seconded by Commissioner Schiffman. All in favor.

The Board requested the Secretary contract the Town of New Castle Water Department for the latest hydrant report and status of the computer modeling for hydrant testing.

The Board requested the Secretary send a letter to the Commissioner of Westchester Department Emergency Services to reconsider its decision not to provide upgraded radios for Station 2 base station and the two utility vehicles.

Commissioner Wolfensohn outlined the Town of New Castles plans for the 9-11 Memorial and thanked Chief Raguso and Captain Santone for coordinating the event material.

A motion was made by Commissioner Puszka, seconded by Commissioner Wolfensohn to purchase under Westchester County contract from Motorola/Metro-Com a Station 2 base radio station and radios for the two utility vehicles at a total cost of \$20,568.29. All in favor. PO# 323

The Board discussed installing shades in the Station 1 gym. A decision was tabled pending an estimate for installing the units.

A motion was made by Commissioner Puszka, seconded by Commissioner Olenik to accept Joshua Hametz application for firefighter. All in favor.

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Commissioner Wolfensohn made a motion to adjourn, seconded by Commissioner Schapiro. All in favor. The time 8:31 PM.

Respectively submitted,

Joseph P. McConnell  
District Secretary

MILLWOOD FIRE DISTRICT  
**Balance Sheet**  
As of July 31, 2021  
Jul 31, 21

**ASSETS**

Current Assets

Checking/Savings

A200 · Cash - Budget Operating Fund	
A200.1 · BOF Checking 4111028710	1,407,585.58
Total A200 · Cash - Budget Operating Fund	1,407,585.58
A230 · Cash - Cap RF	
A230.1 · CRF Checking 816868657	609,475.85
Total A230 · Cash - Cap RF	609,475.85
A231 · Cash - ERF	
A231.2 · ERF Checking 937110245	560,269.28
Total A231 · Cash - ERF	560,269.28
Total Checking/Savings	2,577,330.71

Other Current Assets

A200.4 · Petty Cash	250.00
Total Other Current Assets	250.00

Total Current Assets 2,577,580.71

Fixed Assets

K101 · Land	45,000.00
K101.1 · Land-New Fire House	2,317,440.59
K102 · Buildings & improvements	
K102.1 · New Fire House	14,009,516.17
K102.2 · Station 2	780,613.00
Total K102 · Buildings & improvements	14,790,129.17
K104 · Furnishings & Equipment	
K104.1 · New Fire House	289,309.50
K104.2 · Station 2	59,496.00
Total K104 · Furnishings & Equipment	348,805.50
K106 · Other fixed assets	
K106.1 · Vehicles	3,116,787.86
K106.2 · Equipment	448,828.00
Total K106 · Other fixed assets	3,565,615.86

Total Fixed Assets 21,066,991.12

Other Assets

A461 · Service Award Program Assets	
A461.2 · American Equity Annuity	40,163.01
A461.8 · Glens Falls National Bank	1,789,590.48
Total A461 · Service Award Program Assets	1,829,753.49

Total Other Assets 1,829,753.49

**TOTAL ASSETS 25,474,325.32**

**LIABILITIES & EQUITY**

Liabilities

Current Liabilities

Other Current Liabilities

24000 · Payroll Liabilities	87.63
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MILLWOOD FIRE DISTRICT

Balance Sheet

As of July 31, 2021

Jul 31, 21

600 · LOSAP Accounts Payable	8,500.00
Total Other Current Liabilities	8,587.63
Total Current Liabilities	8,587.63
Long Term Liabilities	
W628 · Bonds Payable	7,230,000.00
Total Long Term Liabilities	7,230,000.00
Total Liabilities	7,238,587.63
Equity	
32000 · Retained Earnings	232,591.02
A878.9 · Fund balance - BOF	259,648.22
A878.RA · Fund balance - Cap RF	559,059.55
A878.RB · Fund balance - ERF	901,537.32
A895 · Restricted for LOSAP Program	1,821,252.63
A917 · Unassigned Fund Balance--LOSAP	-199,654.03
K878.9 · Fund balance - Prop & Equip	21,066,992.76
W125 · Amt needed for bond refunds	-7,230,000.00
Net Income	824,310.22
Total Equity	18,235,737.69
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>25,474,325.32</b>

## MILLWOOD FIRE DISTRICT Expenses by Vendor Detail

August 2021

	Type	Date	Account	Amount	Balance
<b>Allclean Building Maintenance</b>					
	Bill	08/02/2021	A34.456 · Custodial Svc New Fire House	1,070.00	1,070.00
	Bill	08/02/2021	A34.442 · Custodial Svc Sta 2	237.50	1,307.50
Total Allclean Building Maintenance				<u>1,307.50</u>	<u>1,307.50</u>
<b>Chase Card Services</b>					
	Bill	08/02/2021	A19.412 · Miscellaneous	49.91	49.91
	Bill	08/02/2021	A3410 · Equipment purchases	-20.93	28.98
	Bill	08/02/2021	A410.4 · Computer Software	4.00	32.98
	Bill	08/02/2021	A34.471 · Office supplies & sundry	55.00	87.98
Total Chase Card Services				<u>87.98</u>	<u>87.98</u>
<b>Clean Air Company Inc</b>					
	Bill	08/06/2021	A34.419 · Inside Maintenance Sta 2	760.78	760.78
Total Clean Air Company Inc				<u>760.78</u>	<u>760.78</u>
<b>Crown Trophy</b>					
	Bill	08/16/2021	A19.412 · Miscellaneous	98.95	98.95
Total Crown Trophy				<u>98.95</u>	<u>98.95</u>
<b>D.P. Wolff Inc.</b>					
	Bill	08/06/2021	A407.80 · Inside Maint. New Fire House	1,099.05	1,099.05
	Bill	08/06/2021	A34.419 · Inside Maintenance Sta 2	0.00	1,099.05
Total D.P. Wolff Inc.				<u>1,099.05</u>	<u>1,099.05</u>
<b>Hopewell Fire Apparatus Service Co.</b>					
	Bill	08/16/2021	A408.50 · L52	393.74	393.74
Total Hopewell Fire Apparatus Service Co.				<u>393.74</u>	<u>393.74</u>
<b>Interstate Fire &amp; Safety Equipment Co, In</b>					
	Bill	08/16/2021	A407.80 · Inside Maint. New Fire House	874.80	874.80
Total Interstate Fire & Safety Equipment Co, In				<u>874.80</u>	<u>874.80</u>
<b>JP McHale Account</b>					
	Bill	08/09/2021	A34.419 · Inside Maintenance Sta 2	59.74	59.74
	Bill	08/09/2021	A407.80 · Inside Maint. New Fire House	68.25	127.99
Total JP McHale Account				<u>127.99</u>	<u>127.99</u>
<b>Lantegrity Consulting Group</b>					
	Bill	08/16/2021	A34.480 · Consultants	375.00	375.00
Total Lantegrity Consulting Group				<u>375.00</u>	<u>375.00</u>

## MILLWOOD FIRE DISTRICT Expenses by Vendor Detail

August 2021

	Type	Date	Account	Amount	Balance
<b>Matra Motors Inc</b>					
	Bill	08/16/2021	A408.53 · Chief 2253	853.20	853.20
Total Matra Motors Inc				853.20	853.20
<b>Metrocom Wireless</b>					
	Bill	08/16/2021	A408.3 · Radio Maintenance	270.00	270.00
Total Metrocom Wireless				270.00	270.00
<b>MetTel Acct 0100413954</b>					
	Bill	08/02/2021	A34.439 · Phone Service	81.35	81.35
Total MetTel Acct 0100413954				81.35	81.35
<b>Millwood Hardware</b>					
	Bill	08/09/2021	A34.443 · Maintenance Supplies	37.98	37.98
Total Millwood Hardware				37.98	37.98
<b>Montrose Beer &amp; Soda</b>					
	Bill	08/02/2021	A19.412 · Miscellaneous	92.00	92.00
Total Montrose Beer & Soda				92.00	92.00
<b>Municipal Emergency Services (M.E.S.)</b>					
	Bill	08/16/2021	A3410 · Equipment purchases	1,054.14	1,054.14
Total Municipal Emergency Services (M.E.S.)				1,054.14	1,054.14
<b>New York Power Authority Acct 2363579</b>					
	Bill	08/09/2021	A34.450 · Electricity New Fire House	2,103.73	2,103.73
	Bill	08/09/2021	A34.449 · Electricity Station 2	407.72	2,511.45
Total New York Power Authority Acct 2363579				2,511.45	2,511.45
<b>NFPA</b>					
	Bill	08/02/2021	A34.477 · Association Dues	175.00	175.00
Total NFPA				175.00	175.00
<b>NYS Dep. of Environmental Cons.</b>					
	Bill	08/16/2021	A19.412 · Miscellaneous	110.00	110.00
Total NYS Dep. of Environmental Cons.				110.00	110.00
<b>Optimum</b>					
	Bill	08/02/2021	A407.54 · Cable TV	194.40	194.40
	Bill	08/02/2021	A34.437 · Cable On-Line Services	223.88	418.28
	Bill	08/02/2021	A34.439 · Phone Service	234.18	652.46
	Bill	08/02/2021	A34.437 · Cable On-Line Services	105.72	758.18

## MILLWOOD FIRE DISTRICT Expenses by Vendor Detail

August 2021

	Type	Date	Account	Amount	Balance
Total Optimum				758.18	758.18
<b>Peak Power Systems</b>					
	Bill	08/16/2021	A407.79 · house generators	590.00	590.00
Total Peak Power Systems				590.00	590.00
<b>Rescuestuff Inc</b>					
	Bill	08/16/2021	A34.429 · Dress Uniforms	114.00	114.00
Total Rescuestuff Inc				114.00	114.00
<b>RFC Emergency Lighting</b>					
	Bill	08/02/2021	A408.15 · T15	933.47	933.47
	Bill	08/02/2021	A408.52 · Chief 2252	0.00	933.47
	Bill	08/02/2021	A408.53 · Chief 2253	0.00	933.47
	Bill	08/02/2021	A408.55 · U145	0.00	933.47
	Bill	08/02/2021	A408.47 · E247	0.00	933.47
Total RFC Emergency Lighting				933.47	933.47
<b>Sprint</b>					
	Bill	08/02/2021	A34.438 · Cellular Service	411.18	411.18
Total Sprint				411.18	411.18
<b>Suburban Carting Co.</b>					
	Bill	08/09/2021	A407.82 · Sanitation Svc New Fire House	128.21	128.21
	Bill	08/09/2021	A34.417 · Sanitation Svc Sta 2	0.00	128.21
Total Suburban Carting Co.				128.21	128.21
<b>Tarrytown Vets Drum and Bugle Corps</b>					
	Bill	08/02/2021	A19.412 · Miscellaneous	1,500.00	1,500.00
Total Tarrytown Vets Drum and Bugle Corps				1,500.00	1,500.00
<b>Town of New Castle</b>					
	Bill	08/02/2021	A34.460 · Hydrant fee	68,059.60	68,059.60
Total Town of New Castle				68,059.60	68,059.60
<b>Verizon</b>					
	Bill	08/02/2021	A34.439 · Phone Service	75.19	75.19
Total Verizon				75.19	75.19
<b>WEX Bank</b>					
	Bill	08/02/2021	A408.11 · diesel	398.70	398.70
	Bill	08/02/2021	A408.22 · gasoline	1,288.88	1,687.58

## MILLWOOD FIRE DISTRICT Expenses by Vendor Detail

August 2021

Type	Date	Account	Amount	Balance
Total WEX Bank			1,687.58	1,687.58
<b>SUBTOTAL</b>			<b><u>84,568.32</u></b>	<b><u>84,568.32</u></b>
Rose Cohen		Payroll	1,316.39	1,316.39
Joseph P. McConnell		Payroll	711.09	711.09
Greg Santone		Payroll	461.75	461.75
EFTPS		Payroll	470.52	470.52
<b>TOTAL</b>			<b><u><u>87,528.07</u></u></b>	<b><u><u>87,528.07</u></u></b>



**MILLWOOD FIRE DISTRICT BoFC MEETING Chiefs Report August 23<sup>rd</sup> 2021**

The IMA with Westchester County provided for the replacement of most of the Trunking Radios needed for the transition to the new County wide Radio Operating System at no cost to Fire District. Unfortunately, as discussed earlier, it did not include our two utilities and Station 2's base station. We will need to arrange for this work at our own expense. On County contract pricing from Motorola / Metro-Com it will be \$20,568.29 PO # \_\_\_\_\_

Having finalized the specifications for the new Tanker Apparatus with Fire District Consultant Tom Shand, the Committee would like the BoFC to initiate the steps necessary to establish the funding, put the specifications out to bid and formulate the required permissive referendum.

Would the BoFC please approve Joshua Hametz for active membership. He was voted in by the Fire Company on 8/17.

For Chief Chris Raguso,

*Greg Santone*  
Captain / CA