

Millwood Board of Fire Commissioners
Meeting Minutes May 22nd, 2023

On May 22nd, 2023 the Millwood Board of Fire Commissioners held their regular monthly meeting at 7:30 PM in Millwood Station 1. Attending were Commissioners: Alan Schapiro, Anthony Olenik, Dan Puszka, Michael Wolfensohn and Jordan Schiffman; Treasurer Rose Cohen, Secretary Joseph McConnell; Chief Jorge Rodrigues, Assistant Chiefs McCarthy and Santone.

Chairman Schapiro called the meeting to order.

Public Comment - None

Chief's Report (attached)

Treasurer's Report (attached)

The Treasurer reported receiving \$1,922,707.15 in tax revenue from the Town of New Castle.

Work Session

A motion was made by Commissioner Olenik, seconded by Commissioner Wolfensohn to accept the April 24th, 2023 Regular Meeting Minutes. All in favor.

A motion was made by Commissioner Puszka, seconded by Commissioner Schiffman to allow Assistant Chief McCarthy use Car 2053 for the June 16th and 17th HVVFA Convention in Lake George, NY. All in favor.

Commissioner Wolfensohn reported on his attendance at the NYS Fire Chief's convention:

Gear Cleaning – two potential vendors

- Redline – comes to the firehouse providing gear cleaning and repair.
- Salty Gear – sells extract machines for cleaning hardline items like helmets, gloves, boots and air bottles

Technology

- Safety Cloud – sells a vehicle mounted device warning oncoming vehicles via Ways or Google Maps of a roadside emergency at a \$800.00 annually cost.
- Electric truck manufacturers displayed electric vehicles with price starting at \$2.0M requiring additional charging stations costing \$125K.
- ATT “First Net” – provides emergency mobile services when cellular towers become overloaded with mobile traffic.

Firefighter Physicals

- Access Compliance Company – performs inhouse physicals and a proposal will be sent to Millwood FD.

A motion was made by Commissioner Puszka, seconded by Commissioner Wolfensohn to engage Clarity Testing Service as a back-up provider for firefighter physicals. All in favor.

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Commissioner Puszka reported positive feedback on his reference check for Storm Crete the vendor for repairing the Station 1 driveway. Commissioner Wolfensohn agreed to contact NYS Senator Peter Harckham for assistance with NYS DEC discussions regarding pervious driveway pavement.

Commissioner Puszka proposed the district consider housing for volunteer firefighters. Commissioner Wolfensohn agreed to contact NYS Senator Peter Harckham regarding state funding.

Commissioner Wolfensohn will contact NYS Senator Peter Harckham regarding state grants for purchasing an ATV.

A motion was made by Commissioner Puszka, seconded by Commissioner Wolfensohn to accept Bernardo Trucido application for Active Firefighter. All in favor.

A motion was made by Commissioner Puszka, seconded by Commissioner Wolfensohn to accept David Schifrin application for Junior Firefighter. All in favor.

Commissioner Schapiro made a motion to adjourn, seconded by Commissioner Olenik. All in favor. The time 8:34 PM.

Respectively submitted,

Joseph P. McConnell
District Secretary

MILLWOOD FIRE DISTRICT BoFC MEETING Chiefs Report May 22nd , 2023

We would like the BoFC to approve:

Bernardo Trucido for Active Membership

David Schifrin for Junior Membership

Chief McCarthy would like to attend the HVVFA Convention in Lake George on June 16th and 17th.

For Chief Jorge Rodrigues and the Chiefs' Staff

Greg Santone
Assistant Chief

MILLWOOD FIRE DISTRICT

Balance Sheet

As of March 31, 2023

Mar 31, 23

ASSETS

Current Assets

Checking/Savings

A200 · Cash - Budget Operating Fund	
A200.1 · BOF Checking 4111028710	347,101.37
Total A200 · Cash - Budget Operating Fund	<u>347,101.37</u>
A230 · Cash - Cap RF	
A230.1 · CRF Checking 816868657	713,339.77
Total A230 · Cash - Cap RF	<u>713,339.77</u>
A231 · Cash - ERF	
A231.2 · ERF Checking 937110245	1,402,256.75
Total A231 · Cash - ERF	<u>1,402,256.75</u>

Total Checking/Savings 2,462,697.89

Other Current Assets

A200.4 · Petty Cash	266.74
Total Other Current Assets	<u>266.74</u>

Total Current Assets 2,462,964.63

Fixed Assets

K101 · Land	45,000.00
K101.1 · Land-New Fire House	2,317,440.59
K102 · Buildings & improvements	
K102.1 · New Fire House	14,009,516.17
K102.2 · Station 2	790,969.00
Total K102 · Buildings & improvements	<u>14,800,485.17</u>
K104 · Furnishings & Equipment	
K104.1 · New Fire House	289,309.50
K104.2 · Station 2	66,734.00
Total K104 · Furnishings & Equipment	<u>356,043.50</u>
K106 · Other fixed assets	
K106.1 · Vehicles	3,168,763.36
K106.2 · Equipment	483,310.00
Total K106 · Other fixed assets	<u>3,652,073.36</u>

Total Fixed Assets 21,171,042.62

Other Assets

A461 · Service Award Program Assets	
A461.2 · American Equity Annuity	42,608.95
A461.8 · Glens Falls National Bank	1,661,567.81
Total A461 · Service Award Program Assets	<u>1,704,176.76</u>

Total Other Assets 1,704,176.76

TOTAL ASSETS 25,338,184.01

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable	
A600 · *Accounts Payable	1,706.25
Total Accounts Payable	<u>1,706.25</u>

MILLWOOD FIRE DISTRICT

Balance Sheet

As of March 31, 2023

Mar 31, 23

Other Current Liabilities	
24000 · Payroll Liabilities	296.78
Total Other Current Liabilities	296.78
Total Current Liabilities	2,003.03
Long Term Liabilities	
W628 · Bonds Payable	6,755,000.00
Total Long Term Liabilities	6,755,000.00
Total Liabilities	6,757,003.03
Equity	
32000 · Retained Earnings	984,576.56
A599 · Appropriated Fund Balance-BOF	68,467.97
A878.8 · Gen Retained Earnings	285,407.00
A878.9 · Fund balance - BOF	191,180.25
A878.RA · Fund balance - Cap RF	609,369.55
A878.RB · Fund balance - ERF	565,822.32
A895 · Restricted for LOSAP Program	1,704,175.86
A917 · Unassigned Fund Balance--LOSAP	-82,577.26
K878.9 · Fund balance - Prop & Equip	21,171,044.26
W125 · Amt needed for bond refunds	-6,755,000.00
Net Income	-161,285.53
Total Equity	18,581,180.98
TOTAL LIABILITIES & EQUITY	25,338,184.01

MILLWOOD FIRE DISTRICT
Expenses by Vendor Detail
May 1 through June 1, 2023

Type	Date	Account	Amount	Balance
AAA Emergency Supply Co., Inc.				
Bill	05/12/2023	A3410 · Equipment purchases	260.00	260.00
Bill	05/12/2023	A408.45 · SCBA	86.00	346.00
Bill	05/19/2023	A408.45 · SCBA	35.00	381.00
Bill	05/19/2023	A3410 · Equipment purchases	1,436.00	1,817.00
Bill	05/22/2023	A408.45 · SCBA	314.84	2,131.84
			<u>2,131.84</u>	<u>2,131.84</u>
Total AAA Emergency Supply Co., inc.				
Advance Auto Parts				
Bill	05/15/2023	A408.48 · E248	26.52	26.52
			<u>26.52</u>	<u>26.52</u>
Total Advance Auto Parts				
Allclean Building Maintenance				
Bill	05/03/2023	A34.456 · Custodial Svc New Fire House	1,030.00	1,030.00
Bill	05/03/2023	A34.442 · Custodial Svc Sta 2	230.00	1,260.00
Bill	05/22/2023	A34.456 · Custodial Svc New Fire House	200.00	1,460.00
Bill	05/22/2023	A34.442 · Custodial Svc Sta 2	125.00	1,585.00
			<u>1,585.00</u>	<u>1,585.00</u>
Total Allclean Building Maintenance				
Almeida Oil Co.				
Bill	05/15/2023	A34.451 · Heating Oil New Fire House	3,839.00	3,839.00
Bill	05/15/2023	A19.412 · Miscellaneous	29.41	3,868.41
			<u>3,868.41</u>	<u>3,868.41</u>
Total Almeida Oil Co.				
Candix, Inc.				
Bill	05/06/2023	A34.443 · Maintenance Supplies	797.90	797.90
			<u>797.90</u>	<u>797.90</u>
Total Candix, Inc.				
Chase Card Services				
Bill	05/02/2023	A3410 · Equipment purchases	185.24	185.24
Bill	05/02/2023	A34.471 · Office supplies & sundry	28.75	213.99
Bill	05/02/2023	A410.4 · Computer Software	10.00	223.99
Bill	05/02/2023	A19.412 · Miscellaneous	110.16	334.15
			<u>334.15</u>	<u>334.15</u>
Total Chase Card Services				
Clean Air Company Inc				
Bill	05/12/2023	A34.419 · Inside Maintenance Sta 2	599.50	599.50
			<u>599.50</u>	<u>599.50</u>
Total Clean Air Company Inc				
Crown Trophy				

MILLWOOD FIRE DISTRICT
Expenses by Vendor Detail
May 1 through June 1, 2023

Type	Date	Account	Amount	Balance
Total Crown Trophy				
Bill	05/03/2023	A19.412 - Miscellaneous	65.00	65.00
			65.00	65.00
D.P. Wolff Inc.				
Total D.P. Wolff Inc.				
Bill	05/12/2023	A407.80 - Inside Maint. New Fire House	344.06	344.06
Bill	05/12/2023	A34.419 - Inside Maintenance Sta 2	0.00	344.06
			344.06	344.06
Fred's Auto Repair of Briarcliff				
Total Fred's Auto Repair of Briarcliff				
Bill	05/12/2023	A408.55 - U145	37.00	37.00
			37.00	37.00
Gear Wash				
Total Gear Wash				
Bill	05/03/2023	A408.01 - Maintenance & Repair	2,485.71	2,485.71
			2,485.71	2,485.71
Glatfelter Claims Management, Inc.				
Total Glatfelter Claims Management, Inc.				
Deposit	05/08/2023	A2690 - Insurance Proceeds	-802.09	-802.09
			-802.09	-802.09
Glens Falls National Bank				
Total Glens Falls National Bank				
Bill	05/12/2023	A34.426 - LOSAP Contribution	111,812.00	111,812.00
			111,812.00	111,812.00
Hills Signs				
Total Hills Signs				
Bill	05/12/2023	A3410 - Equipment purchases	77.00	77.00
			77.00	77.00
Hopewell Fire Apparatus Service Co.				
Bill	05/12/2023	A408.10 - MA10	1,080.16	1,080.16
Bill	05/12/2023	A408.36 - R36	1,589.26	2,669.42
Bill	05/12/2023	A408.50 - L52	2,319.54	4,988.96
Bill	05/12/2023	A408.55 - U145	661.46	5,650.42
Bill	05/12/2023	A408.15 - T15	1,770.90	7,421.32
Bill	05/12/2023	A408.48 - E248	1,690.50	9,111.82
Bill	05/12/2023	A408.47 - E247	1,695.06	10,806.88
Bill	05/12/2023	A408.44 - U44	527.90	11,334.78
Bill	05/12/2023	A408.10 - MA10	315.12	11,649.90
Bill	05/12/2023	A408.36 - R36	315.12	11,965.02
Bill	05/12/2023	A408.50 - L52	315.13	12,280.15

MILLWOOD FIRE DISTRICT
Expenses by Vendor Detail

May 1 through June 1, 2023

Total Hopewell Fire Apparatus Service Co.
Hubbinette-Cowell Associates Inc.

Type	Date	Account	Amount	Balance
			12,280.15	12,280.15

Total Hubbinette-Cowell Associates Inc.
JP McHale Account

Bill	05/12/2023	A34.466 · General Liability	1,221.00	1,221.00
			1,221.00	1,221.00

Total JP McHale Account
Lantegrity Consulting Group

Bill	05/06/2023	A34.419 · Inside Maintenance Sta 2	101.65	101.65
Bill	05/06/2023	A407.80 · Inside Maint. New Fire House	101.65	203.30
			203.30	203.30

Total Lantegrity Consulting Group
Lyon, Douglas R.

Bill	05/12/2023	A34.480 · Consultants	958.23	958.23
			958.23	958.23

Total Lyon, Douglas R.
Manicchio Brothers

Check	05/22/2023	A3410 · Equipment purchases	116.17	116.17
			116.17	116.17

Total Manicchio Brothers
Matra Motors Inc

Bill	05/12/2023	A408.47 · E247	20.00	20.00
Bill	05/12/2023	A408.10 · MA10	20.00	40.00
Bill	05/12/2023	A408.36 · R36	20.00	60.00
Bill	05/12/2023	A408.50 · L52	20.00	80.00
Bill	05/12/2023	A408.48 · E248	20.00	100.00
Bill	05/12/2023	A408.15 · T15	20.00	120.00
			120.00	120.00

Total Matra Motors Inc
Metrocom Wireless

Bill	05/12/2023	A408.44 · U44	37.00	37.00
			37.00	37.00

Total Metrocom Wireless
MetTel Acct 0100413954

Bill	05/12/2023	A408.55 · U145	62.89	62.89
			62.89	62.89

Total MetTel Acct 0100413954
Millwood Hardware

Bill	05/02/2023	A34.439 · Phone Service	115.26	115.26
			115.26	115.26

Bill	05/12/2023	A408.1 · Apparatus	23.76	23.76
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MILLWOOD FIRE DISTRICT
Expenses by Vendor Detail

May 1 through June 1, 2023

Type	Date	Account	Amount	Balance
Bill	05/12/2023	A407.80 · Inside Maint. New Fire House	156.08	179.84
			179.84	179.84
Bill	05/19/2023	A3410.1 · Turnout gear	419.00	419.00
			419.00	419.00
Bill	05/12/2023	A34.450 · Electricity New Fire House	1,691.50	1,691.50
Bill	05/12/2023	A34.449 · Electricity Station 2	769.49	2,460.99
			2,460.99	2,460.99
Bill	05/06/2023	A408.4 · Equipment	1,001.00	1,001.00
			1,001.00	1,001.00
Bill	05/15/2023	A407.6 · Maintenance-Grounds & Building	1,195.00	1,195.00
			1,195.00	1,195.00
Bill	05/02/2023	A34.437 · Cable On-Line Services	105.72	105.72
Bill	05/02/2023	A34.437 · Cable On-Line Services	223.88	329.60
Bill	05/02/2023	A407.54 · Cable TV	205.94	535.54
Bill	05/02/2023	A34.439 · Phone Service	209.63	745.17
			745.17	745.17
Bill	05/03/2023	A34.427 · Inspections	1,710.13	1,710.13
			1,710.13	1,710.13
Bill	05/22/2023	A407.79 · house generators	503.75	503.75
			503.75	503.75
Bill	05/19/2023	A19.412 · Miscellaneous	100.00	100.00
			100.00	100.00
Bill	05/19/2023	A407.83 · Outside Maint. New Fire House	4,990.00	4,990.00
Bill	05/19/2023	A34.415 · Outside Maintenance Sta 2	3,460.00	8,450.00

Total Millwood Hardware
Municipal Emergency Services (M.E.S.)
 Total Municipal Emergency Services (M.E.S.)
New York Power Authority Acct 2363579
 Total New York Power Authority Acct 2363579
O.S.P. Fire Protection
 Total O.S.P. Fire Protection
Open Systems Metro
 Total Open Systems Metro
Optimum
 Total Optimum
Party Line Tent Rentals
 Total Party Line Tent Rentals
Peak Power Systems
 Total Peak Power Systems
Pinsky Law Group, PLLC
 Total Pinsky Law Group, PLLC
Regina Landscaping Corp.

MILLWOOD FIRE DISTRICT
Expenses by Vendor Detail
May 1 through June 1, 2023

	Type	Date	Account	Amount	Balance
Total Regina Landscaping Corp. Rescuestuff Inc	Bill	05/19/2023	A34.429 · Dress Uniforms	8,450.00	8,450.00
Total Rescuestuff Inc				171.00	171.00
RFC Emergency Lighting	Bill	05/19/2023	A408.44 · U44	2,510.00	2,510.00
Total RFC Emergency Lighting				2,510.00	2,510.00
Safelite AutoGlass	Bill	05/06/2023	A408.02 · Apparatus Repairs paid by ins	802.09	802.09
Total Safelite AutoGlass				802.09	802.09
Sprint	Bill	05/02/2023	A34.438 · Cellular Service	414.61	414.61
Total Sprint				414.61	414.61
Staples Credit Plan	Bill	05/19/2023	A34.471 · Office supplies & sundry	100.46	100.46
Total Staples Credit Plan				100.46	100.46
Suburban Carting Co.	Bill	05/06/2023	A407.82 · Sanitation Svc New Fire House	133.97	133.97
Total Suburban Carting Co.				133.97	133.97
Tarrytown Vets Drum and Bugle Corps	Bill	05/06/2023	A34.417 · Sanitation Svc Sta 2	0.00	133.97
Total Tarrytown Vets Drum and Bugle Corps				133.97	133.97
The Bank of Greene County	Bill	05/22/2023	A19.412 · Miscellaneous	1,250.00	1,250.00
Total Tarrytown Vets Drum and Bugle Corps				1,250.00	1,250.00
The Bank of Greene County	Bill	05/15/2023	A97.100 · Long Term Bond Principal	480,000.00	480,000.00
The Regulators Fife & Drum Corps USA	Bill	05/15/2023	A97.000 · Long Term Bond Interest	42,218.75	522,218.75
Total The Bank of Greene County				522,218.75	522,218.75
The Regulators Fife & Drum Corps USA	Bill	05/22/2023	A19.412 · Miscellaneous	1,000.00	1,000.00
Total The Regulators Fife & Drum Corps USA				1,000.00	1,000.00
Verizon	Bill	05/06/2023	A34.439 · Phone Service	74.97	74.97
Total Verizon				74.97	74.97

MILLWOOD FIRE DISTRICT
Expenses by Vendor Detail
May 1 through June 1, 2023

Type	Date	Account	Amount	Balance
WEX Bank				
Bill	05/02/2023	A408.11 · diesel	624.25	624.25
Bill	05/02/2023	A408.22 · gasoline	776.94	1,401.19
			1,401.19	1,401.19
Total WEX Bank				
Wright, Steve				
Check	05/12/2023	A408.48 · E248	92.01	92.01
			92.01	92.01
			685,409.93	685,409.93
			1,711.27	1,711.27
			1,140.17	1,140.17
			498.69	498.69
			677.34	677.34
			689,437.40	689,437.40
TOTAL				
INCOME				
Town of New Castle				
Deposit	05/11/2023	A1001 · Property taxes	1,922,707.15	1,922,707.15
			1,922,707.15	1,922,707.15
			1,922,707.15	1,922,707.15
Total Town of New Castle				