

Millwood Board of Fire Commissioners  
Meeting Minutes June 26<sup>th</sup>, 2023

On June 26<sup>th</sup> 2023 the Millwood Board of Fire Commissioners held their regular monthly meeting at 7:30 PM in Millwood Station 1. Attending were Commissioners: Alan Schapiro, Anthony Olenik, Dan Puszka, and Michael Wolfensohn; Treasurer Rose Cohen, Secretary Joseph McConnell; Chief Jorge Rodrigues, Assistant Chiefs McCarthy and Santone.

Chairman Schapiro called the meeting to order.

**Public Comment** - None

**Chief's Report** (attached)

**Treasurer's Report** (attached)

The Treasurer reported receiving \$1,922,707.15 in tax revenue from the Town of New Castle.

**Work Session**

A motion was made by Commissioner Olenik, seconded by Commissioner Wolfensohn to accept the May 22<sup>nd</sup>, 2023 Regular Meeting Minutes. All in favor.

A motion was made by Commissioner Wolfensohn, seconded by Commissioner Olenik to accept the 2022 Financial and Board Report. All in favor.

A motion was made by Commissioner Puszka, seconded by Commissioner Wolfensohn to purchase a smoke machine from AAA Emergency the lowest of two complete bidders for \$ 1,374.29. All in favor. PO #358

A motion was made by Commissioner Puszka, seconded by Commissioner Olenik to purchase a battery-operated blower at a price not to exceed \$499.00. All in favor. PO #359

A motion was made by Commissioner Puszka, seconded by Commissioner Wolfensohn to add the voice option to "I am Responding" by purchasing hardware with installation labor for \$564.99. All in favor. PO #360

A motion was made by Commissioner Puszka, seconded by Commissioner Wolfensohn to renew the Knoxbox service at a cost of \$584.00. All in favor. PO #361

Commissioner Wolfensohn reported a July 18<sup>th</sup> meeting with NYS DEP is scheduled to discuss Station 1 driveway repair options. Additionally, the Commissioner spoke with the Town of New Castle regarding the driveway repair.

Chairman Schapiro thanked Commissioner Wolfensohn for his efforts investigating the options and benefits for repairing the Station 1 driveway.

The Board discussed various options for adding volunteer housing to Station 2 and agreed to investigate further.

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A motion was made by Commissioner Puszka, seconded by Commissioner Wolfensohn to accept Jack Weinberg's application for Active Firefighter. All in favor.

Commissioner Olenik made a motion to adjourn, seconded by Commissioner Wolfensohn. All in favor. The time 8:21 PM.

Respectively submitted,

Joseph P. McConnell  
District Secretary

MILLWOOD FIRE DISTRICT BoFC MEETING Chiefs Report June 26th , 2023

We would like the BoFC to approve:

Jack Weinberg as an Active Member

Purchases:

Smoke Machine \$ 1367.15 From AAA PO # \_\_\_\_\_

Two competitive quotes provided.

Battery blower: Not to exceed \$499.00 PO# \_\_\_\_\_

Package to add voice to I am Responding Platform: \$564.99

For Chief Jorge Rodrigues and the Chiefs' Staff

*Greg Santone*  
Assistant Chief

MILLWOOD FIRE DISTRICT  
**Balance Sheet**  
 As of May 31, 2023  
May 31, 23

**ASSETS**

Current Assets

Checking/Savings

A200 · Cash - Budget Operating Fund	
A200.1 · BOF Checking 4111028710	2,034,686.98
Total A200 · Cash - Budget Operating Fund	<u>2,034,686.98</u>
A230 · Cash - Cap RF	
A230.1 · CRF Checking 816868657	714,741.44
Total A230 · Cash - Cap RF	<u>714,741.44</u>
A231 · Cash - ERF	
A231.2 · ERF Checking 937110245	1,351,670.04
Total A231 · Cash - ERF	<u>1,351,670.04</u>

Total Checking/Savings 4,101,098.46

Other Current Assets

A200.4 · Petty Cash	304.27
Total Other Current Assets	<u>304.27</u>

Total Current Assets 4,101,402.73

Fixed Assets

K101 · Land	45,000.00
K101.1 · Land-New Fire House	2,317,440.59
K102 · Buildings & improvements	
K102.1 · New Fire House	14,009,516.17
K102.2 · Station 2	790,969.00
Total K102 · Buildings & improvements	<u>14,800,485.17</u>
K104 · Furnishings & Equipment	
K104.1 · New Fire House	289,309.50
K104.2 · Station 2	66,734.00
Total K104 · Furnishings & Equipment	<u>356,043.50</u>
K106 · Other fixed assets	
K106.1 · Vehicles	3,168,763.36
K106.2 · Equipment	483,310.00
Total K106 · Other fixed assets	<u>3,652,073.36</u>

Total Fixed Assets 21,171,042.62

Other Assets

A461 · Service Award Program Assets	
A461.2 · American Equity Annuity	42,608.95
A461.8 · Glens Falls National Bank	1,661,567.81
Total A461 · Service Award Program Assets	<u>1,704,176.76</u>

Total Other Assets 1,704,176.76

**TOTAL ASSETS** 26,976,622.11

**LIABILITIES & EQUITY**

Liabilities

Current Liabilities

Accounts Payable	
A600 · *Accounts Payable	522,218.75
Total Accounts Payable	<u>522,218.75</u>

MILLWOOD FIRE DISTRICT

Balance Sheet

As of May 31, 2023

May 31, 23

Other Current Liabilities	
24000 · Payroll Liabilities	136.31
A600.1 · Accounts payable	-21,914.00
Total Other Current Liabilities	<u>-21,777.69</u>
Total Current Liabilities	500,441.06
Long Term Liabilities	
W628 · Bonds Payable	<u>6,755,000.00</u>
Total Long Term Liabilities	<u>6,755,000.00</u>
Total Liabilities	<u>7,255,441.06</u>
Equity	
32000 · Retained Earnings	963,774.56
A878.8 · Gen Retained Earnings	259,655.00
A878.9 · Fund balance - BOF	259,648.22
A878.RA · Fund balance - Cap RF	659,552.55
A878.RB · Fund balance - ERF	960,343.32
A895 · Restricted for LOSAP Program	1,704,175.86
A914 · Assigned Fund Balance	25,752.00
A917 · Unassigned Fund Balance--LOSAP	-527,280.26
K878.9 · Fund balance - Prop & Equip	21,171,043.26
W125 · Amt needed for bond refunds	-6,755,000.00
Net Income	999,516.54
Total Equity	<u>19,721,181.05</u>
TOTAL LIABILITIES & EQUITY	<u><u>26,976,622.11</u></u>

**MILLWOOD FIRE DISTRICT**  
**Expenses by Vendor Detail**

June 2023

	Type	Date	Account	Amount	Balance
<b>AAA Emergency Supply Co., Inc.</b>					
Total AAA Emergency Supply Co., Inc.					
<b>Advance Auto Parts</b>					
Total Advance Auto Parts					
<b>Allclean Building Maintenance</b>					
Total Allclean Building Maintenance					
<b>Assoc of Fire Dist of Westchester County</b>					
Total Assoc of Fire Dist of Westchester County					
<b>Chase Card Services</b>					
Total Chase Card Services					
<b>Choir Sicha</b>					
Total Choir Sicha					
<b>Corsi tire</b>					
Total Corsi tire					
<b>D.P. Wolff Inc.</b>					
Total D.P. Wolff Inc.					
<b>Gear Wash</b>					
Total Gear Wash					

**MILLWOOD FIRE DISTRICT**  
**Expenses by Vendor Detail**

June 2023

	Type	Date	Account	Amount	Balance
<b>Gowans Knight Co., Inc.</b>					
Total Gowans Knight Co., Inc.	Bill	06/08/2023	A408.47 · E247	19,563.22	19,563.22
<b>Gaultiere, Rudy</b>					
Total Gaultiere, Rudy	Check	06/06/2023	A402.2 · Training	68.58	68.58
<b>Hopewell Fire Apparatus Service Co.</b>					
Total Hopewell Fire Apparatus Service Co.	Bill	06/23/2023	A408.36 · R36	155.77	155.77
<b>Hubbinette-Cowell Associates Inc.</b>					
Total Hubbinette-Cowell Associates Inc.	Bill	06/06/2023	A34.466 · General Liability	14,620.00	14,620.00
<b>JP McHale Account</b>					
Total JP McHale Account	Bill	06/05/2023	A34.419 · Inside Maintenance Sta 2	101.65	101.65
<b>Lyon, Douglas R.</b>					
Total Lyon, Douglas R.	Bill	06/05/2023	A407.80 · Inside Maint. New Fire House	101.65	203.30
	Check	06/12/2023	A3410 · Equipment purchases	203.30	203.30
<b>MetTel Acct 0100413954</b>					
Total MetTel Acct 0100413954	Check	06/12/2023	A3410 · Equipment purchases	116.17	116.17
	Bill	06/01/2023	A34.439 · Phone Service	114.85	114.85
<b>Michael Wolfensohn</b>					
Total Michael Wolfensohn	Bill	06/01/2023	A19.412 · Miscellaneous	855.97	855.97
	Check	06/06/2023	A19.412 · Miscellaneous	9.23	865.20
				865.20	865.20
<b>Millwood Hardware</b>					
Total Millwood Hardware	Bill	06/06/2023	A407.80 · Inside Maint. New Fire House	85.98	85.98
	Bill	06/06/2023	A3410 · Equipment purchases	60.26	146.24
				146.24	146.24
<b>Montrose Beer &amp; Soda</b>					
Total Montrose Beer & Soda	Bill	06/05/2023	A19.412 · Miscellaneous	145.00	145.00
				145.00	145.00

**MILLWOOD FIRE DISTRICT**  
**Expenses by Vendor Detail**  
June 2023

	Type	Date	Account	Amount	Balance
<b>New Castle-Stanwood Water District</b>					
	Bill	06/26/2023	A34.454 · Water Usage New House	37.20	37.20
	Bill	06/26/2023	A34.453 · Water usage Sta 2	62.00	99.20
	Bill	06/26/2023	A34.454 · Water Usage New House	37.20	136.40
				<u>136.40</u>	<u>136.40</u>
Total New Castle-Stanwood Water District					
<b>New York Power Authority Acct 2363579</b>					
	Bill	06/12/2023	A34.450 · Electricity New Fire House	1,544.42	1,544.42
	Bill	06/12/2023	A34.449 · Electricity Station 2	405.88	1,950.30
				<u>1,950.30</u>	<u>1,950.30</u>
Total New York Power Authority Acct 2363579					
<b>On Spot Scales</b>					
	Bill	06/23/2023	A408.40 · testing	140.00	140.00
				<u>140.00</u>	<u>140.00</u>
Total On Spot Scales					
<b>Open Systems Metro</b>					
	Bill	06/20/2023	A34.455 · Security	525.00	525.00
				<u>525.00</u>	<u>525.00</u>
Total Open Systems Metro					
<b>Optimum</b>					
	Bill	06/01/2023	A34.437 · Cable On-Line Services	105.72	105.72
	Bill	06/01/2023	A34.437 · Cable On-Line Services	223.88	329.60
	Bill	06/01/2023	A407.54 · Cable TV	205.94	535.54
	Bill	06/01/2023	A34.439 · Phone Service	209.63	745.17
				<u>745.17</u>	<u>745.17</u>
Total Optimum					
<b>Ossining Lawn Mower Service Inc</b>					
	Bill	06/12/2023	A408.48 · E248	190.00	190.00
	Bill	06/12/2023	A3410 · Equipment purchases	837.00	1,027.00
				<u>1,027.00</u>	<u>1,027.00</u>
Total Ossining Lawn Mower Service Inc					
<b>Paraco Gas Corporation</b>					
	Bill	06/05/2023	A407.23 · Propane	168.29	168.29
				<u>168.29</u>	<u>168.29</u>
Total Paraco Gas Corporation					
<b>Regina Landscaping Corp.</b>					
	Bill	06/12/2023	A407.83 · Outside Maint. New Fire House	1,180.00	1,180.00
	Bill	06/12/2023	A34.415 · Outside Maintenance Sta 2	575.00	1,755.00
				<u>1,755.00</u>	<u>1,755.00</u>
Total Regina Landscaping Corp.					
<b>RFC Emergency Lighting</b>					



**MILLWOOD FIRE DISTRICT**  
**Expenses by Vendor Detail**

June 2023

Type	Date	Account	Amount	Balance
Bill	06/05/2023	A3420 · Fire Equip Purchased From ERF	298.57	298.57
Bill	06/20/2023	A3420 · Fire Equip Purchased From ERF	16,821.84	17,120.41
			17,120.41	17,120.41
Total RFC Emergency Lighting				
<b>Rocky's Millwood Deli</b>				
Bill	06/05/2023	A19.412 · Miscellaneous	1,017.78	1,017.78
			1,017.78	1,017.78
Total Rocky's Millwood Deli				
<b>Sprint</b>				
Bill	06/01/2023	A34.438 · Cellular Service	406.55	406.55
			406.55	406.55
Total Sprint				
<b>Suburban Carting Co.</b>				
Bill	06/05/2023	A407.82 · Sanitation Svc New Fire House	133.97	133.97
Bill	06/05/2023	A34.417 · Sanitation Svc Sta 2	32.86	166.83
			166.83	166.83
Total Suburban Carting Co.				
<b>Tarrytown Vets Drum and Bugle Corps</b>				
Bill	06/05/2023	A19.412 · Miscellaneous	1,250.00	1,250.00
			1,250.00	1,250.00
Total Tarrytown Vets Drum and Bugle Corps				
<b>Town of New Castle</b>				
Bill	06/08/2023	A408.22 · gasoline	61.25	61.25
Bill	06/08/2023	A408.11 · diesel	73.04	134.29
			134.29	134.29
Total Town of New Castle				
<b>Verizon</b>				
Bill	06/01/2023	A34.439 · Phone Service	74.63	74.63
			74.63	74.63
Total Verizon				
<b>WEX Bank</b>				
Bill	06/01/2023	A408.11 · diesel	945.73	945.73
Bill	06/01/2023	A408.22 · gasoline	1,024.96	1,970.69
			1,970.69	1,970.69
			<b>72,267.10</b>	<b>72,267.10</b>
Total WEX Bank				
<b>SUBTOTAL</b>				
		Payroll	2,198.80	2,198.80
		Payroll	806.59	806.59
		Payroll	498.69	498.69
		Payroll	783.14	783.14
			<b>76,554.32</b>	<b>76,554.32</b>
<b>TOTAL</b>				