

Millwood Board of Fire Commissioners
Meeting Minutes April 27th, 2020

On April 27th, 2020 the Millwood Board of Fire Commissioners held their regular monthly meeting at 7:30 pm via video. Present at the meeting were Commissioners: Alan Schapiro, Anthony Olenik, Dan Puszka, Michael Wolfensohn and Jordan Schiffman; Secretary Joseph McConnell, Treasurer Rose Cohen, Chief Nestro, Asst. Chief Raguso, Asst. Chief McCarthy and Chief's Aid Greg Santone.

Chairman Schapiro called the meeting to order.

Public Comment

No public comments.

Attending the meeting were: Town Councilman Jason Lichtenthal; Jeff Goliber and Michael G. Mihaly of the Glens Falls National Bank

Chief's Report (attached)

Treasurer's Report (attached)

Work Session

A motion was made by Commissioner Puszka to accept the March 23rd, 2020 Regular Meeting Minutes, the motion was seconded by Commissioner Schiffman. All in favor

A motion was made by Commissioner Wolfensohn to accept the April 9th, 2020 Special Meeting Minutes, the motion was seconded by Commissioner Schiffman. All in favor

The Board discussed the LOSAP investment portfolio performance with Michael Mihaly and Jeff Goliber of the Glens Falls National Bank who oversee the fund.

The Board discussed with the Chief staff the measures being taken to maintain firefighter LOSAP points qualification during the pandemic.

A motion was made by Commissioner Olenik, seconded by Commissioner Wolfensohn authorizing D.P. Wolff to replace Station 1 HVAC parts at a cost of \$1,600.00. All in favor.

A motion was made by Commissioner Puszka to purchase under NYS contract fire hose (three 25' x 5", three 50' x 5", six 100' x 5", 50 x 3") at a total cost of \$6,713.00. Seconded by Commissioner Olenik. All in favor. PO # 279

A motion was made by Commissioner Puszka to have the apparatus weighted at a cost not to exceed \$1,200.00. Seconded by Commissioner Olenik. All in favor. PO # 280

Commissioner Wolfensohn made a motion to adjourn. Seconded by Chairman Schapiro. All in favor. The time 8:25 PM.

Joseph P. McConnell
District Secretary

MILLWOOD FIRE DISTRICT
Expenses by Vendor Detail

April 2020

Type	Date	Account	Amount	Balance
AAA Emergency Supply Co., Inc.				
Bill	04/14/2020	A408.42 · Gas detectors	261.00	261.00
Bill	04/14/2020	A3410 · Equipment purchases	1,053.00	1,314.00
			<u>1,314.00</u>	<u>1,314.00</u>
Total AAA Emergency Supply Co., Inc.				
All State Air Control				
Bill	04/24/2020	A407.80 · Inside Maint. New Fire House	595.00	595.00
			<u>595.00</u>	<u>595.00</u>
Total All State Air Control				
Aliclean Building Maintenance				
Bill	04/14/2020	A34.456 · Custodial Svc New Fire House	1,090.00	1,090.00
Bill	04/14/2020	A34.442 · Custodial Svc Sta 2	214.00	1,304.00
			<u>1,304.00</u>	<u>1,304.00</u>
Total Aliclean Building Maintenance				
Almeida Oil Co.				
Bill	04/07/2020	A34.451 · Heating Oil New Fire House	3,215.07	3,215.07
			<u>3,215.07</u>	<u>3,215.07</u>
Total Almeida Oil Co.				
American Recycling Technologies, Inc				
Deposit	04/10/2020	A2410 · Rentals	-200.00	-200.00
			<u>-200.00</u>	<u>-200.00</u>
Total American Recycling Technologies, Inc				
Chase Card Services				
Bill	04/07/2020	A19.412 · Miscellaneous	26.94	26.94
Bill	04/07/2020	A410.4 · Computer Software	4.00	30.94
			<u>30.94</u>	<u>30.94</u>
Total Chase Card Services				
Christina Papes, Rcvr of Taxes				
Bill	04/07/2020	A34.454 · Water Usage New House	959.11	959.11
Bill	04/07/2020	A34.453 · Water usage Sta 2	347.14	1,306.25
			<u>1,306.25</u>	<u>1,306.25</u>
Total Christina Papes, Rcvr of Taxes				
Crown Trophy				
Bill	04/14/2020	A19.412 · Miscellaneous	42.50	42.50
			<u>42.50</u>	<u>42.50</u>
Total Crown Trophy				
D.P. Wolff Inc.				
Bill	04/07/2020	A407.80 · Inside Maint. New Fire House	2,456.25	2,456.25
Bill	04/07/2020	A34.419 · Inside Maintenance Sta 2	885.00	3,341.25
			<u>885.00</u>	<u>3,341.25</u>
			<u>3,341.25</u>	<u>3,341.25</u>
Total D.P. Wolff Inc.				
Dutchess Overhead Doors, Inc				

MILLWOOD FIRE DISTRICT
Expenses by Vendor Detail

April 2020

Type	Date	Account	Amount	Balance
Bill	04/07/2020	A407.80 · Inside Maint. New Fire House	739.00	739.00
Bill	04/07/2020	A34.419 · Inside Maintenance Sta 2	704.00	1,443.00
Bill	04/14/2020	A34.419 · Inside Maintenance Sta 2	619.00	2,062.00
			<u>2,062.00</u>	<u>2,062.00</u>
Total Dutchess Overhead Doors, Inc				
Fail Safe Testing, Inc.				
Bill	04/17/2020	A408.40 · testing	4,572.85	4,572.85
			<u>4,572.85</u>	<u>4,572.85</u>
Total Fail Safe Testing, Inc.				
First Responder Warning Systems LLC				
Bill	04/07/2020	A408.51 · Chief 2251	285.00	285.00
			<u>285.00</u>	<u>285.00</u>
Total First Responder Warning Systems LLC				
Hubbinette-Cowell Associates Inc.				
Bill	04/21/2020	A34.466 · General Liability	2,455.00	2,455.00
			<u>2,455.00</u>	<u>2,455.00</u>
Total Hubbinette-Cowell Associates Inc.				
JP McHale Account				
Bill	04/07/2020	A34.419 · Inside Maintenance Sta 2	58.00	58.00
Bill	04/07/2020	A407.80 · Inside Maint. New Fire House	65.00	123.00
			<u>123.00</u>	<u>123.00</u>
Total JP McHale Account				
Lantegrity Consulting Group				
Bill	04/07/2020	A410.3 · Computer Hardware	158.00	158.00
			<u>158.00</u>	<u>158.00</u>
Total Lantegrity Consulting Group				
Metrocom Wireless				
Bill	04/17/2020	A3420 · Fire Equip Purchased From ERF	5,960.00	5,960.00
			<u>5,960.00</u>	<u>5,960.00</u>
Total Metrocom Wireless				
MetTel Acct 0100413954				
Bill	04/01/2020	A34.439 · Phone Service	73.01	73.01
			<u>73.01</u>	<u>73.01</u>
Total MetTel Acct 0100413954				
Millwood Hardware				
Bill	04/07/2020	A19.412 · Miscellaneous	251.46	251.46
			<u>251.46</u>	<u>251.46</u>
Total Millwood Hardware				
Motorola				
Bill	04/21/2020	A3420 · Fire Equip Purchased From ERF	10,935.00	10,935.00
			<u>10,935.00</u>	<u>10,935.00</u>
Total Motorola				
Municipal Emergency Services (M.E.S.)				

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Type	Date	Account	Amount	Balance
Bill	04/14/2020	A3410.1 · Turnout gear	641.31	641.31
Bill	04/14/2020	A3410 · Equipment purchases	1,316.83	1,958.14
Bill	04/21/2020	A3410 · Equipment purchases	258.03	2,216.17
Bill	04/21/2020	A3410.1 · Turnout gear	740.54	2,956.71
Bill	04/21/2020	A408.41 · Air Compressors	1,612.32	4,569.03
			<u>4,569.03</u>	<u>4,569.03</u>
Total Municipal Emergency Services (M.E.S.)				
New Castle-Stanwood Water District				
Bill	04/07/2020	A34.453 · Water usage Sta 2	56.00	56.00
Bill	04/21/2020	A34.454 · Water Usage New House	33.60	89.60
Bill	04/21/2020	A34.454 · Water Usage New House	33.60	123.20
			<u>123.20</u>	<u>123.20</u>
Total New Castle-Stanwood Water District				
New York Power Authority Acct 2363579				
Bill	04/10/2020	A34.450 · Electricity New Fire House	1,209.37	1,209.37
Bill	04/10/2020	A34.449 · Electricity Station 2	263.66	1,473.03
			<u>1,473.03</u>	<u>1,473.03</u>
Total New York Power Authority Acct 2363579				
Optimum				
Bill	04/01/2020	A34.439 · Phone Service	247.93	247.93
Bill	04/01/2020	A407.54 · Cable TV	178.36	426.29
Bill	04/01/2020	A34.437 · Cable On-Line Services	223.88	650.17
Bill	04/01/2020	A34.437 · Cable On-Line Services	105.72	755.89
			<u>755.89</u>	<u>755.89</u>
Total Optimum				
Otis Elevator Company				
Bill	04/21/2020	A407.80 · Inside Maint. New Fire House	1,440.06	1,440.06
			<u>1,440.06</u>	<u>1,440.06</u>
Total Otis Elevator Company				
Paraco Gas Corporation				
Bill	04/14/2020	A407.23 · Propane	93.13	93.13
			<u>93.13</u>	<u>93.13</u>
Total Paraco Gas Corporation				
Partners In Safety, Inc.				
Bill	04/24/2020	A34.428 · Physicals	305.00	305.00
			<u>305.00</u>	<u>305.00</u>
Total Partners In Safety, Inc.				
Quality Elevator Inspection				
Bill	04/21/2020	A407.80 · Inside Maint. New Fire House	325.00	325.00
			<u>325.00</u>	<u>325.00</u>
Total Quality Elevator Inspection				

MILLWOOD FIRE DISTRICT
Expenses by Vendor Detail

April 2020

Type	Date	Account	Amount	Balance
Raguso, Christopher				
Check	04/17/2020	A408.53 · Chief 2253	359.85	359.85
Check	04/24/2020	A407.80 · Inside Maint. New Fire House	228.30	588.15
			588.15	588.15
Total Raguso, Christopher				
RFC Emergency Lighting				
Bill	04/17/2020	A408.51 · Chief 2251	30.00	30.00
Bill	04/17/2020	A408.52 · Chief 2252	30.00	60.00
Bill	04/17/2020	A408.53 · Chief 2253	30.00	90.00
Bill	04/17/2020	A408.55 · U145	30.00	120.00
Bill	04/17/2020	A408.47 · E247	10.00	130.00
			130.00	130.00
Total RFC Emergency Lighting				
Santone, Greg				
Check	04/17/2020	A34.471 · Office supplies & sundry	2.40	2.40
Check	04/17/2020	A19.412 · Miscellaneous	397.01	399.41
			399.41	399.41
Total Santone, Greg				
Schapiro, Alan				
Check	04/10/2020	A410.4 · Computer Software	14.99	14.99
			14.99	14.99
Total Schapiro, Alan				
Sprint				
Bill	04/02/2020	A34.438 · Cellular Service	276.25	276.25
			276.25	276.25
Total Sprint				
Staples Credit Plan				
Bill	04/21/2020	A34.471 · Office supplies & sundry	394.98	394.98
			394.98	394.98
Total Staples Credit Plan				
Suburban Carting Co.				
Bill	04/14/2020	A407.82 · Sanitation Svc New Fire House	128.21	128.21
Bill	04/14/2020	A34.417 · Sanitation Svc Sta 2	31.45	159.66
			159.66	159.66
Total Suburban Carting Co.				
Verizon				
Bill	04/02/2020	A34.439 · Phone Service	68.68	68.68
			68.68	68.68
Total Verizon				
WEX Bank				
Bill	04/02/2020	A408.11 · diesel	323.86	323.86

MILLWOOD FIRE DISTRICT
Expenses by Vendor Detail

April 2020

Type	Date	Account	Amount	Balance
Bill	04/02/2020	A408.22 · gasoline	718.93	1,042.79
			1,042.79	1,042.79
			49,983.58	49,983.58
		Payroll	1,384.30	1,384.30
		Payroll	1,081.16	1,081.16
		Payroll	461.75	461.75
		Payroll	577.98	577.98
			53,488.77	53,488.77

Total WEX Bank

SUBTOTAL

Rose A Cohen

Joseph P. McConnell

Greg Santone

EFTPS

TOTAL

MILLWOOD FIRE DISTRICT
Balance Sheet
As of March 31, 2020
Mar 31, 20

ASSETS

Current Assets

Checking/Savings

A200 · Cash - Budget Operating Fund

A200.1 · BOF Checking 4111028710 400,440.28

Total A200 · Cash - Budget Operating Fund 400,440.28

A230 · Cash - Cap RF

A230.1 · CRF Checking 816868657 559,239.76

Total A230 · Cash - Cap RF 559,239.76

A231 · Cash - ERF

A231.2 · ERF Checking 937110245 196,476.47

Total A231 · Cash - ERF 196,476.47

Total Checking/Savings 1,156,156.51

Total Current Assets 1,156,156.51

Fixed Assets

K101 · Land 45,000.00

K101.1 · Land-New Fire House 2,317,440.59

K102 · Buildings & improvements

K102.1 · New Fire House 14,009,516.17

K102.2 · Station 2 780,613.00

Total K102 · Buildings & improvements 14,790,129.17

K104 · Furnishings & Equipment

K104.1 · New Fire House 289,309.50

K104.2 · Station 2 59,496.00

Total K104 · Furnishings & Equipment 348,805.50

K106 · Other fixed assets

K106.1 · Vehicles 2,673,608.36

K106.2 · Equipment 409,941.00

Total K106 · Other fixed assets 3,083,549.36

K109.1 · Construction in Progress-Trucks 57,544.00

Total Fixed Assets 20,642,468.62

Other Assets

TA · LOSAP

TA461.2 · American Equity Annuity 38,992.69

TA461.8 · Glens Falls NB Cash 143,157.75

TA461.9 · Glens Falls NB Invest. at MV 1,454,027.37

Total TA · LOSAP 1,636,177.81

Total Other Assets 1,636,177.81

TOTAL ASSETS 23,434,802.94

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

24000 · Payroll Liabilities 213.10

Total Other Current Liabilities 213.10

MILLWOOD FIRE DISTRICT

Balance Sheet

As of March 31, 2020

Mar 31, 20

Total Current Liabilities	<u>213.10</u>
Long Term Liabilities	
W628 · Bonds Payable	7,910,000.00
Total Long Term Liabilities	<u>7,910,000.00</u>
Total Liabilities	<u>7,910,213.10</u>
Equity	
32000 · Retained Earnings	601,532.19
A878.9 · Fund balance - BOF	624,380.22
A878.RA · Fund balance - Cap RF	259,520.55
A878.RB · Fund balance - ERF	344,012.32
H909 · Fund Balance - Cap Bldg. Fund	104,767.67
K878.9 · Fund balance - Prop & Equip	20,642,470.26
TA881.5 · Fund Balance Pension Trust Fund	1,636,177.60
W125 · Amt needed for bond refunds	-7,910,000.00
Net Income	<u>-778,270.97</u>
Total Equity	<u>15,524,589.84</u>
TOTAL LIABILITIES & EQUITY	<u><u>23,434,802.94</u></u>

MILLWOOD FIRE DISTRICT BoFC MEETING Chiefs Report April 27th , 2020

The new Engine 247 is in service and doing well. When the COVID environment stabilizes Bulldog Fire Apparatus will send a technician to complete a small punch list and Forest Hill will complete the lettering and striping.

The Chiefs received a letter from Ossining EMS. While not directly asking for a donation it does mention the extraordinary expenses being incurred while operating in this COVID environment. They have also helped with disinfecting our apparatus and facilities and donated some PPE equipment. Could the Fire District help \$\$\$ in any way?

As a result of the annual hose testing and some additional hose needed for the new Engine, the Chiefs would like to purchase the following Key Hose on NYS contract pricing from AAA.

Three - 25' x 5" = \$578.00
Three - 50' x 5" = \$1185.00
Six - 100' x 5" = \$3492.00
Six - 50' x 3" = \$1458.00

Total : = \$6713.00 PO # _____

We have to weigh the new Engine for its first time. As the rest of our Apparatus have not been weighed in almost 3 years, we would like to do all or our apparatus at a cost not to exceed \$1200.00 PO# _____

For Chief Frank Nestro,

Greg Santone
LT / CA / TO