

Millwood Board of Fire Commissioners  
Meeting Minutes April 26<sup>th</sup>, 2021

On April 26, 2021 the Millwood Board of Fire Commissioners held their regular monthly meeting at 7:30 PM in Millwood Station 1. Attending were Commissioners: Alan Schapiro, Anthony Olenik, Dan Puszka, Michael Wolfensohn and Jordan Schiffman; Secretary Joseph McConnell, Treasurer Rose Cohen, Chiefs Raguso, Rodrigues, McCarthy, Captain Greg Santone.

Chairman Schapiro called the meeting to order.

**Public Comment**

No public comment.

**Chief's Report** (attached)

**Treasurer's Report** (attached)

A motion was made by Commissioner Wolfensohn, seconded by Commissioner Olenik to pay the April \$45,399.51 expenses.

**Work Session**

A motion was made by Commissioner Olenik to accept the March 22, 2021 Regular Meeting Minutes, seconded by Commissioner Schiffman. All in favor.

A motion was made by Commissioner Olenik to accept the March 26, 2021 Special Meeting Minutes, seconded by Commissioner Schiffman. All in favor except Commissioner Puszka who abstained.

A motion was made by Commissioner Olenik to accept the April 8, 2021 Special Meeting Minutes, seconded by Commissioner Wolfensohn. All in favor except Commissioner Wolfensohn who abstained.

A motion was made by Commissioner Schapiro and seconded by Commissioner Olenik to accept the Length of Service Award Program (LOSAP) points for 2020.

Chairman Schapiro           Yea

Commissioner Olenik       Yea

Commissioner Puszka       Yea

Commissioner Wolfensohn   Yea

Commissioner Schiffman    Yea

All in favor

The Board requested Captain Santone and Secretary McConnell to survey the LOSAP monthly dollar contributions made by neighboring fire districts.

The Board reviewed proposals for repairing the Station 1 bay ramp and rear parking lot from Vista Landscaping \$6,500.00, Louis Rinaldi Inc. \$6,700.00 and Pat Paving \$ 7,120.00.

A motion was made by Commissioner Schapiro, seconded by Commissioner Wolfensohn to hire Louis Rinaldi, Inc. for the Station 1 ramp and parking lot repair at cost of \$6,700.00 based on prior work performance. All in favor.

A motion was made by Commissioner Puszka, seconded by Commissioner Wolfensohn to purchase one battery operated sawzall for Rescue 36 at a price not to exceed \$400.00. All in favor. PO# 319

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A motion was made by Commissioner Puszka, seconded by Commissioner Wolfensohn to accept Neel Roy and Daniel Dolch applications for Junior Corp Memberships. All in favor.

A motion was made by Commissioner Puszka, seconded by Commissioner Olenik to accept Joshua Howard's application for firefighter. All in favor.

A motion was made by Commissioner Olenik, seconded by Commissioner Wolfensohn to enter into executive session to discuss personnel matters at 8:00 PM. All in favor.

A motion was made by Commissioner Wolfensohn, seconded Commissioner Olenik to exit executive session at 8:23 PM. All in favor.

The Board requested the Secretary to solicit an opinion from the Fire District's Attorney regarding it's liability should it not have a COVID-19 vaccination policy for the Fire Company members and a firefighter infects someone.

Commissioner Wolfensohn made a motion to adjourn, seconded by Commissioner Schapiro. All in favor. The time 8:25 PM.

Respectively submitted,

Joseph P. McConnell  
District Secretary

# MILLWOOD FIRE DISTRICT

## Balance Sheet

As of March 31, 2021

Mar 31, 21

### ASSETS

#### Current Assets

##### Checking/Savings

A200 · Cash - Budget Operating Fund	
A200.1 · BOF Checking 4111028710	387,814.20
Total A200 · Cash - Budget Operating Fund	387,814.20
A230 · Cash - Cap RF	
A230.1 · CRF Checking 816868657	609,414.89
Total A230 · Cash - Cap RF	609,414.89
A231 · Cash - ERF	
A231.2 · ERF Checking 937110245	560,213.24
Total A231 · Cash - ERF	560,213.24
Total Checking/Savings	1,557,442.33

##### Other Current Assets

A200.4 · Petty Cash	250.00
Total Other Current Assets	250.00

Total Current Assets 1,557,692.33

#### Fixed Assets

K101 · Land	45,000.00
K101.1 · Land-New Fire House	2,317,440.59
K102 · Buildings & improvements	
K102.1 · New Fire House	14,009,516.17
K102.2 · Station 2	780,613.00
Total K102 · Buildings & improvements	14,790,129.17
K104 · Furnishings & Equipment	
K104.1 · New Fire House	289,309.50
K104.2 · Station 2	59,496.00
Total K104 · Furnishings & Equipment	348,805.50
K106 · Other fixed assets	
K106.1 · Vehicles	3,138,342.86
K106.2 · Equipment	413,823.00
Total K106 · Other fixed assets	3,552,165.86

Total Fixed Assets 21,053,541.12

#### Other Assets

A461 · Service Award Program Assets	
A461.2 · American Equity Annuity	40,163.01
A461.8 · Glens Falls National Bank	1,789,590.48
Total A461 · Service Award Program Assets	1,829,753.49
K480 · Prepaid Insurance	8,080.00

Total Other Assets 1,837,833.49

**TOTAL ASSETS 24,449,066.94**

### LIABILITIES & EQUITY

#### Liabilities

##### Current Liabilities

Accounts Payable

# MILLWOOD FIRE DISTRICT

## Balance Sheet

As of March 31, 2021

Mar 31, 21

A600 · *Accounts Payable	1,854.64
<b>Total Accounts Payable</b>	<b>1,854.64</b>
<b>Other Current Liabilities</b>	
24000 · Payroll Liabilities	455.85
600 · LOSAP Accounts Payable	2,500.65
<b>Total Other Current Liabilities</b>	<b>2,956.50</b>
<b>Total Current Liabilities</b>	<b>4,811.14</b>
<b>Long Term Liabilities</b>	
W628 · Bonds Payable	7,555,000.00
<b>Total Long Term Liabilities</b>	<b>7,555,000.00</b>
<b>Total Liabilities</b>	<b>7,559,811.14</b>
<b>Equity</b>	
32000 · Retained Earnings	634,233.70
A806 · Fund Balance-Not Spendable	8,080.00
A878.9 · Fund balance - BOF	259,648.22
A878.RA · Fund balance - Cap RF	510,228.55
A878.RB · Fund balance - ERF	533,492.32
A895 · Restricted for LOSAP Program	1,827,252.63
A917 · Unassigned Fund Balance--LOSAP	-205,654.03
H909 · Fund Balance - Cap Bldg. Fund	21,232.67
K878.9 · Fund balance - Prop & Equip	21,053,542.76
W125 · Amt needed for bond refunds	-7,555,000.00
Net Income	-197,801.02
<b>Total Equity</b>	<b>16,889,255.80</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>24,449,066.94</b>

**MILLWOOD FIRE DISTRICT**  
**Expenses by Vendor Detail**  
 March 26 through April 30, 2021

	<u>Type</u>	<u>Date</u>	<u>Account</u>	<u>Amount</u>	<u>Balance</u>
<b>AAA Emergency Supply Co., Inc.</b>					
	Bill	04/09/2021	A408.4 · Equipment	47.00	47.00
	Bill	04/09/2021	A408.45 · SCBA	74.00	121.00
	Bill	04/09/2021	A3410 · Equipment purchases	297.92	418.92
Total AAA Emergency Supply Co., Inc.				<u>418.92</u>	<u>418.92</u>
<b>Advance Auto Parts</b>					
	Bill	04/13/2021	A34.443 · Maintenance Supplies	63.30	63.30
Total Advance Auto Parts				<u>63.30</u>	<u>63.30</u>
<b>Allclean Building Maintenance</b>					
	Bill	04/02/2021	A34.456 · Custodial Svc New Fire House	1,070.00	1,070.00
	Bill	04/02/2021	A34.442 · Custodial Svc Sta 2	194.00	1,264.00
Total Allclean Building Maintenance				<u>1,264.00</u>	<u>1,264.00</u>
<b>Almeida Oil Co.</b>					
	Bill	04/23/2021	A34.447 · Heating oil Station 2	706.27	706.27
Total Almeida Oil Co.				<u>706.27</u>	<u>706.27</u>
<b>American Recycling Technologies, Inc</b>					
	Deposit	04/13/2021	A2410 · Rentals	-200.00	-200.00
Total American Recycling Technologies, Inc				<u>-200.00</u>	<u>-200.00</u>
<b>Chase Card Services</b>					
	Bill	04/02/2021	A408.51 · Chief 2251	338.40	338.40
	Bill	04/02/2021	A402.2 · Training	537.00	875.40
	Bill	04/02/2021	A410.4 · Computer Software	31.98	907.38
	Bill	04/02/2021	A408.55 · U145	1,222.59	2,129.97
	Bill	04/02/2021	A34.471 · Office supplies & sundry	72.32	2,202.29
Total Chase Card Services				<u>2,202.29</u>	<u>2,202.29</u>
<b>Christina Papes, Rcvr of Taxes</b>					
	Bill	04/02/2021	A34.454 · Water Usage New House	961.98	961.98
	Bill	04/02/2021	A34.453 · Water usage Sta 2	348.18	1,310.16
Total Christina Papes, Rcvr of Taxes				<u>1,310.16</u>	<u>1,310.16</u>
<b>D.P. Wolff Inc.</b>					
	Bill	04/13/2021	A407.80 · Inside Maint. New Fire House	2,456.25	2,456.25
	Bill	04/13/2021	A34.419 · Inside Maintenance Sta 2	885.00	3,341.25
	Bill	04/13/2021	A407.80 · Inside Maint. New Fire House	427.95	3,769.20

**MILLWOOD FIRE DISTRICT**  
**Expenses by Vendor Detail**  
 March 26 through April 30, 2021

Type	Date	Account	Amount	Balance
Bill	04/13/2021	A34.419 · Inside Maintenance Sta 2	0.00	3,769.20
Total D.P. Wolff Inc.			3,769.20	3,769.20
<b>Fred A Cook, Jr. Inc</b>				
Bill	03/26/2021	A407.83 · Outside Maint. New Fire House	385.00	385.00
Total Fred A Cook, Jr. Inc			385.00	385.00
<b>Hartford Steam Boiler</b>				
Bill	04/23/2021	A407.80 · Inside Maint. New Fire House	105.00	105.00
Total Hartford Steam Boiler			105.00	105.00
<b>Hopewell Fire Apparatus Service Co.</b>				
Bill	04/23/2021	A408.48 · E248	1,508.91	1,508.91
Bill	04/23/2021	A408.15 · T15	1,507.29	3,016.20
Bill	04/23/2021	A408.10 · MA10	1,148.88	4,165.08
Bill	04/23/2021	A408.36 · R36	1,333.55	5,498.63
Total Hopewell Fire Apparatus Service Co.			5,498.63	5,498.63
<b>JP McHale Account</b>				
Bill	04/05/2021	A34.419 · Inside Maintenance Sta 2	59.74	59.74
Bill	04/05/2021	A407.80 · Inside Maint. New Fire House	68.25	127.99
Total JP McHale Account			127.99	127.99
<b>Lantegrity Consulting Group</b>				
Bill	04/09/2021	A34.480 · Consultants	1,406.25	1,406.25
Total Lantegrity Consulting Group			1,406.25	1,406.25
<b>Loving Moments Florist, Inc.</b>				
Bill	04/23/2021	A19.412 · Miscellaneous	100.00	100.00
Total Loving Moments Florist, Inc.			100.00	100.00
<b>MetTel Acct 0100413954</b>				
Bill	03/26/2021	A34.439 · Phone Service	76.43	76.43
Total MetTel Acct 0100413954			76.43	76.43
<b>Mount Kisco Chevrolet</b>				
Bill	04/09/2021	A408.53 · Chief 2253	411.61	411.61
Total Mount Kisco Chevrolet			411.61	411.61
<b>Municipal Emergency Services (M.E.S.)</b>				
Bill	04/09/2021	A3410 · Equipment purchases	740.86	740.86
Total Municipal Emergency Services (M.E.S.)			740.86	740.86

**MILLWOOD FIRE DISTRICT**  
**Expenses by Vendor Detail**  
 March 26 through April 30, 2021

Type	Date	Account	Amount	Balance
<b>New Castle-Stanwood Water District</b>				
Bill	03/30/2021	A34.453 · Water usage Sta 2	56.00	56.00
Bill	03/30/2021	A34.454 · Water Usage New House	33.60	89.60
Bill	03/30/2021	A34.454 · Water Usage New House	33.60	123.20
Total New Castle-Stanwood Water District			123.20	123.20
<b>New York Power Authority Acct 2363579</b>				
Bill	04/13/2021	A34.450 · Electricity New Fire House	1,389.43	1,389.43
Bill	04/13/2021	A34.449 · Electricity Station 2	359.21	1,748.64
Total New York Power Authority Acct 2363579			1,748.64	1,748.64
<b>Nicks Electric Service of NY, LLC.</b>				
Bill	04/23/2021	A34.419 · Inside Maintenance Sta 2	542.80	542.80
Total Nicks Electric Service of NY, LLC.			542.80	542.80
<b>Optimum</b>				
Bill	03/26/2021	A407.54 · Cable TV	194.40	194.40
Bill	03/26/2021	A34.437 · Cable On-Line Services	223.88	418.28
Bill	03/26/2021	A34.439 · Phone Service	218.64	636.92
Bill	03/30/2021	A34.437 · Cable On-Line Services	105.72	742.64
Total Optimum			742.64	742.64
<b>Paraco Gas Corporation</b>				
Bill	03/30/2021	A407.23 · Propane	115.90	115.90
Total Paraco Gas Corporation			115.90	115.90
<b>Peak Power Systems</b>				
Bill	04/09/2021	A407.79 · house generators	460.00	460.00
Bill	04/13/2021	A407.79 · house generators	1,090.90	1,550.90
Total Peak Power Systems			1,550.90	1,550.90
<b>Pinsky Law Group, PLLC</b>				
Bill	04/13/2021	A34.483 · Legal, District Matters	850.00	850.00
Total Pinsky Law Group, PLLC			850.00	850.00
<b>RFC Emergency Lighting</b>				
Bill	04/23/2021	A408.51 · Chief 2251	0.00	0.00
Bill	04/23/2021	A408.52 · Chief 2252	0.00	0.00
Bill	04/23/2021	A408.53 · Chief 2253	0.00	0.00
Bill	04/23/2021	A408.55 · U145	2,374.99	2,374.99

**MILLWOOD FIRE DISTRICT BoFC MEETING Chiefs Report April 26<sup>th</sup> , 2021**

The Chiefs Staff would like the BoFC to approve two new Junior Corp Members:  
Daniel Dolch and Neel Roy.

The Chiefs Staff would like the BoFC to approve one new Active Member:  
Joshua Howard

To date, we have not received any notice of or invitation to a Town Memorial Day Parade.

The Chiefs Staff would like to purchase one battery operated Sawzall for Rescue 36 at a price not to exceed \$400.00 to replace a current inoperable unit that we are no longer able to get parts for. PO # \_\_\_\_\_

The Chiefs Staff would like the BoFC to consider making a C.O.L. adjustment to the LOSAP Program as none have been made to it since its inception 31 years ago. We feel it is very important to increase the benefit to keep it current and relevant as a recruitment and retention tool.

For Chief Chris Raguso,

*Greg Santone*  
Captain / CA