

Millwood Board of Fire Commissioners
Meeting Minutes August 21, 2023

On August 21, 2023 the Millwood Board of Fire Commissioners held their regular monthly meeting at 7:30 PM in Millwood Station 1. Attending were Commissioners: Alan Schapiro, Anthony Olenik, Dan Puszka, Michael Wolfensohn and Jordan Schiffman; Treasurer Rose Cohen; Assistant Chiefs McCarthy and Santone.

Chairman Schapiro called the meeting to order.

Public Comment - None

Chief's Report (attached)

Treasurer's Report (attached)

Work Session

A motion was made by Commissioner Wolfensohn, seconded by Commissioner Olenik to accept the July 24th, 2023 Regular Meeting Minutes. All in favor.

A motion was made by Commissioner Olenik, seconded by Commissioner Wolfensohn to accept the August 2nd, 2023 Special Meeting Minutes. All in favor.

The Board agreed to hold a special meeting Tuesday September 12th at 7:30 PM for developing the proposed 2024 Budget, the issuing of a new tanker purchase order and for the new utility vehicle bid opening and vendor designation.

A motion was made by Commissioner Wolfensohn, seconded by Commissioner Puszka to correct an oversight for Firefighter David Sarles in reporting his LOSAP service and confirm the Firefighter earned eight years of service equating to \$160.00 in monthly payments which shall be retroactive effective May 1, 2022. All in favor.

The Board tabled a decision for the purchase of a new ATV pending additional investigation on funding.

A motion was made by Commissioner Schapiro, seconded by Commissioner Wolfensohn, to accept the following motion.

WHEREAS, the Fire Commissioners of the Millwood Fire District have approved the purchase of a new, 2024 Chevy Silverado meeting required specifications;

WHEREAS, because the amount of the vehicle exceeds \$20,000, the law requires the solicitation of bids in accordance with Section 103 of the General Municipal Law;

NOW, THEREFORE BE IT RESOLVED, that the commissioners shall cause a notice for sealed bids to be published in a newspaper or newspapers designated for such purpose. Such advertisement shall contain a statement of the time when and place where all bids received pursuant to such notice will be publicly opened and read; and it is further

RESOLVED, that Board of Commissioners or its designee shall open the bids and shall make a record of such bids and shall present the bids at the same or regular or special meeting of the District Commissioners. At least five (5)

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days shall elapse between the first publication of such advertisement and the date so specified for opening and reading of the bids. Bids shall be due September 8, 2023 by 5:00 pm and opened on September 12, 2023 at 7:30 pm. Bids must be mailed.

This resolution was approved by a majority of the Fire Commissioners, on the 21 day of August, 2023.

By: Commissioners Alan Schapiro, Anthony Olenik, Daniel Puszka, Michael Wolfensohn and Jordan Schiffman

The Board agreed to allow Porous Technologies, LLC to test its Storm Crete porous concrete system on a portion of the Station 1 driveway at no cost to the District.

A motion was made by Commissioner Puszka, seconded by Commissioner Olenik to approve the Peak Power Systems Inc proposal to repair the Station 2 ATS generator at a cost of \$5,461.53. All in favor

The Board tabled a decision on purchasing a Station 1 gear washer pending further investigation of the cost, location and installation.

A motion was made by Commissioner Schapiro, seconded by Commissioner Wolfensohn to engage Redline Gear Cleaning and FireFighterEquipNY to perform on a site cleaning/repair service of the Station 1 turnout gear. All in favor.

A motion was made by Commissioner Olenik, seconded by Commissioner Wolfensohn allowing Engine 248 to provide fire coverage at the Central Nyack Fire Station while the department attends a parade. All in favor.

The Board approved the use of Station 1 for the 9-11 Memorial Ceremony in case of rain.

Commissioner Wolfensohn made a motion to adjourn, seconded by Commissioner Olenik. All in favor. The time 8:25 PM.

Respectively submitted,

Greg Santone
Assistant Chief

MILLWOOD FIRE DISTRICT BoFC MEETING Chiefs Report August 21st, 2023

The Chiefs respectfully request the following:

A resolution to issue a purchase order to initiate the acquisition of the new Tanker, to be built by **Marion Body Works** through the H-GAC contract purchasing consortium.

A resolution to issue a purchase order (not to exceed \$50,000) to initiate the acquisition of an ATV, the cost for which will be recovered by the Grant funding secured by Commissioner Wolfensohn through Senator Harckham's Office.

A resolution to publish the specifications and request bids for the new Ford 3500 Utility.

Permission to move forward with the process for requesting bids for the repair of the porous concrete section at Station 1. (Pending Justin Seeney of **AKRF's** proposal)

Permission - as per the email of August 15th, to engage – on a trial basis - **Redline** for the onsite cleaning and **FireFighterEquipNY** for the onsite repair of our Turnout gear as researched and suggested by Commissioner Wolfensohn.

Permission to move forward with soliciting quotes for the purchase and installation of a Turnout gear Extractor / Washer as researched by Commissioner Wolfensohn to be installed next to the current Gear dryer at Station 1.

Permission to move forward with the repair of the Station 2 Generator ATS by **Peak Power Systems** at an estimated cost of \$5,461.53 (ATS Master Control Board)

For Chief Jorge Rodrigues and the Chiefs' Staff

Greg Santone
Assistant Chief

MILLWOOD FIRE DISTRICT
Balance Sheet
 As of July 31, 2023
Jul 31, 23

ASSETS

Current Assets

Checking/Savings

A200 · Cash - Budget Operating Fund	
A200.1 · BOF Checking 4111028710	1,420,836.15
Total A200 · Cash - Budget Operating Fund	1,420,836.15
A230 · Cash - Cap RF	
A230.1 · CRF Checking 816868657	716,235.05
Total A230 · Cash - Cap RF	716,235.05
A231 · Cash - ERF	
A231.2 · ERF Checking 937110245	1,337,349.47
Total A231 · Cash - ERF	1,337,349.47

Total Checking/Savings 3,474,420.67

Other Current Assets

A200.4 · Petty Cash	304.27
Total Other Current Assets	304.27

Total Current Assets 3,474,724.94

Fixed Assets

K101 · Land	45,000.00
K101.1 · Land-New Fire House	2,317,440.59
K102 · Buildings & improvements	
K102.1 · New Fire House	14,009,516.17
K102.2 · Station 2	790,969.00
Total K102 · Buildings & improvements	14,800,485.17
K104 · Furnishings & Equipment	
K104.1 · New Fire House	289,309.50
K104.2 · Station 2	66,734.00
Total K104 · Furnishings & Equipment	356,043.50
K106 · Other fixed assets	
K106.1 · Vehicles	3,168,763.36
K106.2 · Equipment	483,310.00
Total K106 · Other fixed assets	3,652,073.36

Total Fixed Assets 21,171,042.62

Other Assets

A461 · Service Award Program Assets	
A461.2 · American Equity Annuity	42,608.95
A461.8 · Glens Falls National Bank	1,661,567.81
Total A461 · Service Award Program Assets	1,704,176.76

Total Other Assets 1,704,176.76

TOTAL ASSETS **26,349,944.32**

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable	
A600 · *Accounts Payable	1,133.00
Total Accounts Payable	1,133.00

3:25 PM
08/21/23
Accrual Basis

MILLWOOD FIRE DISTRICT
Balance Sheet
As of July 31, 2023
Jul 31, 23

Other Current Liabilities	
24000 · Payroll Liabilities	34.68
A600.1 · Accounts payable	-21,914.00
Total Other Current Liabilities	<u>-21,879.32</u>
Total Current Liabilities	-20,746.32
Long Term Liabilities	
W628 · Bonds Payable	6,275,000.00
Total Long Term Liabilities	<u>6,275,000.00</u>
Total Liabilities	6,254,253.68
Equity	
32000 · Retained Earnings	963,774.56
A878.8 · Gen Retained Earnings	259,655.00
A878.9 · Fund balance - BOF	259,648.22
A878.RA · Fund balance - Cap RF	659,552.55
A878.RB · Fund balance - ERF	960,343.32
A895 · Restricted for LOSAP Program	1,704,175.86
A914 · Assigned Fund Balance	25,752.00
A917 · Unassigned Fund Balance--LOSAP	-527,280.26
K878.9 · Fund balance - Prop & Equip	21,171,043.26
W125 · Amt needed for bond refunds	-6,275,000.00
Net Income	894,026.13
Total Equity	<u>20,095,690.64</u>
TOTAL LIABILITIES & EQUITY	<u><u>26,349,944.32</u></u>

3:33 PM
08/21/23
Accrual Basis

MILLWOOD FIRE DISTRICT
Expenses by Vendor Detail
July 28 through August 31, 2023

Type	Date	Account	Amount	Balance
AAA Emergency Supply Co., Inc.				
Bill	08/18/2023	A408.4 · Equipment	52.00	52.00
Bill	08/18/2023	A3410 · Equipment purchases	2,360.18	2,412.18
Bill	08/18/2023	A3410.1 · Turnout gear	162.00	2,574.18
Bill	08/18/2023	A408.42 · Gas detectors	25.00	2,599.18
			<u>2,599.18</u>	<u>2,599.18</u>
Total AAA Emergency Supply Co., Inc.				
Advance Auto Parts				
Bill	08/14/2023	A34.443 · Maintenance Supplies	227.77	227.77
			<u>227.77</u>	<u>227.77</u>
Total Advance Auto Parts				
Allclean Building Maintenance				
Bill	07/28/2023	A34.456 · Custodial Svc New Fire House	1,030.00	1,030.00
Bill	07/28/2023	A34.442 · Custodial Svc Sta 2	230.00	1,260.00
			<u>1,260.00</u>	<u>1,260.00</u>
Total Allclean Building Maintenance				
Armstrong Plumbing & Heating				
Bill	07/28/2023	A407.80 · Inside Maint. New Fire House	383.00	383.00
			<u>383.00</u>	<u>383.00</u>
Total Armstrong Plumbing & Heating				
Capital Markets Advisors, LLC				
Bill	07/28/2023	A406 · Legal Notices	750.00	750.00
			<u>750.00</u>	<u>750.00</u>
Total Capital Markets Advisors, LLC				
Chase Card Services				
Bill	08/01/2023	A410.4 · Computer Software	10.00	10.00
Bill	08/01/2023	A19.412 · Miscellaneous	72.95	82.95
Bill	08/01/2023	A3410 · Equipment purchases	229.00	311.95
			<u>311.95</u>	<u>311.95</u>
Total Chase Card Services				
Corsi tire				
Bill	08/08/2023	A408.10 · MA10	210.00	210.00
			<u>210.00</u>	<u>210.00</u>
Total Corsi tire				
Grainger				
Bill	08/14/2023	A3410 · Equipment purchases	126.12	126.12
			<u>126.12</u>	<u>126.12</u>
Total Grainger				
JP McHale Account				
Bill	08/08/2023	A34.419 · Inside Maintenance Sta 2	101.65	101.65
Bill	08/08/2023	A407.80 · Inside Maint. New Fire House	101.65	203.30
			<u>101.65</u>	<u>203.30</u>

3:33 PM
08/21/23
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MILLWOOD FIRE DISTRICT
Expenses by Vendor Detail
July 28 through August 31, 2023

	Type	Date	Account	Amount	Balance
Total JP McHale Account				203.30	203.30
McConnell, Joseph P					
Total McConnell, Joseph P	Check	08/21/2023	A34.471 · Office supplies & sundry	66.00	66.00
Metrocom Wireless					
Total Metrocom Wireless	Bill	08/03/2023	A408.3 · Radio Maintenance	268.58	268.58
MetTel Acct 0100413954					
Total MetTel Acct 0100413954	Bill	08/18/2023	A408.48 · E248	407.50	676.08
Montrose Beer & Soda					
Total Montrose Beer & Soda	Bill	08/01/2023	A34.439 · Phone Service	115.05	115.05
Municipal Emergency Services (M.E.S.)					
Total Municipal Emergency Services (M.E.S.)	Bill	08/01/2023	A19.412 · Miscellaneous	135.00	135.00
New York Power Authority Acct 2363579					
Total New York Power Authority Acct 2363579	Bill	08/14/2023	A408.41 · Air Compressors	2,661.33	2,661.33
NFPA					
Total NFPA	Bill	08/14/2023	A34.449 · Electricity Station 2	67.13	2,728.46
Nicks Electric Service of NY, LLC.					
Total Nicks Electric Service of NY, LLC.	Bill	07/28/2023	A34.477 · Association Dues	175.00	175.00
Optimum					
Total Optimum	Bill	08/08/2023	A34.419 · Inside Maintenance Sta 2	650.00	650.00
	Bill	08/01/2023	A34.437 · Cable On-Line Services	229.90	229.90
	Bill	08/01/2023	A407.54 · Cable TV	217.94	447.84
	Bill	08/01/2023	A34.439 · Phone Service	201.24	649.08
	Bill	08/01/2023	A34.437 · Cable On-Line Services	108.99	758.07

MILLWOOD FIRE DISTRICT
Expenses by Vendor Detail
July 28 through August 31, 2023

	Type	Date	Account	Amount	Balance
Total Optimum				758.07	758.07
Ossining Lawn Mower Service Inc	Bill	08/14/2023	A408.4 · Equipment	120.00	120.00
Total Ossining Lawn Mower Service Inc				120.00	120.00
Paraco Gas Corporation	Bill	08/21/2023	A407.23 · Propane	326.95	326.95
Total Paraco Gas Corporation				326.95	326.95
Peak Power Systems	Bill	08/08/2023	A407.79 · house generators	924.41	924.41
Total Peak Power Systems				924.41	924.41
Quality Elevator Inspection	Bill	08/21/2023	A407.80 · Inside Maint. New Fire House	400.00	400.00
Total Quality Elevator Inspection				400.00	400.00
Regina Landscaping Corp.	Bill	08/08/2023	A407.83 · Outside Maint. New Fire House	1,772.00	1,772.00
Total Regina Landscaping Corp.				1,772.00	1,772.00
Rescuestuff Inc	Bill	08/08/2023	A34.415 · Outside Maintenance Sta 2	230.00	2,002.00
Total Rescuestuff Inc				2,002.00	2,002.00
Scarsdale Security Systems, Inc.	Bill	08/03/2023	A34.429 · Dress Uniforms	384.23	384.23
Total Scarsdale Security Systems, Inc.				384.23	384.23
Sprint	Bill	08/03/2023	A34.455 · Security	264.00	264.00
Total Sprint				264.00	264.00
Suburban Carting Co.	Bill	08/01/2023	A34.438 · Cellular Service	530.70	530.70
Total Suburban Carting Co.				530.70	530.70
Town of New Castle	Bill	08/08/2023	A407.82 · Sanitation Svc New Fire House	133.97	133.97
	Bill	08/08/2023	A34.417 · Sanitation Svc Sta 2	0.00	133.97
Total Town of New Castle				133.97	133.97
	Bill	08/01/2023	A408.22 · gasoline	30.70	30.70
	Bill	08/01/2023	A408.11 · diesel	108.37	139.07
Total				758.07	758.07

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Expenses by Vendor Detail
 July 28 through August 31, 2023

3:33 PM
 08/21/23
 Accrual Basis

Total Town of New Castle

Type	Date	Account	Amount	Balance
Bill	08/03/2023	A34.439 · Phone Service	75.28	139.07
Bill	08/01/2023	A408.11 · diesel	541.87	75.28
Bill	08/01/2023	A408.22 · gasoline	1,114.10	75.28
			1,655.97	
			<u>20,653.25</u>	<u>20,653.25</u>
			1,433.69	1,433.69
		Payroll	1,322.85	1,322.85
		Payroll	498.69	498.69
		Payroll	647.48	647.48
		Payroll		
			<u>24,555.96</u>	<u>24,555.96</u>

Verizon

Total Verizon

WEX Bank

Total WEX Bank

SUBTOTAL

Rose A Cohen

Joseph P. McConnell

Greg Santone

EFTPS

TOTAL